

AGENDA

Meeting: South West Wiltshire Area Board
Place: Nadder Centre, Weaveland Road, Tisbury, SP3 6H
Date: Wednesday 20 March 2019
Time: 6.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jose Green, Fovant and Chalke Valley (Chairman)
Cllr Pauline Church, Wilton and Lower Wylde Valley
Cllr George Jeans, Mere
Cllr Tony Deane, Tisbury (Vice-Chairman)
Cllr Bridget Wayman, Nadder and East Knoyle

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Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 Welcome and Introductions	6.30pm
2 Apologies for Absence	
3 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
4 Minutes (Pages 1 - 12) To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 30 th January 2019. To note any matters arising from the minutes of the last meeting.	
5 Chairman's Announcements	
6 Partner and Community Updates (Pages 13 - 42) To receive any verbal updates from Partners and Community Groups present, including: <ul style="list-style-type: none"> • Police – Neighbourhood Teams • Fire & Rescue To note the following written updates and information attached to the agenda: <ol style="list-style-type: none"> a) Police b) Fire c) Wiltshire Council Items for Information – Electoral Review & Children’s Centres d) Clinical Commissioning Group e) Healthwatch Wiltshire f) To note the information on current consultations, to take part and for further information, visit the consultation portal: http://www.wiltshire.gov.uk/council/consultations.htm <i>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</i>	6.40pm
7 Housing Needs in South West Wiltshire To receive a presentation from the Cabinet Member and Director for Housing and to debate housing need in this community area, and the potential affordable housing options available to meet that need.	6.50pm

8 **Highways Maintenance Schedule 2019/20** (Pages 43 - 82) **7.30pm**

The Board is asked to consider the recommendations in the Highways Maintenance report attached to the agenda and to receive a presentation from Diane Ware, Principal Highways Officer.

Recommendations:

1. To welcome the road surfacing work and repairs carried out in 2018/19 and notes the improvement in the overall condition of Wiltshire's roads in recent years, but acknowledges that further investment is still required.
2. To approve the highway maintenance scheme list for 2019/20 prepared for the Area Board.
3. To note the new provisional five year programme, which will be reviewed annually to ensure best value for money and whole life costing for the highways asset.

9 **Local Youth Network** (Pages 83 - 90) **7.45pm**

To consider the Local Youth Network meeting notes and funding recommendations as detailed in the attached report.

Application	Grant Amount
Applicant: Seeds4Success Project Title: Weekend Leisure Credits Programme	£5000.00
Applicant: Salisbury & South Wilts School Project Title: Mini Marathon	£500

10 **Community Safety Group** (Pages 91 - 98) **7.55pm**

To consider the update and recommendations of the last meeting, as detailed in the report attached to the agenda.

11 **Nadder Centre** **8.00pm**

To receive an update.

12 **Community Area Transport Group (CATG) Update** (Pages 99 - 112) **8.05pm**

To note the last CATG meeting notes and consider any recommendations for funding, as detailed within the report.

13 **Area Board Funding** (Pages 113 - 148)

8.10pm

Community Area Grants

The Board will consider applications for funding from the Community Area Grants Scheme as detailed in the report and below:

Applicant	Amount requested
Applicant: Chilmark Horticultural Society Project Title: Chilmark 400th Anniversary Fayre View full application	£1000.00
Applicant: Wilton Town Council Project Title: Wilton ecoTown Project - solar scheme Castle Meadow View full application	£3000.00

Health & Wellbeing Funding

To note the report and consider the funding bids to the Health & Wellbeing budget for 2018/19.

<i>Applicant</i>	<i>Amount requested</i>
Bigger Bottom Walk event, Mere	£362
Moving Music: Tisbury	£2570
Sheltered Housing Schemes Gardening Club Project	£3180

Fingerpost Funding

To consider bids for Fingerpost Funding for 2018/19, as detailed in the attached report.

14 **Close**

8.30pm

The next meeting of the Board is on Thursday 23rd May 2019, at 6.30pm

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Centre, Weaveland Road, Tisbury, SP3 6H
Date: 30 January 2019
Start Time: 6.30 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jose Green (Chairman), Cllr Pauline Church, Cllr George Jeans and Cllr Tony Deane (Vice-Chairman)

Wiltshire Council Officers

Stephen Harris, Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councillors

Bishopstone Parish Council – M Ash
Fovant Parish Council – A Mallalieu
Mere Parish Council – J Jordan & R Sims
Quidhampton Parish Council – C Churchill
Tisbury Parish Council – S Harry
West Tisbury Parish Council – B Ford
Wilton Town Council – P Edge & P Matthews

Partners

Wiltshire Police - Inspector Pete Sparrow

Total in attendance: 22

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman Cllr Jose Green, welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Bridget Wayman • Steve Bannas – Swallowcliff PC • Charles Smith and Mary Rowitt – Dinton • Liz Stockwell – Sedgehill and Semely PC • Patrick Duffy – • Karen Linaker – Community Engagement Manager
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The following corrections were noted:</p> <ul style="list-style-type: none"> • Frank Freeman – speakers full name for item 7 • Date of next meeting had been missed off. <p><u>Decision</u> Subject to the amendments as listed, the minutes of the last meeting were approved as a correct record and signed by the Chairman.</p> <p><u>Matters Arising</u></p> <p>The Chairman noted that following the last meeting, she had received an update from Inspector Hutchings regarding the Community Speedwatch training.</p> <p>We received an email from Jon Hutchings – new arrangements for training sessions for CSW. Those sessions will now take place in more local venues and also in own homes in some cases. If you know anyone interested then pass this info on.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p>

	<ul style="list-style-type: none"> • Our Community Engagement Manager (CEM), Steve Harris will be leaving us tomorrow, and replaced by Karen Linaker. Thanks to Steve for the thorough work and commitment he has given to us over the years. • £8m Government funding for Highway Maintenance – make sure you have submitted your lists to your WC Cllr. A list of works will be built up from that. • Nadder Centre open day – Sat 2nd Feb. • Polling District & Polling Station Review detailed in the agenda on p51 • There had been recent prosecutions on fly tipping and scrap metal dealers.
6	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written papers attached from partners.</p> <p><u>Police – Inspector Pete Sparrow</u> Inspector Sparrow was in charge of the Wilton area, which was a low crime area, just outside of the city. Rural crime and poaching was increasing.</p> <p>During this early period of the year, we see an increase in outbuilding burglary starting to rise, usually up until Easter. In December there was a slight rise in vehicle crime, especially in beauty spots, however this only amounted to 8 offences. The total number of crimes reported last year was 321. He asked which areas people would like a report on?</p> <p>Questions received included:</p> <ul style="list-style-type: none"> • Cllr Deane - Overall crime has been reduced and you should be commended for that, but at the same time how can the PCC ask for an increase in the Police precept? <u>Answer:</u> My colleague will answer that under the PCC update next. • Mere is low on crime but there is a higher level of hare coursing there, were you doing anything about this? <u>Answer:</u> We do have Officers dedicated to rural crime. We had 4 dogs that were seized in the Wilton area, and 3 people arrested. In Amesbury 10 dogs were seized and 9 people arrested. • Pete Edge – Parking on the pavements is a problem, what is your advice when we see an occurrence? <u>Answer:</u> We have seen a huge increase on the demand on Police officers over the last year, if we were going to respond to every incident we would have a problem. Parking has been de-criminalised, and the majority was now handled by parking services. If it is someone that is blocking a road, and it creates a bigger problem for access, then we can help to deal with this. • In Fovant the residents once received a flyer from the Police saying that if they park on the pavement then they would receive a parking notice. It is an offence to block a pavement completely, but not to part obstruct. <u>Answer:</u> We rely on people showing courtesy by parking responsibly. • There has been an increase in the theft of keyless cars, what precaution

can people take? Answer: We have not seen this in Wiltshire. We do see theft of keys from premises, and then they use that to take the car.

James Williams – Deputy for West Wiltshire was in attendance, as Inspector Andy Fee had moved to a temporary post in Public Protection. With regards to hare coursing, we carry out lots of patrols and have weekly prioritising meetings. There were 12 recorded patrols for hare coursing. We have had good success with a whatsapp scheme involving farmers to track and alert of hare coursers in the area.

Hindon PC – would like to thank the Fire & Rescue Service with the work they did on the house fire there.

Nadder Centre

The Messums art project was moving forward and would be picked up by the new CEM when she was in role.

There were plans to showcase the work of local artists at the centre.

Deputy PCC – Jerry Herbert

The Police Precept video was shown. Deadline for submissions to the consultation was midday Thursday 31 January.

The PCC was asking for a raise of £2 a month from an average band D property. This would allow us to raise the resources we are able to give the chief constable.

We will have an increase from the Home Office, however this would not cover the salary rise agreed for all staff. Last year we dipped into our reserves to a sum of £750 million, we cannot continue to do that.

We would be recruiting a further 41 officers this year. Targeted at reinforcing the community teams and two new teams.

Questions:

- If the rise was £2 per band D property, the overall budget would go up by £7m. What would that be for? Answer: The total police budget this year was £110m, it would be £117m next year.
- An increase of 41 Officers, but what types? Answer: All would be Police Officers with warrant cards and 2 additional special division officers.
- How optimistic were you in recruiting these 41 Officers and was the drop out quite high? Answer: This year we need to recruit 110 officers, there was a degree of natural wastage and some come to the end of their

	<p>career. Our last 2 courses were full. We have another 2 to start early in the new financial year, which we already have candidates vetted and ready to start. In the south wilts policing team in November 10 new students started. One per team. When they finish their tutorship phase next week they will be going out as fully trained officers.</p> <ul style="list-style-type: none"> • The event in Salisbury last year must have dug into your budget? <u>Answer:</u> Fortunately, that had no effect on the budget as the PCC lobbied the Home Office for repayment of the expenses. We have had confirmation that the Home Office will also settle all of the outstanding additional costs. • We do not know what will happen after Brexit. What advice have you been given for this? <u>Answer:</u> There had been a Brexit planning team working for some time, jointly with partners. National Policing Reinforcement requirement was in place. Our Officers and staff worked incredibly hard during 2018, they will be ready to do so again if required. • The 2% would go to the PCC which equates to £100k, that could be better directed don't you think? <u>Answer:</u> The PCC was increasingly commissioning services other than the Chief constable. There are times and places when it may be appropriate to spend money in other ways, in providing police as well as crime prevention initiatives. There were a range of things that are not always best done by the police service. • Elizabeth Forbes – What was the impact in terms of accountability with regards to Freedom of Information (Fol) requests and what was your attitude on the performance of those outsourced bodies? <u>Answer:</u> The Fol regulations apply equally to the OPCC and we respond in the same way that anyone else does. There may be occasions where the request relates to sensitive information. There does not seem to be an issue and we comply with the regulations. <p><u>Wiltshire Council Updates</u> Special Needs Schools consultation was running – the Council had proposed to close two special schools and to build a state of the art facility to serve those families that used these services.</p>
7	<p><u>Theme Item - Environment and Sustainability in South West Wiltshire</u></p> <p>The Board heard from Richard Meaburn – Deputy Branch Manager in Waitrose, Salisbury, who shared information on the work they were doing to reduce plastic waste.</p> <p>Since Blue Planet 2 was aired, Waitrose had seen an 800% increase in enquiries about plastics.</p>

- Plans to eliminate plastics in our processes.
- First supermarket to stop selling products with microbeads.
- Looking at stopping selling products with glitter.
- Swopped from plastic cotton buds to paper.
- Customers have started to bring in their own re-usable containers to take away their mince / meat / fish products from the counters.

Grants were available to support projects to reduce plastic waste.

Reducing food waste was a positive step for the environment and local communities.

In February 2016 we launched the misshaped fruit and veg range and were looking to roll out an extended range.

Love food hate waste, we have lots of hints, tips and recipe ideas in our newspaper.

Food waste in our operations – working hard to predict the needs, but there will always be some wastage, looking to donate the food we cannot use to charities and local groups.

More information is available online at Waitrose.com [Info](#)

Nadder Community Energy – Richard Ecclestone

Why is this a problem? Its not just about climate change, it is about the 3 crisis:

1. Climate crisis
2. Resource crisis
3. Biodiversity crisis

The solutions:

1. What can they do? - Government is the biggest lever, it can influence positive activities and behaviours.
2. What can we do? - We can work together as communities. Local activism.
3. What can I do? - Might seem insignificant, but lost of people doing it can make a huge difference.

I do not think the Government is doing enough in the UK. We will not hit the targets, with the continuing subsidization of the fossil fuel.

Work out what your carbon footprint is, there are many sites online where you can calculate this. Then you can work out what you can do to reduce that.

Ways to reduce your carbon footprint –

- Take less flights – think about carbon offsetting
- Purchase your energy from 100% energy renewable suppliers
- Drive less – use public transport
- Make your next vehicle an electric vehicle – use a bike or walk
- Eat less meat – especially beef.
- Buy less stuff – lots we buy we don't need and it doesn't make us happy.

Push for change

Some ideas:

- Get active – join a local group
- Solar installations such as at St Peters School, Wilton

Wilton – Laura Toomhunt

I started a few projects in the Wilton area:

- Wilton Facebook page
- Book Bunker
- Greener Wilton. Started going out and putting up carrier bag holders, asking people to re-use and refill the used bags.

We asked business owners to start to think about their wastage, however they are not likely to show interest unless it saves them money. Hoping Greenerwilton can liaise with them to find ways to reduce their waste.

Book Bunker – find single typed recyclables that can be collected for charities. We collect pens for a school who are then able to get money back. Water filters and batteries could also be collected, we offer a drop off point at the book bunker, outside my house.

Reduce the time we spend trying to recycle these items. There are a lot of older people where I live who like to be involved but do not want to have to travel in to Salisbury to recycle.

Hoping to work with seeds4success and do litter picks in the summer. The children are really important, we need to teach them to do it for themselves.

Hopefully we can come up with a few initiatives where we all live. You need to set the examples, people from the parish councils can help.

I post my successes and my failure for all to see. If we can get more people in

the community involved the better.

The Chairman added that The Council was also playing a role, there would be a replacement of street lights with LED bulbs, over a 2-year programme and were also looking at setting up a task group to use the black plastic in repairing potholes.

Questions:

- We should be more careful with what we do with our water, and try not to use too much of it.
- We need to look at textiles that are not made of non-natural materials, we could stop using fabrics with plastics in it.
- If you are over 60 you will remember when everything came in paper bags, there wasn't a bit of plastic in sight.
- Sell the idea to the young people, the local communities working with young people in schools.
- Coffee shops create huge amounts of waste.
- If we don't produce it in the first place we won't have to get rid of it.
- Waitrose – there are lots of things that are required for food hygiene, but also lots we don't need.
- Richard Buddon – congratulate the speakers – the polluters should pay to recycle schemes. Plastic film is at the bottom end of the chain and a big problem. It was for Waitrose and other businesses to insist the manufacturers take them back.
- Waitrose had saved 51m tonnes of paper cups going to landfill, since introducing their reusable cups.
- From the supermarket we produce plastic waste, we work with a charity organisation, they trialled separating hard plastic and plastic film. They had homeless people sifting through the materials, they were fed, watered and housed as part of the process, they were turning away from that work to go back on the streets, due to the smell and disgusting things they were finding in there.
- Lucy Stone - When we install the solar panels and they are generating energy we will go and run sessions for the children to educate them.
- Nadder Community Energy – run by volunteer directors. As well as getting a return on their investment some goes to a pot for funding.
- There were a group of residents in Tisbury setting up a re-use shop.
- Peter Edge – In Wilton, we are indebted to Laura for the work she is doing, we are hoping to be the first eco town in Wiltshire.
- Eco bricks can be filled with non-recyclable plastic and used for building.
- New builds should have solar panels.
- Litter picks and allotments should be encouraged.
- Listed buildings – the planners should take that into consideration to allow them to have double glazing.
- In France – have compostable bags, and refill buckets. There is less litter and less advertising. Young people are bombarded with marketing to

	<p>make them want these items that come in packaging.</p>
8	<p><u>National Armed Forces Day 2019</u></p> <p>The Community Engagement Manager, Steve Harris presented information on the National Armed Forces Day event for 2019.</p> <p>This was a three day programme which was free to attend. Part of the event involved projects aimed at engagement with local communities. There were three projects running.</p> <p>All Area Boards had been asked to contribute funding towards these projects, and to assist local people in taking part.</p> <p>Two projects which would be promoted in the community area were:</p> <ul style="list-style-type: none"> • Community Art Tapestry Project • World Largest Poppy attempt <p>The Board was asked to consider allocating £2,000 towards the projects, as detailed in the report on p53 – 54 of the agenda pack.</p> <p>The Chairman noted that there was no way to determine how many people from our area would take part in the poppy attempt or the event.</p> <p>Cllr Deane felt that this was a National Armed Forces day, and should be funded from Wiltshire Council and not by asking Boards for contributions from their community funding pots. The transport element of the request, could be provided by a provision from Tisbus and other local community services. <u>Answer:</u> The CEM noted that the rationale was that the funding was for projects which would take place in the community areas, in addition to the event. The cost of those projects was asked for, from all 18 Area Boards.</p> <p>Cllr Church – This was a celebration of our Armed Forces, and an amazing opportunity for our community to be involved in. It would take a great deal of organisation, and was a jammed packed 3 day. In the past it had only ever been a one-day event. It was about putting £2k in for our community to be there and be a part of it.</p> <p>Cllr Jeans supported Cllr Deane’s comments. We have so little in our community budget, to put some in to the transport element to get our people there would be ok.</p> <p>Do people realise how many people will visit Salisbury for this event, to bring financial opportunity for our economy.</p>

	<p>The 4th June this year is the anniversary of the D-day landings. We support it but do take the points made.</p> <p>The Chairman noted that Salisbury had been through exceptional circumstances, and this was a once in a lifetime opportunity. She moved the motion of allocating £1,000, towards the projects.</p> <p>Cllr Deane moved an amendment to ringfence the £1,000 specifically for the transport element. Cllr Jeans seconded this amendment.</p> <p>Cllr Church noted that the sheer number of people that will want to move around for the events would be huge. We cannot underplay the importance for this part of the county.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £1,000 towards the transport element of the event.</p>
9	<p><u>Area Board - Sub Group Updates & Funding</u></p> <p>Jaki Farrell was in attendance to speak to the funding request for £5,000 to put on a range of new classes to teach skills over the summer.</p> <p>As Seeds4success we liked the NCS scheme but have found that their direction had changed. The young people have come up with an alternative programme.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £5,000 to Seeds4success for the summer 2019 programme of sessions.</p> <p>Phil Matthews, Wilton Town Council noted that from the end of March Wilton Youth Club would be closing, due to the premises owners taking back the building at short notice. This matter would be discussed by Wilton TC to see if an alternative premise could be located to hold the sessions.</p>
10	<p><u>Area Board Funding</u></p> <p><u>Community Speed Indicator Device Scheme.</u> The Board considered the recommendation to ringfence a further £1,500 to the SID Scheme. The Board had received a further 2 applications for this scheme. Next year the Board would look at supporting further SID schemes.</p> <p><u>Decision</u> SWWAB agreed to ringfence a further £1,500 to the Fingerpost Scheme.</p> <p><u>Health & Wellbeing Group Funding</u> Anne Marie Dean was in attendance to present a bid for funding towards a</p>

	<p>Memory Garden. The garden would be a community project and asset, and named in the Tisbury Neighbourhood Plan. With the aim of a garden which would stimulate all of the senses. For children to come and learn about the environment.</p> <p>The land was in West Tisbury's, but owned by Tisbury PC.</p> <p>Questions:</p> <ul style="list-style-type: none"> • Have you asked West Tisbury for a contribution? <u>Answer:</u> No as I was turned down when I approached them with the project in the first place. • Tisbury PC need to give 50% match funding. <u>Answer:</u> They had confirmed a contribution of £300. <p>Cllr Deane supported the proposal, but felt that parishes should be contributing more, he suggested that the Chairman of Tisbury PC would support a 50% contribution.</p> <p>The Board agreed to consider an award of half the project amount, if the parish council would fund the other half.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £2,250 to the Memory Garden project. With the condition:</p> <p style="padding-left: 40px;">1. That Tisbury PC also put in the remaining 50% (£2,250).</p> <p><u>Community Area Grant</u> The application from Fovant Babies and Toddler was withdrawn.</p>
11	<p><u>Close</u></p> <p>The next meeting of the South West Wiltshire Area Board will be held on Wednesday 20 March 2019 at 6.30pm.</p>

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SOUTH WILTSHIRE COMMUNITY POLICING TEAM – MARCH 2019

Sector Head: Insp Pete Sparrow
Sector Deputy: Sgt John Hutchings

A very warm welcome to the fifth edition of the South Wiltshire Community Policing Team Area Board report.

As usual, this report encompasses the entire South Wiltshire CPT within its pages with the idea being that it will give a much greater understanding of the issues facing South Wiltshire as a whole community, rather than in isolation by single area.

My policing team operate on the basis of 'One Team' and as such, resources are moved around on a daily basis according to demand. Whilst each Police Officer and our PCSO's will still retain ownership of a given area in terms of longer term problem solving approaches, the very nature of policing and answering calls for service often dictate that officers are brought together from the wider area to respond to given circumstances. This has always been and will continue to be the case.

Once again and moving forward, I will continue to report on the efforts of our Special Constabulary without whom our job would be very much more difficult and as such we are so incredibly proud of our Special Constabulary Officers.

The time they give, the effort they make, the results they produce, the confidence and support they provide to both colleagues and our communities is nothing short of incredible.

The document is broken down in to 6 parts:

1. Introduction
2. Staffing – listed are the Community Coordinators and PCSO's for your given area.
3. Community Engagement – How to contact us and where we are due to be.
4. Particular Issues and Crime Series
5. Specials Update
6. Items of Note

Operation Fairline / Fortis Update

I am very much hoping that this will be the last update on this operation. As we quickly approach the anniversary of this incident unfolding, announcements have now been made regarding the current state of the clean-up process for the remaining police controlled site at Christie Miller Road. This will soon see a removal of the policing requirement for the cordon and will be a welcome relief for the teams who have supported the operation through abstractions or overtime.

Wiltshire Police - 178 years of public service – *Primus et Optimus*



DS Nick Bailey – Many of you have offered get well wishes for DS Bailey over the last 12 months and we were all really pleased to see his return to work in January. We all wish him well moving forward. Nick made a decision a few weeks ago that he wanted to give back to the Intensive Care Unit at Salisbury District Hospital where he received such fantastic lifesaving care and as such he immediately signed up to run the Salisbury Marathon in August 2019. In just a few short weeks he has raised an amazing £9170 and donations continue to flood in.

If you would like to support him in this, he has set up a Just Giving page for donations to the Stars Appeal which can be reached using the following link:

https://www.justgiving.com/fundraising/nickbailey1772?utm_id=124

Staffing

I am currently responsible for the 10 Community Policing Teams across the southern area. These are based at Salisbury and Amesbury police stations with 5 teams in each covering a 24/7 365 duty pattern.

Each team is made up of Police Officers, Police Community Support Officers, Local Crime Investigators, and uniquely in the south, the Prisoner Transport Team. Central to these officers are my Community Coordinators who are very much the heart of the team and whom many of you will know on first name terms.

In addition to these officers we have some 40 Special Constables who are aligned to the teams. They will try to work predominantly with their aligned team but can slot in anywhere around their availability.

Of course the deployability of these officers will depend on sickness, training, external commitments etc etc. so the actual numbers will vary almost on a day to day basis. Whilst I would love to list them all, I have limited the information to the officers that make up the immediate community team whom have the closest relationships and links with our communities, those being our Community Policing Coordinators and PCSO's. These officers are pivotal in maintaining strong working relationships with the whole community, be it business or public and they all work exceptionally hard at doing just that. I would like to welcome those latest officers joining us and have highlighted a few below. I am sure that you will quickly get to know them and together we can continue to help keep Wiltshire as being one of the safest counties in the country.

During the first week in March we welcome two new local crime investigators to the team and in May we will see the arrival of 5 new police officers to the South. We also have several new PCSO's joining the team who are currently in their tutorship. I welcome their addition to our vibrant and diverse team and look forward to you meeting them on their given areas.

Salisbury

Pc 1792 Al Cromwell - Coordinator
Pc 2687 Caroline Ralph – Coordinator
PCSO 3951 Val BROWN - City Centre

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PCSO 8686 Gareth JAMES - City Centre
PCSO 9465 John Taylor – City Centre
PCSO 3985 Laura KING – Southampton Road and the Friary
PCSO 8704 Kady GREEN – Castle Road and Bishopdown
PCSO 8195 Kim ORZA – Bemerton Heath
PCSO 9001 Matthew MURRAY – Churchfields and St Pauls
PCSO 6025 Simon WARD – Harnham

South Rural

Pc 1157 Matt HOLLAND – Coordinator
PCSO 6227 Matt SMITH – Downton Rural
PCSO 6314 Nicola CLARK – Wilton Town/ Rural
PCSO 6150 Jenny MOSS – Laverstock and Old Sarum
PCSO 8076 Simon NASH – Alderbury Rural

Amesbury

Pc 1596 Lucy WILEMAN – Coordinator
PCSO 8098 Pippa BREWER – Durrington, Larkhill, Bulford and Figheldean
PCSO 9031 Luke George – Ludgershall
PCSO 9362 Jonathan Akehurst – Tidworth / Ludgershall
PCSO 3972 Levi MORPHY – Amesbury Town
PCSO 9364 Mark DOUSE – Amesbury Town
PCSO 6623 Amy JONES – Ludgershall
PCSO 6716 Luke HOSKEN – Tidworth
PCSO 3961 Tina ROYLANCE – Amesbury Rural

Contact Us

Contacting Wiltshire Police by phone –101 should be used for non-emergencies such as:

- Reporting a non-urgent crime or incident (unless the crime or incident is in progress, when you should dial 999)
- Contacting local officers
- Making us aware of policing issues in your local area (consider email as below)
- Making an appointment with a police officer
- For any other non-emergency, such as making a complaint

999 should be used for an emergency, when a crime is happening, someone suspected of a crime is nearby, someone is injured, being threatened or in danger.

You can also contact local officers about non-urgent issues via **email** –
General Community Policing enquiries - CPTSouthWiltshire@wiltshire.pnn.police.uk

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For crime updates and local policing news via email, please sign up to our **Community Messaging** scheme at –

www.wiltsmessaging.co.uk

You can also follow us on **Facebook** – search ‘Salisbury Police’ ‘Amesbury Police’ or ‘Tidworth Police’ or on **Twitter** - **@SouthWiltsCPT**

Community Engagement

I am once again pleased to report that since my last attendance at all Area Boards where I promised that if you asked, we would endeavour to deliver; this has been achieved yet again. I would encourage your members to continue to engage with our CPT staff either individually or via the e-mail inbox with requests for attendance to specific events.

This is a key area of our work and comes in many forms, from our physical presence on the traditional beat or through PULSE patrols, to our mobile and cycle patrols as well of course as our social media footprint. Our Social Media following in the South is the largest outside of Swindon and is testament to the quality of the information that we are reporting. Very often, ongoing incidents, updates and results will be broadcast on **Facebook** and **Twitter** and if you do not yet follow us in this form, I would urge you to do so.

Wherever possible our teams are engaging with the community at every level and one of these ways is through community consultations, where a member of staff will be made available to speak to our community on any given day and time. These consultations are a great way to meet and greet my staff that are local to you and are a great way for you to raise any issues that you may have directly with an officer or PCSO at that time.

Community Consultations will take place at the following venues and dates:

Waitrose, Churchill Way – Dates to be confirmed via social media and messaging, 1400 x 1600hrs

Salisbury Charter Market – Dates to be confirmed via social media and messaging, 1000 x 1200hrs

Salisbury Library - Dates to be confirmed via social media and messaging.

Downton - Wednesday 13th March Landford Parish Council, 1915hrs Landford Village Hall – Matt Holland / Simon Nash

Dates and times will be advertised through social media and community messaging so please make sure that you follow us to receive them. Further venues across the area are being sought at the moment and if you have any event or venue suggestions please let us know via the CPT e-mail listed above and we will endeavor to be there!

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Neighbourhood Tasking Meetings

The next Tidworth/Ludgershall NTG is planned for May 14th at the Garrison Theatre in Tidworth at 1430hrs.

An NTG is in the initial stages of being developed in the Southern Area Board at this time.

Amesbury Rural's next meeting is planned for 20th March 2019.

Amesbury/Durrington/Bulford/Larkhill & Figheldean NTG Thursday 28th March 19.00 at Amesbury Police Station.

Independent Advisory Group (IAG)

This year has seen the development and setting up of the first IAG for the South of the County which sits 4 times a year. This group is made up of members of the public from a diverse background to assist us as an organisation with advice from the ground on certain aspects of our work. This has included consultation on the use of Spit Hoods for example to see how such items of equipment might be viewed by our communities and this source of feedback has proved very useful.

Spit Hoods have now been agreed for use by trained officers and their use will be rolled out over coming months.

This is particularly poignant given that one of my officers was assaulted only last week by being spat at in addition to being kicked.

Our next local IAG meeting is planned for 7th March 2019.

If you would like to be considered for joining this group, there is a formal application process and the numbers are limited but please get in touch.

Particular Issues and Crime Series

Salisbury City.

As previously reported, over the Christmas period, we unfortunately experienced significant disruption to the Christmas Market as a result of the activities of a group of unruly youths who were fighting and causing much ASB around the city. This activity was resource draining and resulted in our having to issue Sect 35 ASB exclusion orders for the city on several occasions over the period. These exclusions were robustly enforced resulting in the arrest of one of the ringleaders for breaching it and another for an assault which occurred during the same period of disruption. Both youths have been charged for their part in the incidents and more youths are being spoken to in relation to the

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same. As is typical with such things, the larger group is attracted by a small number of ringleaders and we are working with our partners in diverse ways to target these individuals with a view to breaking the cycle of behaviour.

UPDATE - All identified youths involved in these incidents have now been identified and have either been issued Antisocial Behaviour Contracts or are being managed in other ways in partnership with colleagues from Wiltshire Council.

As a result, issues within the City Centre have been significantly reduced since the height over Christmas / New Year and no further Sect 35 notices have been required during the intervening period.

We have also worked with McDonalds over recent weeks to find ways to reduce the offending behaviour that has been associated with their premises in Winchester Street. This too has seen a significant reduction in incidents being recorded in regards to calls for service. We will continue with this relationship over coming weeks and months to ensure that together we are getting it right.

Salisbury City Centre CCTV has continued to be instrumental in the recording and reporting of crime over the last few weeks and operators in the control centre have been working hard with us to prevent and detect crime with some fantastic results. More volunteers have come forward to assist in this and this will hopefully see increased availability of staff to manage the systems live.

The images and footage available are usually of excellent quality and we will continue to work alongside SCC and Salisbury BID in keeping Salisbury safe.

Dangerous Drug Networks (DDN's) – This will continue to be a regular feature within these reports and I make no apology for that. DDN's continue to infiltrate the south of the county peddling drugs and preying on our most vulnerable within the community. This is a struggle that unhappily we will continue for some considerable time I fear, with our 'wins' only ever stemming the flow for short periods. Such is the resolve of the drug barons, that they poke and prod our communities for any slight weakness which is quickly and decisively exploited.

We cannot be complacent in our effort and attention to this area of our business, as the tendrils of drug addiction and the destructive behaviour that it breeds are prevalent in every town on our area.

Closure orders continue to be an effective tool to assist in the prevention of crime and safeguarding of the vulnerable within the City Centre.

Recent activity in this area of our business has again seen some fantastic results from excellent policing skills and community led intelligence which is absolutely key to keeping the pressure on such insidious activity.

Any intelligence in this regard is always welcome and can be fed in to the system via speaking to an officer or member of staff, e-mail or through **Crimestoppers on 0800 555 111**.

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Harnham

PCSO Simon Ward has been away from the area for a couple of months due to some planned surgery, but will hopefully be returning soon. In his absence his colleagues have been keeping tabs on things and I am happy to report that there are no emerging issues that are giving us cause for concern.

South Rural

- **Lead Thefts** – Downton and nearby villages from houses and buildings. Additional patrols to deter and detect thefts of roofing lead. This is a cross border problem and persons of interest are being looked at. Enquiries continue in relation to a suspect vehicle and persons reported on in the previous report. Once again community intelligence is key to the detection of these offences and all information is gratefully received on people and vehicles that prick your interest or seem suspicious in your community. Photographs and good descriptions are always welcome.
- **Burglaries to outbuildings (garages/ sheds etc)** - Targeted patrols in hotspots – currently Grimsteads, Redlynch, Landford and Hamptworth – to deter/ detect offences. Ongoing investigations and cross border intel sharing to identify offenders.

There have been several incidents over the last few days especially in relation to outbuildings being targeted overnight. Our immediate response to this will vary according to the nature of the report received and whether the offence falls in to a Burglary category of one of Theft and of course whether it is a crime in progress.

We are always looking to provide the best service possible with the available resources at our disposal and whilst in some cases this will be minimal, I do hope that the content of this report will go some way to helping you understand that a phenomenal amount of work goes on within the whole team, both at the front end of immediate response work as well as the slower paced investigations in the background.

RESULT - A good result was recently broadcast regarding the successful prosecution of a catapult wielding offender who randomly targeted a property in Coombe Bissett late last year. Again we will always look at following the evidence and wherever possible we will prosecute persons who are found committing offences when appropriate. Good private CCTV availability was hugely instrumental in securing this prosecution as it made a denial difficult to achieve.

Amesbury and Tidworth

Target Patrols Tidworth/Ludgershall and surrounding areas

Following the Neighbourhood Tasking Meeting held on 5th February continued reassurance patrols were agreed for Tidworth Leisure Centre, Empress Way and Millenium Park due to continued

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concerns around anti-social behaviour. Since 22nd February some 22 patrols have been undertaken on the area.

Drugs activity has been highlighted around Wellington Academy and the surrounding areas and we are working with the school and our partners to seek ways to detect and deter this behaviour.

We will continue to undertake these patrols and our communities can expect increased police activity with stop and search powers being used where appropriate.

RESULT - Such activity resulted in the arrest of a driver for drug driving in recent weeks as well as evidence of dealing. The driver has been released under investigation pending forensic results.

Target Patrols Amesbury and surrounding areas

Patrols continue in identified areas around Amesbury. Reassurance foot patrol around Muggleton Road, especially as we approach the anniversary of the Salisbury incident.

New patrol commenced on 3rd March at Clarendon Junior & Infant School. Some issues of asb have been reported.

Community Speedwatch

Amesbury and Salisbury have now combined this priority and actively engage both in company with and independently of CSW teams. Communities have reported back positively with regard to the visible police presence this affords them and this activity will continue across the South.

Current locations for the next 2 weeks are:

Salisbury -
Woodfalls - B3080 The Ridge
Landford - Lyndhurst Rd/ New Rd

Amesbury-
Porton - near Winterslow Rd jnt
Collingbourne Kingston – near Cuckoo Pen Close
Stapleford

Special Constabulary Update

Our SPC's continue to provide fantastic support to the local policing teams across the county and in particular the South.

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January and February 2019 has seen an incredible 1353 hours provided by our specials teams and as I type this this evening, some 8 officers are gathering at Bournehill for some targeted activity in the South of the County. They will be looking at driving offences and patrolling the rural areas with a view to stopping suspicious vehicles. This could not have happened tonight, without their dedication to our community and this is indicative of every duty hour they provide.

Items of Note

Planning is well under way for significant events occurring in Salisbury and the South over coming months which will keep the CPT very busy!

Anniversary of the Novichock attack will bring with it some significant media attention which again will be aired on the international stage. Hopefully once this is behind us we look to move forward as a community and get out from under the shadow that it has cast over the south during that time.

Forthcoming events such as Spring Equinox, the commencement of Salisbury Races, Antiques Roadshow, OVO Cycle Race and National Armed Forces Day / Weekend are just some of the events that the CPT will be involved with in a larger or smaller degree and we are looking forward to the opportunities these will provide to showcase the beautiful South of the County and the hard working and dedicated Community Policing Team that serves to Keep South Wiltshire Safe.

Our Community Tasking Team, (who are officers drawn from the South CPT and CID who look at series or high profile jobs on behalf of the wider team), have had some excellent results produced from dedication and dogged determination in their investigation of offences and offenders.

They often work in plain clothes and support the work of their colleagues in uniform.

Whilst I cannot be specific, their activity has resulted over recent weeks in the re-imprisonment of an absconder from prison who has been on the run for 6 years! This was a case that started in the South and the evidence took the team to London where during the course of the investigation the outstanding offender was discovered and arrested.

On another case; working in partnership with neighboring forces, the National Crime Agency and Interpol, a burglary series has been detected with forensic evidence linking suspects to offences across the country.

They are regularly and consistently instrumental in the detection of crimes related to the DDN networks across the south as well as other series including shoplifting and bilkings.

Operation Artemis

This is the ongoing rural crime operation overseen by the Rural Crime Team for the county. They will arrange for specific patrols during the course of the year in cooperation with and supported by the farming community with a view to tackling, deterring and detecting overnight rural crimes.

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Further operations are being planned for coming months.

The Ministry of Defence Policing Team

A recent development due to growing demand across the Salisbury Plain Training Area (SPTA) has been the re-introduction of the MDP contingent who are based out of West Down Camp.

For those of you who use the SPTA regularly for leisure will no doubt notice an increased policing presence off road and this is likely to be the officers patrolling from that team.

We very much welcome their renewed presence and are committed to working in partnership to provide a good level of service to users of this facility both military and civilian.

To that end a joint operation was launched on February 10th which saw officers from MDP, South CPT, and some of our Specialist Roads Policing Special Constables coming together for some education and enforcement activity on the day.

As a result of the operation which only actually lasted for 4 hours on the ground, 1 person was dealt with for Driving Whilst Disqualified, 1 vehicle was seized for No Insurance, 3 vehicles found to have defects were issued with Defect Rectification Notices and 2 persons were issued with Fixed Penalty Notices for Driving Elsewhere Other Than a Road, 2 people were issued with Sect 59 ASB Warnings and several people were given verbal warnings or advice on other minor road traffic matters.

These fantastic results over a short period of time on a busy Sunday are a snapshot of the issues being regularly reported around poor driver behaviour of those using the area for leisure which is upsetting for military operations and lawful, respectful users of this military land.

The social media coverage of this post reached some 50,000 people with the majority of comments being in favour of the positive activity and the reasons behind it.

Our message has always been that the rules of the road apply both on and off the plain and drivers who are legal and considerate are welcome to enjoy this area and the challenges it offers to off road enthusiasts. Unlawful respectful users however will be targeted and dealt with appropriately using the many sanctions available to the policing teams.



MDP, CPT, RPU, Officers gather at Tidworth Police Station. Vehicle seized being driven with no insurance.



Movember Emergency Services Winners Trophy



Cadets Assisting at an indoor picnic at City hall

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Light hearted snowball fight that reached 50,000 Facebook users!



Officers attending the scene of an crashed car – Devizes Rd.

Pete Sparrow
Inspector South Wiltshire
John Hutchings
Acting Inspector South Wiltshire

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South East Wiltshire Managers report for March 2019

Thatched Property Fires



The Service have recently attended two significant fires within thatch properties with both requiring in excess of 20 appliances and 80 personnel at scene at the height of each fire. This type of incident can have a significant impact on the Service but through the Fire Services Act we are able to minimise this by calling in assistance from our neighbouring Fire Services.

The National Society of Master Thatchers estimate that the average cost of a thatch fire is in excess of £45,000 to the home owner.

The counties of Dorset and Wiltshire have thousands of thatched homes – although there is no increased risk of fire within thatched properties, the impact of a fire is far greater and can affect those whom live in the community.

A range of fire prevention tips can be found in our free downloadable advice leaflet, [Your Thatched Home](#).

There is also a useful downloadable leaflet from the [Thatch Advice Centre](#).

Further advice can also be found on the [National Society of Master Thatchers website](#).

On-Call – Recruitment



Firefighters from Amesbury Fire Station held an 'have a go' event in January which was aimed at boosting the number of On-call firefighters at the station several events taking place next week. This was hugely supported by the local community with 25 people walking through the doors of the station. We currently have a number of these who have since registered their intentions of joining the Service.

DWFRS needs new On-call Firefighters to provide fire cover at most of our locations across Dorset & Wiltshire. Contracted hours can vary, but On-call personnel usually make themselves available for between 90 and 120 hours per week, although we understand that some people can only give a limited amount of hours due to where they work and these can be discussed with the Manager in charge of the station upon enquiry. Our appliances at the On-call stations are crewed solely by those who live and work in the community and without the support and dedication of those individuals these vehicles would not be available to attend incidents.

In order to become an On-call Firefighter, you will need to be able to respond to the fire station in around five minutes once your pager goes off. This can be from home or work, and employers can benefit from a firefighter's training – such as first aid, manual handling, a greater understanding of health & safety in the workplace, and enhanced team spirit.

If you are interested in joining our team, you can either visit www.dwfire.org.uk/be-one-of-us or pop into your local On-call station. Both Amesbury and Wilton train on a Wednesday evening and Salisbury on a Monday. They will be at the stations from approximately 7pm onwards for 2 hours.



A Reminder from last Report

Chimney Safety

A clean chimney can help prevent fires and structural damage to your property. Regular cleaning of your chimney or flue will eliminate the build-up of soot and clear obstructions such as bird or animal nests, leaves and debris.

Chimneys should be swept:

- At least once a year when using smokeless fuels
- At least once a year when using bituminous coal
- Every three months when burning wood
- Once a year when using oil
- Once a year when using gas

See also:

Guild of Master Chimney Sweeps

– www.guildofmasterchimneysweeps.co.uk

National Association of Chimney Sweeps – www.nacs.org.uk



Keeping Warm in the Winter

Keeping warm in the winter means using portable heaters, electric blankets or wheatbags – but all of these carry a fire risk.

Portable heaters



- Keep heaters at least one metre (3ft) away from curtains and furniture.
 - Never use portable heaters for drying clothes.
 - Always unplug portable heaters before going to bed or leaving the property.
-
- Only use gas and paraffin heaters in well ventilated areas.

Open fires



- Keep chimneys and flues clean and well maintained, ensuring that they are swept at least once a year.
- Make sure you always use a fireguard to protect against sparks and hot embers.
- Don't hang laundry too close to the fire in case of sparks.
- Ensure that the fire is fully out before you go to bed or leave the property.

Gas fires

- A Gas Safe registered engineer should carry out installation and maintenance.
- Ventilation is essential – vents should never be blocked or obstructed.
- Do not turn any electrical switches on or off if you can smell gas.
- If you can smell gas, get out of the property and call 999.



Electric blankets

- When buying an electric blanket, go to a reputable retailer and make sure the product meets the current UK and European safety standards – for example, BEAB Approved.
- Always read the manufacturer's instructions before use.
- Never use a hot water bottle in the same bed as an electric blanket, even if the blanket is switched off.



- Unplug blankets before you get into bed unless they have a thermostat control for safe all-night use.
- When storing an electric blanket, don't fold it as this may damage the internal wiring. Store flat or rolled up.
- Examine the blanket regularly for signs of wear and tear – for example, worn or frayed fabric, scorch marks, wires poking through the material, any damage to the flex. If you find an issue, get the blanket replaced.
- Get your blanket tested by a qualified electrician at least every three years and replace blankets every ten years.

Safe & Well Visits

**A Safer
Home** 

We continue to provide a totally free service and are looking for opportunities from our partners to help us plan visits to our most vulnerable people within our community

In addition to fitting smoke detectors we now offer heat detectors, all of which are free. This will be done whilst giving valuable advice to occupants on how to make them and their family safer and healthier in the home. The appointment normally lasts about one hour and covers topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

A selection of free leaflets containing useful information on Safety in and around the home can be found on our Website below:

How to register for a S&W Visit

To request a free Safe and Well Visit, please call 0800 038 2323 or alternatively you can enter your postcode below and follow the instructions to see if you match our criteria for a Safe and Well Visit.

Visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/> to book a visit, leaflet advice and watch a short video that introduces Safe and Well visits.

Community Engagement



Salisbury Fire Station continues to proactively use our Pinpoint programme or our Community Map which allows us to see the risks to our community geographically and therefore target specific properties for High Risk Safe and Well (S&W) visits. Following incidents at

domestic properties any serious concerns are dealt with through a S&W visit or referred through the Safe-Guarding process. This is covered in the Amesbury and Wilton areas by dedicated Safe & Well advisors who will attend a home at the request of the owner or carer. Visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/> for more information.

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email enquiries@dwfire.org.uk

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Response



The 3 stations in the area have attended a number of incidents in the last 3 months and we have supported our neighbours at the large fire in Andover at the Ocado Premises. Thankfully this winter has not given us the issues we had this time last year but we have had a few spells of harsh weather which saw us working closely with our partners in the Local Resilience Forum to ensure that we could continue to provide a robust response as well as support our colleagues should they have needed it in the NHS.

Total Fire Calls:

December

Category	Incidents Salisbury	Incidents Wilton	Incidents Amesbury
False Alarm	11	0	2
Fire	10	1	4
Special Service	21	2	4
Total	42	3	10

January

Category	Incidents Salisbury	Incidents Wilton	Incidents Amesbury
False Alarm	27	2	6
Fire	22	1	5
Special Service	26	2	4
Other	19	9	2
Total			

February

Category	Incidents Salisbury	Incidents Wilton	Incidents Amesbury
False Alarm	31	4	2
Fire	22	2	15
Special Service	17	3	2
Other	22	5	9
Total			



Points of Interest for the Salisbury Station and neighbouring stations Wilton & Amesbury

- Aerial Ladder Platform (ALP) progress update - This new appliance will soon be operational in the Salisbury Area with crews from the station currently undertaking essential training.
 - The date for the combined Animal and Water Technical Rescue Unit that will be based out of Salisbury to become operational has been put back due to an unforeseen lack of availability at our training facility in Cardiff. It is hoped that the training will commence in the coming months.
- The works for a Command Training Suite at Salisbury is nearing completion following some slight delays in equipment installation. This will be a state-of-the-art facility allowing operational personnel to be assessed on their command capabilities.

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Matthew Maggs

Station Manager South East Wiltshire

Salisbury, Amesbury and Wilton.

Email: Matthew.maggs@dwfire.org.uk

Tel: 01722 691173 | Mobile: 07595 966708

Wiltshire Council Information Item

Subject:	Electoral Review – Next Steps
Web contact:	committee@wiltshire.gov.uk

Following a public consultation from 28 August - 5 November 2018 the Local Government Boundary Commission for England (“The Commission”) has announced its proposals for a pattern of 98 electoral divisions across Wiltshire to apply from the next unitary elections in May 2021. The Commission received submissions from [Wiltshire Council](#), many town and parish councils and other interested individuals in developing its proposals.

The draft recommendations of the Commission, along with the submissions it received, can be accessed via [their website](#) at the following [link](#). In some areas the proposals are significantly different to the Wiltshire Council proposals.

The Commission has launched a further consultation to receive comments regarding its proposals, which will run from 5 February – 15 April 2019. **This will be the final opportunity for any parties to comment upon the proposals.**

Next Steps

The [Electoral Review Committee](#) of Wiltshire Council is considering the draft recommendations of the Commission and will be recommending a course of action for Full Council.

The Committee encourages any member of the public, any town or parish council, and any other parties, to respond to the consultation via the Commission’s website and to reviews@lgbce.org.uk.

The Committee would also be happy to receive any such comments to help inform its own deliberations.

Final Stage

In July 2019 the final recommendations of the Commission will be published. At this stage they will no longer be able to be amended – a draft order will be prepared for laying in Parliament, where the recommendations may be accepted or rejected, but not amended.

Wiltshire Council Information Item

Subject:	New proposals to build on successful community model for children's centre services
Web contact:	http://www.wiltshire.gov.uk/council-democracyconsultations

Wiltshire Council is asking for people's views on proposals to expand its successful model of providing children's centre services in local community venues.

More vulnerable families are being reached as many of the services for under 5s are now provided at the heart of communities.

Currently the services are provided in a mix of venues, including dedicated buildings or community sites such as libraries, church halls and community centres. More people are also accessing information online so future provision will have to meet that need.

Latest figures show on average 83% of the activities that children's centre services run are already held in community venues. In Cricklade this is 92% and in Longfield all activities are held in the community or parents' homes.

Now Wiltshire Council is keen to expand the successful model by finding more community spaces including halls, libraries, campuses and leisure centres. People are being consulted on alternative venues so underused buildings can be closed and more sessions can be held for children and families in well-used community sites. The services for families with under 5s provide a range of support and advice around parenting, home learning environment, domestic abuse support, employment and training opportunities and healthy lifestyles.

Children's centre services would continue to work in collaboration with health visiting and midwifery and other colleagues who support housing and employment. There would also be a greater emphasis on providing help earlier for families before they reach crisis point.

Due to reductions in funding to the council, we are having to look at funding for all services. We have worked with children's centre services providers The Rise Trust and Spurgeons, to identify underused buildings to ensure that frontline services to our families are protected. They have helped provide an overall picture of which centres are best used and where new community venues can be found. The centres which are part of the consultation are: Cricklade, Pewsey, Mere, Salisbury City, Trowbridge Longfield and Westbury White Horse.

If these proposals are accepted Cricklade, Pewsey, Westbury and Trowbridge Longfield would be offered to onsite childcare providers to expand to offer much needed additional childcare. Mere will be offered back to the school and the lease will be surrendered on Salisbury City which is rarely used as services are offered in the Methodist church next door as it is a far better space.

The consultation is available at <http://www.wiltshire.gov.uk/council-democracy-consultations> and will run from 23 January until 20 March 2019 with a report due to go to cabinet later this spring.

March 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

New Chief Executive appointed to continue integration of health and care across BaNES, Swindon and Wiltshire

Three NHS Clinical Commissioning Groups (CCGs) have appointed a single Chief Executive to oversee the ongoing improvement and integration of health and care services across the region.

As of 1 March 2019, Tracey Cox will take up the new position of Chief Executive of Bath and North East Somerset, Swindon and Wiltshire CCGs and will also lead the Sustainability and Transformation Partnership (STP) for the region.

Tracey will oversee closer working between the three local CCGs which will operate with a single senior management team, use their collective resources more efficiently and streamline their decision-making processes.

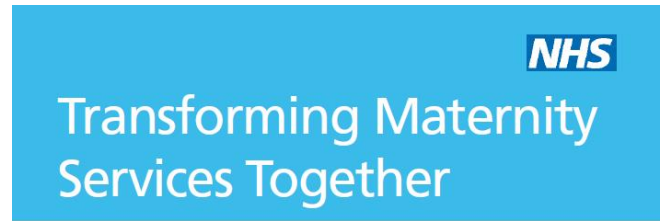
Her appointment comes as the NHS sets out its vision for the future in its new Long Term Plan which emphasises the importance of health and care organisations working collaboratively and looks to give everyone the best start in life, world-class care for major health problems and help to age well.

Transforming Maternity Services Together consultation – next steps

We received almost 1800 responses to the Transforming Maternity Services Together consultation which closed on 24 February 2019.

From a Wiltshire perspective, the consultation included proposals to change the services available to women and their families at the Chippenham and Trowbridge Freestanding Midwifery Units as part of wider proposals for change across the region.

The University of Bath are analysing the responses and the results will be used to help the Governing Bodies of Bath and North East Somerset, Swindon and Wiltshire Clinical Commissioning Groups make a final decision on the future provision of maternity services by late Spring 2019.



Bath and North East Somerset, Swindon & Wiltshire
Local Maternity System
www.transformingmaternity.org.uk

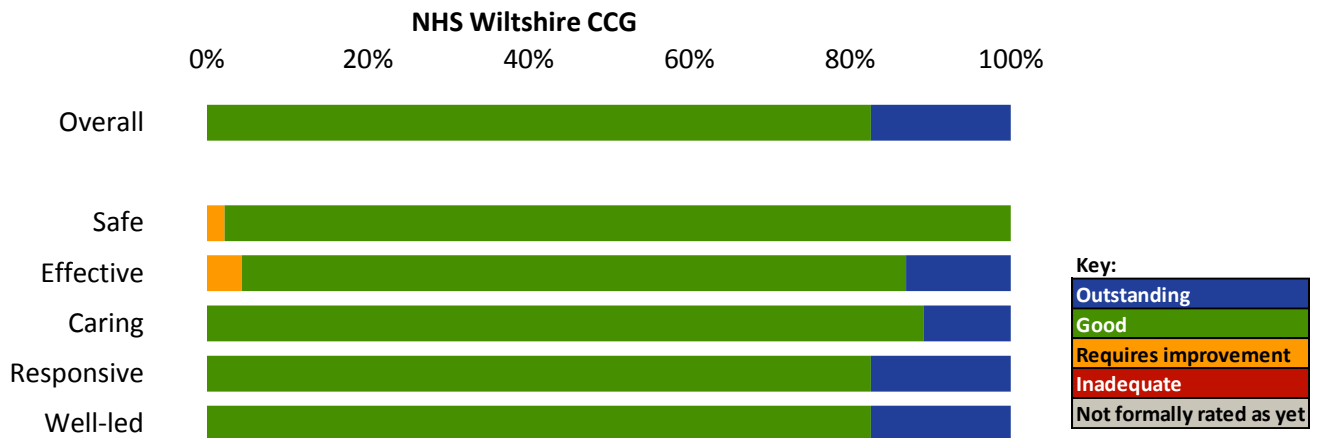
Wiltshire above the average in seasonal flu vaccination uptake

We have been encouraging people to get their flu jab since autumn and recent statistics show the people of Wiltshire have responded positively, seeing our vaccine uptake numbers exceed the national average. Getting a flu vaccination is the single best way to protect yourself and others against the flu.

Population groups	Wiltshire	National
65 years and older	74.2%	71.3%
Up to 65 years at-risk	50.5%	46.9%
Pregnant women	49.1%	45.0%
2 year olds	52.8%	43.1%
3 year olds	54.3%	45.2%

You can get more information in the statistics section of the [Gov.UK website](https://www.gov.uk).

Current CQC ratings for Wiltshire GP practices



Across our 47 GP practices eight were rated as outstanding and 38 were good, with one practice not yet rated, as at 28 January 2019. The one practice that was rated requires improvement in the area of safety has since been re-inspected and is now rated good in all aspects.

Governing Body meeting

Our next Governing Body meeting is on 26 March 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive

New resources



Dementia Roadmap for Wiltshire launched

We are pleased to have supported our local Alzheimer's Support to develop a new website to guide people through the process of being diagnosed with dementia in Wiltshire.

The Dementia Roadmap for Wiltshire is a simple online guide to what to expect during the process of being diagnosed with any type of dementia. It includes a

symptoms guide and things to look out for, information of other conditions that can be confused with dementia, and explains the roles of health care and non-medical staff in supporting families at every step of the way.

The [Roadmap](http://www.dementiaroadmap.org) is available at www.dementiaroadmap.org along with the [Support Village](#) which pulls together links to relevant local information about the support available.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Healthwatch Wiltshire launches grants scheme for health and wellbeing projects

Healthwatch Wiltshire is launching a small grants scheme to invest in projects that aim to improve the health and wellbeing of local people.

The Community Cash Fund will enable groups to apply for up to £2,000 to start projects in their local community.

The scheme will help us get more feedback on health and social care services from people it might not otherwise hear from.

Healthwatch Wiltshire Manager, Stacey Plumb said: “This is a great opportunity for groups to get funding for projects that will really make a difference to health and wellbeing in their community. We are keen to hear from anyone who has an idea for a project, no matter how small.

“This scheme will help us gather more people’s experiences of local services, and help ensure that their voices are heard. We’re really excited to see what ideas people have and how we can help make them a reality.”

Apply today

Simply fill in the application form and return it to Healthwatch Wiltshire by **Friday 29 March**.

You will need to demonstrate how a grant will make a difference to local people, and how well you think it will improve their health and wellbeing.

Projects don’t have to be complicated or expensive. You might just need to cover the



Community Cash Fund

cost of materials or equipment, or the cost of setting up an event or regular group so people can meet or attend a workshop or class.

It’s the first time Healthwatch Wiltshire has run the Community Cash Fund, but projects funded by other Healthwatch in the South West include: dance classes, art groups, health exhibitions, pop up cafes, support groups, music sessions and healthy eating cookery groups.

More information

Go to our Community Cash Fund page for full details and to apply: www.healthwatchwiltshire.co.uk/community-cash-fund

Applications must be received by 5pm on **Friday 29 March**.

If you have any questions, please contact Jo Woodsford, Volunteering and Partnerships Lead, at joanne.woodsford@healthwatchwiltshire.co.uk or call 07977 221661.

Wiltshire Council

Area Board

March 2019

Subject: Road Surfacing Programme 2019/20

Cabinet Member: Councillor Bridget Wayman - Highways, Transport and Waste

Key Decision: No

Executive Summary

There has been under investment in highways maintenance nationally for many years, but Wiltshire Council has been making a substantial investment in improving its road network, with a budget of up to £21 million annually in recent years. Since 2014 about 907 kilometres of the network has been resurfaced, which is about 20% of the total network.

146 kilometres of roads were resurfaced in 2018/19 and over 55,000 square metres of other road repairs carried out. This programme of surfacing work will continue in 2019/20 with a large number of sites identified for treatment (see **Appendix 1**). A provisional list of sites for treatment in future years has also been developed, which will be subject to annual review to ensure the priority sites are being addressed.

The overall condition of Wiltshire's roads compares favourably with the national average and the south-west average road conditions. However, it is appreciated that there is still much to do. As well as the roads it proposed to carry out programmes of footway maintenance, road marking renewals, and sign replacement in 2019/20.

Proposals

It is recommended that the Area Board:

- (i) Welcomes the road surfacing work and repairs carried out in 2018/19 and notes the improvement in the overall condition of Wiltshire's roads in recent years, but acknowledges that further investment is still required.
- (ii) Approves the highway maintenance scheme list for 2019/20 prepared for the Area Board.
- (iii) Notes the new provisional five year programme, which will reviewed annually to ensure best value for money and whole life costing for the highways asset.

Reason for Proposals

The highway network forms the Council's largest asset, and it is important that it is maintained in the most cost-effective way that provides value for money. This includes the use of asset management and whole life costing approaches to inform long-term investment decisions.

Asset management principles have been applied for many years in Wiltshire to ensure that there is appropriate investment with longer term planning for the management of the highways assets. The development of a long-term programme will help with the forward planning of work on the highway network.

Alistair Cunningham
Corporate Director

Wiltshire Council

Area Board

March 2019

Subject: Road Surfacing Programme 2019/20

Cabinet Member: Councillor Bridget Wayman - Highways, Transport and Waste

Key Decision: No

Purpose of Report

1. To provide information on the progress made in improving the condition of the county's roads, and to advise on the road surfacing schemes to be undertaken in 2019/20.

Relevance to the Council's Business Plan

2. The Wiltshire Council Business Plan 2017 – 2027 sets out the vision to create strong communities, with priorities for growing the economy, strong communities and protecting the vulnerable. As part of growing the economy it is acknowledged that it is necessary to bring the county's roads up to an acceptable state. The goal is that road infrastructure is improved and to:
 - Improve asset management and the use of investment to improve the condition of Wiltshire roads (implementing our Highways Asset Management Strategy).
 - Promote and further development the MyWiltshire app to improve and increase the reporting of issues.

Background

3. The local highway network in Wiltshire comprises over 4,400 kilometres of roads and is vital for businesses and communities. Effective maintenance to ensure its availability is essential to the economic development of the county. Wiltshire Council recognises the importance of maintaining and managing its highway network effectively, and has been making a significant investment in improving the condition of its highway assets in recent years.
4. The condition of the county's roads is important to the public. This is demonstrated by the results of previous People's Voice surveys and the annual National Highways and Transportation (NHT) surveys, which indicate low levels of public satisfaction with road conditions nationally and in Wiltshire.
5. This report provides a summary of the progress to date on improving the condition of the county's roads, and the proposed road surfacing on the Council's current highway investment programme.

Main Considerations for the Council

6. Wiltshire Council has to address the longstanding under investment in highways maintenance and the consequent backlog, which has been a problem nationally for many years. The Council's major programme of investment in highway maintenance over the past decade has significantly improved the condition of the county's roads, and stopped the deterioration of the road network.
7. Nearly all of the schemes in the 2017/18 programme have been completed, and those not completed will form part of the future programme. Information about the type of road surfacing treatments undertaken by the Council is included in **Appendix 1**.
8. There are also a large number of skid resistance sites to be treated this year, which are required in order to keep the roads safe. They consist of various treatments, including surface retexturing and resurfacing. Some repairs and retexturing are needed as a result of the damage caused by the hot weather in the summer. The treatment for these sites is currently being finalised.
9. A provisional list of roads for treatment over the next five years has also been developed (See **Appendix 2**). This is based on current road conditions and anticipated deterioration in condition. This list will be reviewed annually to ensure that the priority sites are treated to keep the roads safe. The details of the proposals for 2019/20 are shown in the document.
10. The CATG and Area Board are welcome to identify any sites of local concern which may need to be prioritised, and possibly substituted for future schemes in the list. Any defects or areas of immediate concern should be raised with the area engineer or technician, or reported through My Wiltshire.

Safeguarding Implications

11. None.

Public Health Implications

12. The condition of roads and related infrastructure can have serious safety implications, especially with regard to skid resistance. Keeping the roads in good condition can help with reducing accidents. Roads, bridges, highway structures, signs and street lighting also need to be kept in good condition in order to protect the public and those maintaining the assets.

Corporate Procurement Implications

13. There are no procurement implications at this stage.

Equalities Impact of the Proposal

14. The improved maintenance of the highway network, its management using sound asset management principles, and good performance by the highways contractors, should benefit all road users, including public transport, and vulnerable road users such as cyclists and pedestrians.

Environmental and Climate Change Considerations

15. The effects of climate change could be significant for the highway network. There was considerable damage to the roads, footways and drainage systems in the flooding of 2014, and such events could be repeated. The hot weather in the summer of 2018 caused damage costing over £1,000,000 to repair in Wiltshire. Having robust maintenance and investment strategies to improve the condition of the network helps build resilience into the highway network and the infrastructure.
16. Where possible, suitable materials arising from road resurfacing schemes are recycled. Large quantities of road planings are often used on rights of way to repair damage and on county farms, or provided to community groups. Trial sites for in-situ recycling of materials are carried out where feasible.

Risk Assessment

17. The application of good asset management principles, the planned maintenance of the highway infrastructure, and the establishment of formalised asset management policies and the programme of planned resurfacing, help reduce the risk of incidents and claims.

Risks that may arise if the proposed decision and related work is not taken

18. There is a risk of increased collisions, claims and public dissatisfaction if highway maintenance is not carried out. The principles of asset management have been followed by this Council for many years, and there is a need to continue to demonstrate best practise and obtain best value for money.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

19. It is important to ensure that highways asset management and service delivery are implemented effectively. Processes are currently in place with Service Delivery Teams managing the various aspects of the highway service, and these are the appropriate groups to continue to manage the associated risks. The teams include representatives from the Council, consultants and contractors involved in carrying out the works, and they report to the Contract Management Meeting comprising senior managers from those organisations.

Financial Implications

20. The highway network and related infrastructure forms the Council's largest asset, and has a replacement value of over £5 billion. It is important that it is maintained in the most cost-effective way in order to obtain value for money. This includes the use of a whole life costing approach to inform investment decisions on highway maintenance.

Legal Implications

21. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The investment and improved road conditions in recent years is helping the Council meet its responsibilities with regard to road maintenance.

Options Considered

22. The recent investment in highways maintenance has seen a substantial improvement in the condition of the county's roads, which are in better overall condition than most road networks in the south-west and nationally.
23. The proposed scheme list for 2019/20 has been developed based on the condition data and local knowledge and is considered to represent a realistic programme in view of current funding levels.

Conclusions

24. The highway network forms the Council's largest asset, and it is important that it is maintained in the most cost-effective way in order to show value for money. This includes the use of whole life costing approaches to inform investment decisions.
25. A programme of road resurfacing for 2019/2020 has been identified, based on safety needs and the need to improve the condition of the highway network and related assets. A provisional list of sites for treatment in future years has also been identified, which will be reviewed annually.

Parvis Khansari
Director Highways and Transport

Report Author:
Peter Binley
Head of Highways Asset Management and Commissioning
March 2019

The following unpublished documents have been relied on in the preparation of this report:

None

Appendices

Appendix 1 – Wiltshire Highways Maintenance Programme 2019/20
Appendix 2 – Area Board Surfacing Proposals

Wiltshire Highways Maintenance Programme 2019/20



March 2019

Wiltshire Highways Maintenance Programme 2019/20

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Background

Wiltshire Council is responsible for the maintenance of the local road network in Wiltshire, excluding the motorways, trunk roads and those in private ownership. The highway network is vital for businesses and communities, and effective maintenance to ensure its availability is essential to the economic development of the county.

The local highway network in Wiltshire comprises over 4,400 kilometres of road and almost 1,000 bridges. Wiltshire Council recognises the importance of maintaining and managing its highway network effectively, and has been making a significant investment in improving the condition of its highways assets in recent years.

The weather was a particular challenge for road maintenance in 2018, with a very cold winter causing freeze and thaw damage, and then a very hot summer causing some roads to melt and surfaces to deteriorate.

Investment in Local Highways

The Council's 'Local Highways Investment Fund 2014 – 2020' was introduced to address the longstanding under investment in highways maintenance and the consequent backlog of maintenance, which have been problems nationally for many years. The Council's programme of major investment in highway maintenance is intended to deliver and sustain a significant improvement in the condition of the county's highway network.

The first four years of the programme saw significant increased investment in the county's road network with a budget of £21 million annually for road major maintenance. This reduced slightly in 2018/19, but will increase again in 2019/20 to a level similar to those of previous years.

A large programme of road resurfacing was undertaken in 2018/19.

Road class	A	B	C	Un-classified	Total
Length treated 2017/18 Km	46.8	21.2	48.5	29.6	146.1

A substantial amount of road resurfacing work has been undertaken in Wiltshire in recent years, with considerable lengths of road resurfaced:

Year	Length treated (kilometres)
2014/15	148
2015/16	182
2016/17	250
2017/18	181
2018/19	146
Total	907

There have been 907 kilometres of road resurfaced in the five years since 2014, which is about 20% of the network.

There have also been many smaller sites treated with hand patching and repairs to address localised areas in poor condition. Over 58,000 square metres of road were repaired in 2018/19 in addition to the lengths of road surfaced described above.

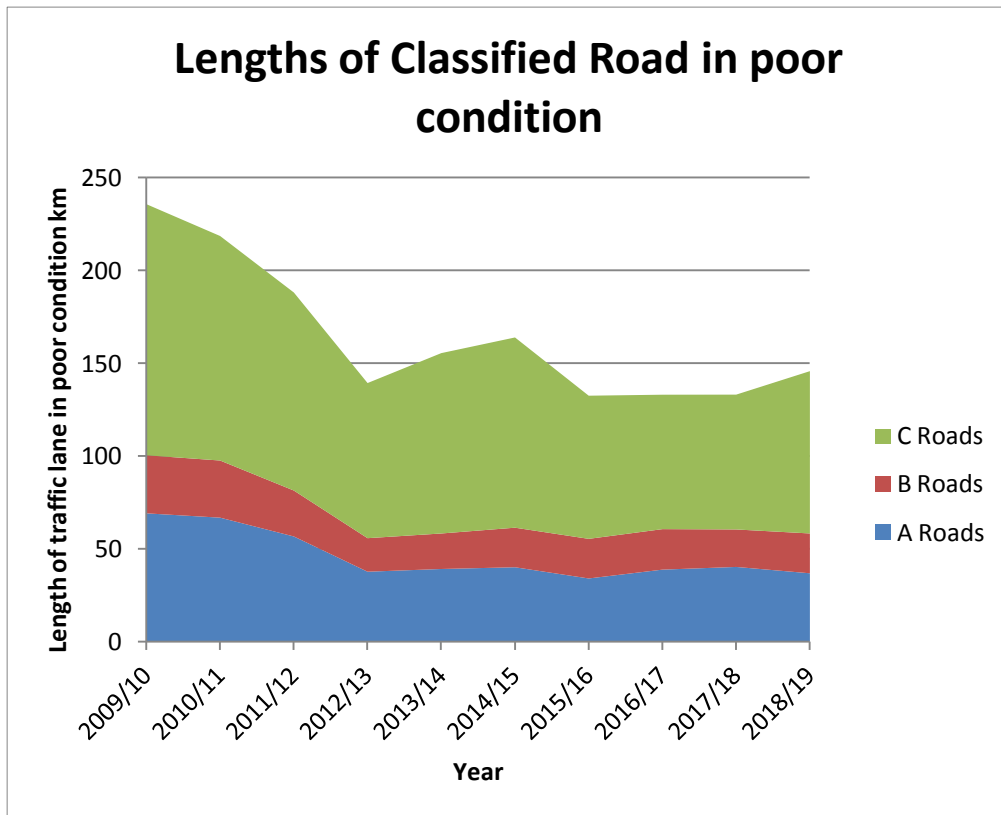
Road Class	Area of Road Repaired (Sqm)
A	11,699
B	7,719
C	21,965
Unclassified	17,161
Total	58,544

The repairs have been carried out across all of the Area Boards in 2018/19.

Area Board	Area of Road Repaired (Sqm)
Amesbury	3,669
Bradford on Avon	3,885
Calne	1,441
Chippenham	2,207
Corsham	2,386
Devizes	2,431
Malmesbury	3,496
Marlborough	3,546
Melksham	2,863
Pewsey	3,841
RWB & Cricklade	4,450
Salisbury	2,999
South West Wiltshire	7,170
Southern Wiltshire	1,156
Tidworth	1,316
Trowbridge	1,622
Warminster	9,261
Westbury	807
Total	58,544

It should be noted that the quantities of repairs in each Area Board will vary from year to year according to need.

There has been a significant reduction in the length of road in poor condition in Wiltshire, which has almost halved since 2009. This has been largely due to the additional funding provided by the Council, which has helped reduce the backlog and prevented further deterioration.

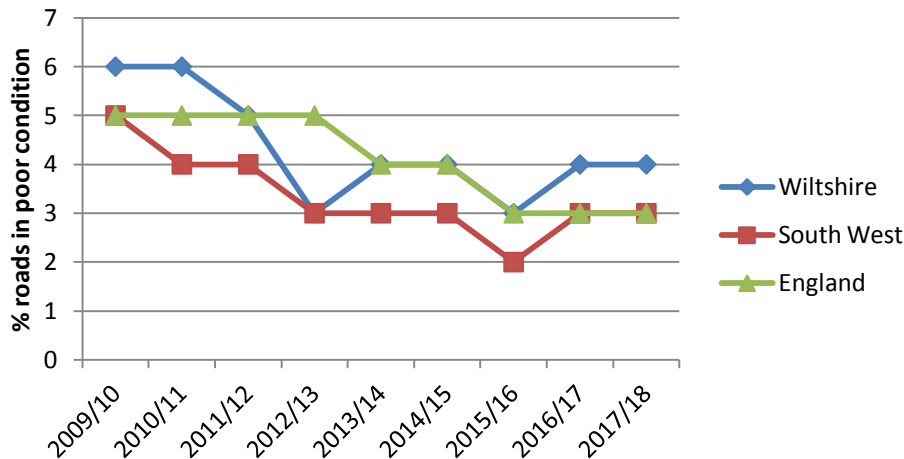


Without the investment to improve the condition of the roads, they would have deteriorated at an increasing rate over the last decade, and the lengths of road in poor condition would have increased rapidly.

Comparison with other authorities

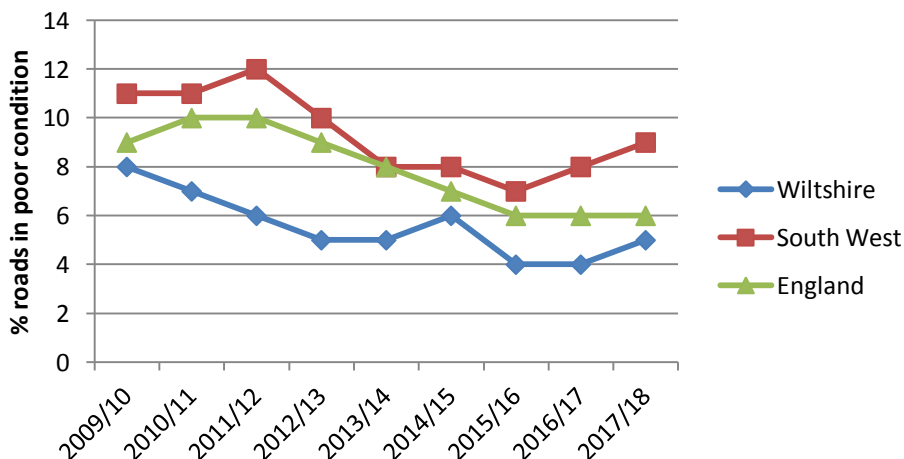
The condition of A class roads has improved nationally since 2009 from 5% in poor condition to 3% in poor condition in 2016/17 (Note - Low percentages are good). In Wiltshire the A class roads have improved, but they are still slightly above the national and south-west averages. It is anticipated they will be much closer to the average next year following the work carried out in 2018/19.

A Class roads in poor condition



The B and C class roads represent 45% of the road network by length in Wiltshire, which is a large proportion of the network. Keeping these roads in good condition is important to the local communities, and requires substantial investment.

B and C class roads in poor condition



The B and C class road conditions in Wiltshire are better than the national average and much better than the south-west average. There was a slight increase in the percentage of B and C class roads in poor condition in Wiltshire in 2017/18, but this appears to be typical of roads in the south west.

The condition of the unclassified roads is more difficult to compare as the assessment methods have not been consistent across authorities. In general terms the condition of the more important unclassified roads in Wiltshire compares well with those of similar authorities in the south west, but further assessment will be needed to get a better understanding of minor road conditions across the south west.

Overall the condition of roads in Wiltshire compares favourably to most conditions nationally and in the south west. However, there is further work required, especially on the county's A roads and on the minor road network. More detailed surveys are proposed to be undertaken in Wiltshire in 2019/20 to obtain better information on the condition of the unclassified roads, and to assist in prioritising further investment.

Road Maintenance

The funding levels for road resurfacing and related work in Wiltshire have been proportionally higher than for most authorities in recent years because of the additional funding provided by this Council. An initial six year programme was developed in 2013, and progress on implementing it has been reported annually to the Council's Area Boards and the Environment Select Committee.

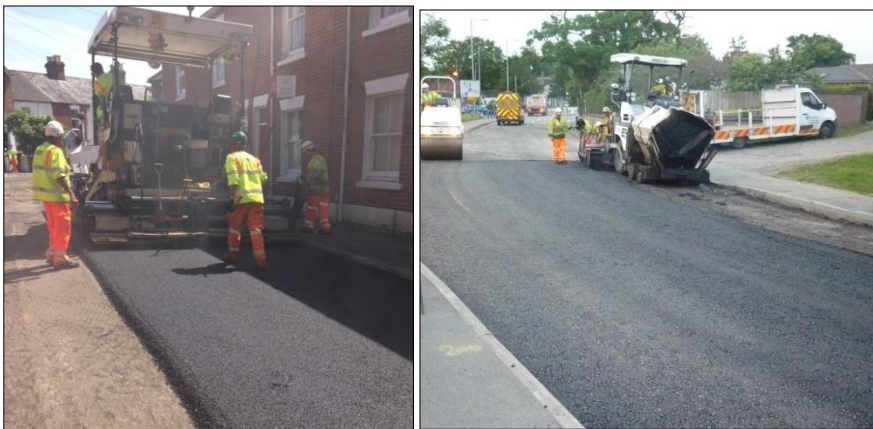
Good progress has been made on delivering the original programme, with the programme now substantially complete. However, there are still a few sites which were included in the original programme, or have subsequently been added for treatment, which have yet to be completed. These will be included in the new forward programme.

The condition of the network has been reviewed in order to develop a new five year programme for highway maintenance. The Council's new Highways Infrastructure Asset Management System (HIAMS) is being used to help derive the future works programme to ensure best value for money and whole life costing for the highways asset. The new system provides the opportunity to carry out more detailed calculations regarding road condition and deterioration to inform investment decisions.

The road maintenance programme for 2019/20 includes a number of different treatments to address specific problems. The proposed sites have been inspected in detail in order to determine the most appropriate treatment or surfacing materials. The main treatment types are described below.

Road Surfacing

The use of bituminous materials to surface the roads usually produces the most effective and durable surface. The use of hot rolled asphalt with chippings is often preferred in Wiltshire as it is very durable with good skid resistance for most of the types of road and traffic volumes we have in the county. Other materials are used to meet specific needs or constraints.



A large programme of resurfacing across the county is proposed for 2019/20.

At locations which are subject to heavy loadings or extreme stress, specialist treatments are used, including grouted asphalt which provides a particularly strong surface.



Specialist treatments such as grouted asphalt are used at some high stress areas.

Where the lower road construction layers are structurally failing, deeper excavation and renewal is used, provided underground services or structures do not limit the depth of construction. Surveys and assessments are undertaken to ensure that drainage systems are working properly before the road is resurfaced.

Surface Dressing

The use of surface dressing, which is sometimes referred to as ‘tar and chippings’, is a traditional method of surfacing which has been used for decades on rural roads.



An extensive programme of surface dressing helps seal and protects the county’s rural roads, and improves skid resistance.

It is very effective at sealing the underlying road construction and provides good skid resistance. It is usually not as durable bituminous resurfacing, but it is a very cost effective treatment if it is carried out regularly. Any weak areas of road are ‘patched’ before the surface dressing is applied.

Pre Surface Dressing Patching

The opportunity is being taken to carry out patching and localised repairs this year on some of those roads which are likely to be included in the surface dressing programme for 2020/21 or in future years. This has the benefit of addressing the sections of a road in worst condition early, and provides a solid base for the subsequent surface dressing.

Texture Treatment

It is important that roads have adequate skid resistance. Higher skid resistance is required on bends and at the approach to junctions. Specialist surveys are undertaken of the main roads to assess the existing surface condition, and identify where treatment is needed.

On some roads resurfacing may be required, but at other locations it is possible to use shot or water blasting to improve the texture. The site assessments are currently underway to identify suitable sites for this type of treatment in 2019/20.

High Friction Surfacing

At some key locations, such as the approach to traffic signals, the use of special high friction surfacing may be used to improve safety. Because of the high stresses at these locations these surfaces may need more frequent renewal. A programme of replacement using potentially more durable materials at these sites will be undertaken as a rolling programme.

Carriageway and Pothole repairs

The Council operates three Pothole Gangs to make emergency repairs and two Patching gangs to make more substantial repairs.



Pothole Gangs respond to defects and potholes on the network

These resources are deployed to address problems as they occur. Last year over 10,000 potholes were filled, which was a substantially more than usual because of the severe winter. Generally there are about 6,000 potholes each year on the network, but the number can increase substantially when there is extreme weather.



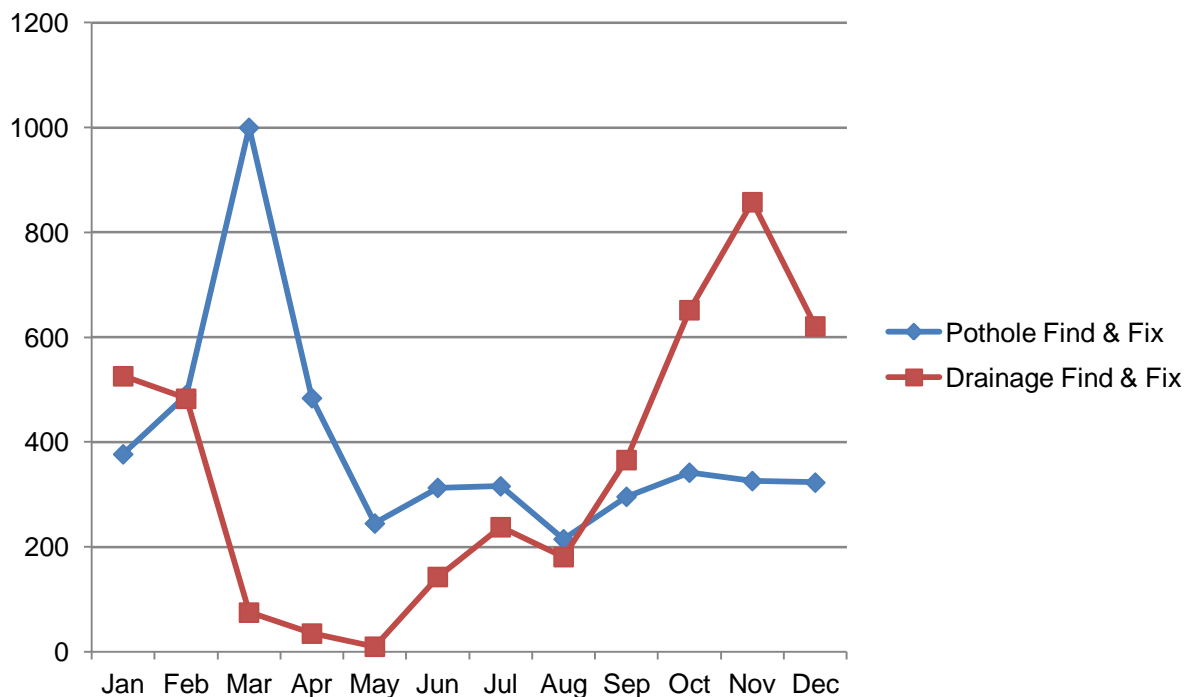
Potholes and highway defects can be reported using the My Wiltshire app, or on the Council's website.

Parish Stewards

The Parish Steward Scheme, which helps to help address the highway priorities of the local communities is provided by the Council's contractor Ringway. The scheme has been a great success and is a well liked and respected service.

As well as the work identified by the town and pariah councils, the Parish Stewards also carry out pothole repairs, address drainage issues and carry out other maintenance work. The type of work varies from month to month depending on requirements.

Parish Steward Work in 2018



In the early months of the year the focus is often on potholes and the need to deal with damaged road surfaces following the winter freeze and thaw damage on the network. In the autumn keeping the drains clear and working is often a priority. In the winter the Parish Stewards are often involved gritting the roads and other winter maintenance operations.

The flexibility that the Parish Stewards bring to routine highway maintenance activities is appreciated, and it offers a cost effective means of dealing with a variety of issues on the highway network.

Other Highway Assets

With an extensive road network and aging infrastructure there is a need to plan for long term renewal of all highway assets as well as the roads. Good progress has been made on reducing the road maintenance backlog in recent years, but further work is still required and other assets, including street lighting, safety fences, road signs, traffic signals and bridges, will need further investment to keep them safe and to avoid unplanned emergency repairs in the future.

Footways

The condition of footways has been a particular concern. A programme of footway renewal schemes was started in 2017/18, but this had to be reduced last year because of budget constraints. The increased budget for 2019/20 is enabling the programme of footway treatment to be continued this year.

Sites for treatment in 2019/20 are currently being assessed.

Drainage

Keeping road drainage operating properly is not only important in order to keep the roads safe for users, but it also helps to prevent damage to the road and its sub-structure. A programme of drainage CCTV surveys is undertaken on the network throughout the year. With the extensive road network in Wiltshire it is taking many years to survey all of the drainage systems, but the Council already has more information than most similar highway authorities.

The drainage pipes can be affected by siltation, tree root damage, ground conditions or public utilities work. Where damage is identified, repairs are programmed and integrated into the programme of road resurfacing and other work.



Underground drainage pipes can be damaged by public utilities works as well as tree roots and silt

Where road drainage pipes are damaged by public utilities the Council seeks to recover the cost of the repair and get the services diverted.

Road Markings

A programme of renewing road markings on the main routes into towns was started two years ago and is continuing in 2019/20 in Royal Wootton Bassett, Devizes,

Cricklade and Westbury. The programme will also address particular sites in other towns in need of treatment for safety reasons.

A programme of rural road markings will also be undertaken to improve markings at rural road junctions. This will concentrate on locations where lines are fading or being worn away and there are increasing safety risks.

Road Signs

A programme of replacing damaged or faded signs started last year. It initially concentrated on the prohibition and safety critical signs. This programme will continue in 2019/20. There are particular problems with posts rusting or being damaged and the programme is intended to address these issues.

Verge Overrun

The rural grass verges can be damaged by large vehicles, or by vehicles leaving the paved surface to pass other vehicles. This is especially a problem during wet weather. A programme of verge repair and hardening has been taking place during 2018, and an expanded programme will take place during 2019/20 to address those sites with the most damage.

Bridges

A programme of bridge repairs and renewal is included in the programme for 2019/20

Area Board	Parish	Road	Bridge Name	Work Description
Bradford on Avon	Staverton & Holt	B3105	Staverton Mill	Masonry Repairs
Bradford on Avon	Bradford on Avon	B3107	Holt Rd Retaining Wall	Masonry Repairs
Chippenham	Chippenham	TS	Saxon Street	Redeck
Chippenham	Chippenham	TS	Wessex	Redeck
Malmesbury	Ashton Keynes	Cox Hill C21	Oatlake	Waterproofing
Malmesbury	Brinkworth	Dead lane C104	Dead Lane	Waterproofing
Marlborough	Chilton Foliat	B4192	Skates Corner	Replace with pipes
Marlborough	Ramsbury	Stone lane U/C	Stone Lane	Masonry Repairs
Pewsey	Manningford	Manor Lane U/C	Sharcott Mill	Redeck
Royal Wootton Bassett	Cricklade	Cirencester Rd C124	Weavers	Waterproofing
South West Wiltshire	Quidhampton & Wilton	A3094	Quidhampton Wylve	Waterproofing
South West Wiltshire	Quidhampton & Wilton	A3094	Quidhampton Nadder	Waterproofing
South West Wiltshire	Barford St Martin	A30	Gall	Waterproofing
South West Wiltshire	West Tisbury	Tisbury Gates Lane U/C	East Hatch	Masonry Repairs
South West Wiltshire	Sedge Hill & Semley	Share Lane U/C	Share	Strengthening Saddle
Southern Wiltshire	Grimstead	Byway	Old Canal	Masonry Repairs
Tidworth	Ludgershall	FP	Tidworth Rd Rail	Repairs and strengthening
Tidworth	Tidworth	Meerut Rd	Oval	Reconstruction
Trowbridge	Trowbridge & Southwick	A361	Whitrow	Waterproofing
Warminster	Heytesbury	Parl Lane U/C	Slaters 2nd	Scour repair, new invert

Other bridges may be added to the list in response to ongoing bridge inspections.

Integrated Transport Schemes 2019/20

Local safety schemes, traffic management measures, cycling walking schemes are developed through the Community Area Transport Groups (CATGs), or in response to particular issues on the network. The main schemes identified to date for next year are listed below:

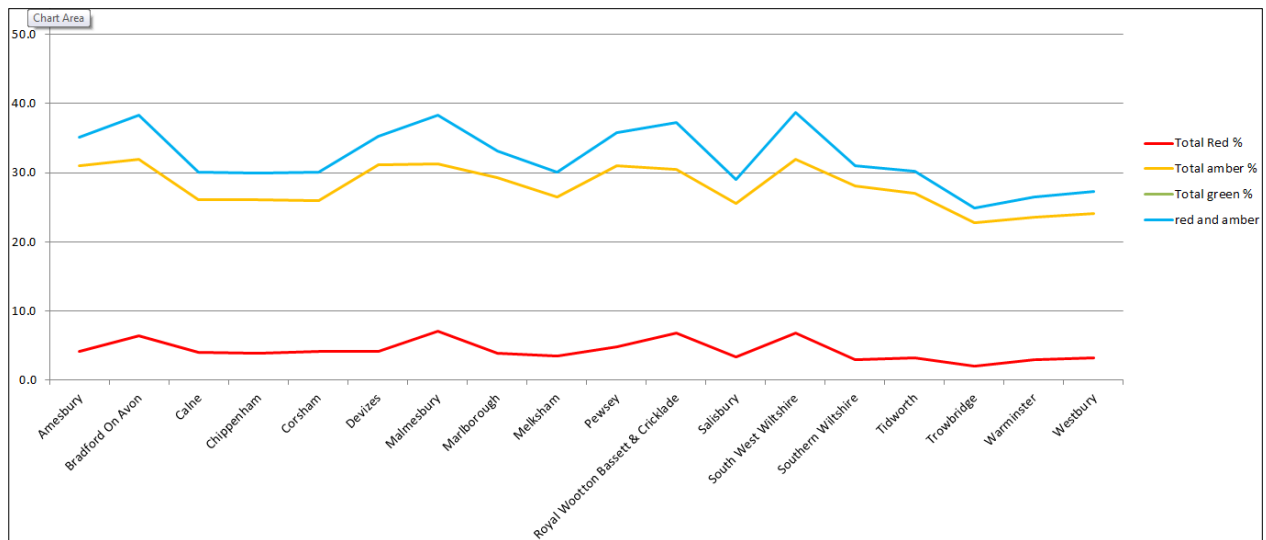
Community Area	Category	Works	Indicative Budget
Bradford on Avon	Substantive CATG	B3108 Winsley Hill at Canal Bridge - Footway	20000
Calne	Developer Contribution	Calne - Abberd Way to Abberd Brook shared use path	40000
Calne	Developer Contribution	Calne - Abberd Lane cycle facilities	30000
Calne	Developer Contribution	Calne - Cycle route across Recreation Ground	30000
Chippenham	Taking Action on School Journeys	Hardenhuish Chippenham - Advisory 20mph and refuge island improvements	21000
Chippenham	Highway Improvements	A350 Plough Crossroads traffic signal replacement and upgrade	300000
Corsham	Local Safety Scheme	A4 Corsham Cross Keys junction - signal replacement and pedestrian upgrade	200000
Corsham	Taking Action on School Journeys	Colerne Primary - Island replacement, kerbing, & footway, Signs & markings	34000
Corsham	Taking Action on School Journeys	Neston Primary - Advisory 20mph, road markings, footway	20000
Corsham	Developer Contribution	Corsham Skynet Drive - Signal control crossing	30000
Marlborough	Developer Contribution	Marlborough Care Home to Tesco - shared use path (provisional)	100000
Pewsey	Substantive CATG	C261 Woodborough - Footway	24000
Pewsey	Substantive CATG	North Newnton Rushall Lane - Footway	63000
RWB and Cricklade	Substantive CATG	A3102 Tockenham - Safety Measures	35500
Southern Wiltshire	Developer Contribution	Salisbury Old Sarum Longhedge cycle links	20000
Tidworth	Substantive CATG	A338 Link Road to Tank Crossing, Tidworth - Footway	32000
Tidworth	Substantive CATG	A338/Brunton Junction, Collingbourne Kingston - junction improvements	14600
Trowbridge	Developer Contribution	Trowbridge County Way Hilperton Rd rbt to West Ashton rd rbt - cyclepath	100000
Trowbridge	Developer Contribution	Trowbridge Moyle Park cyclepath	50000
Trowbridge	Highway Improvements	A361 Trowbridge County Way / Ashton Street - replace existing signal crossing	25000

There will also likely to be a large number of CATG schemes which will be developed during the year, but have not been identified at this stage.

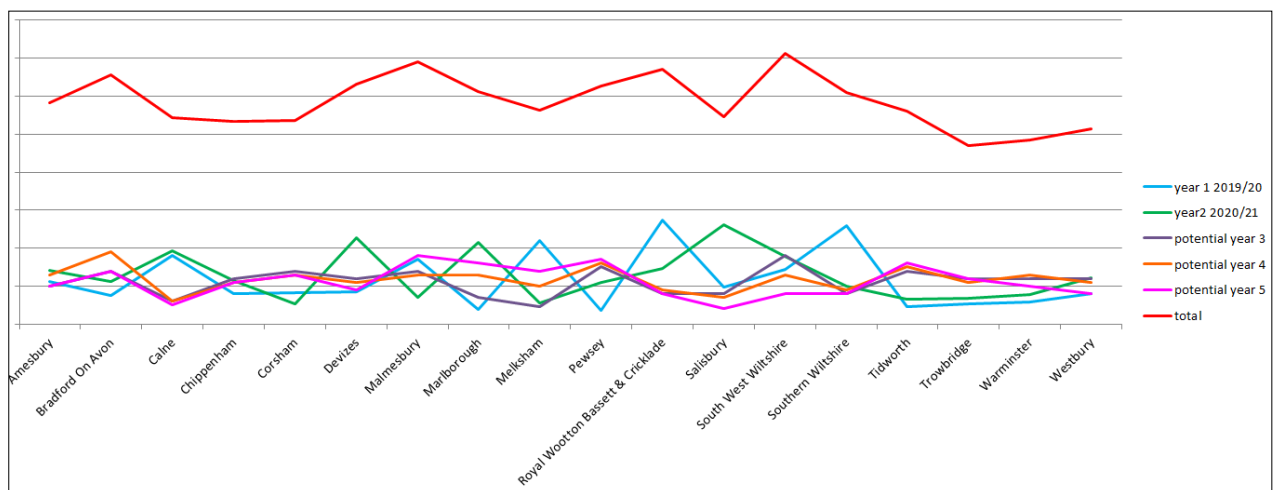
Future Highways Maintenance Investment Proposals

The condition of most of the county's roads is monitored every year using vehicle mounted lasers, and the results of these surveys are reported annually to the DfT. It is proposed to extent these surveys to cover the whole of the network in 2019/20.

The condition of the highway network is monitored according to road type, and on an Area Board basis. The intention is to ultimately achieve consistent road conditions across the network. The current road conditions (showing those in poor or declining condition) for the Area Boards are shown below:



The proposed spending in future years is being developed to address these conditions:



The funding for the maintenance in each Area Board will vary from year to year because of the need to carry out some larger schemes from time to time. Consequently in some years the spend may reduce, and in other years it will be higher. Over the next five year period it is proposed that the overall spend will reflect need based on the road conditions.

Road Surfacing Proposals for 2019/20

A programme of proposed road surfacing has been developed based on the condition survey results and the local engineers' knowledge. The list of sites included as **Appendix 2** of the Area Board reports.

It should be noted that some variations to the proposals may be necessary if circumstances change, particularly as a result of weather damage elsewhere on the network. Some schemes may be delayed if public utilities are carrying out work on the road, as the surfacing will be carried out when that work is completed.

The document also includes an indicative list of the potential sites for treatment in future years. This list is provisional at this stage and is based on anticipated deterioration rates. It will be necessary to review the lists annually to ensure the priority sites are being identified.

Wiltshire Highways Maintenance South West Wiltshire Area Board 2019 - 2023

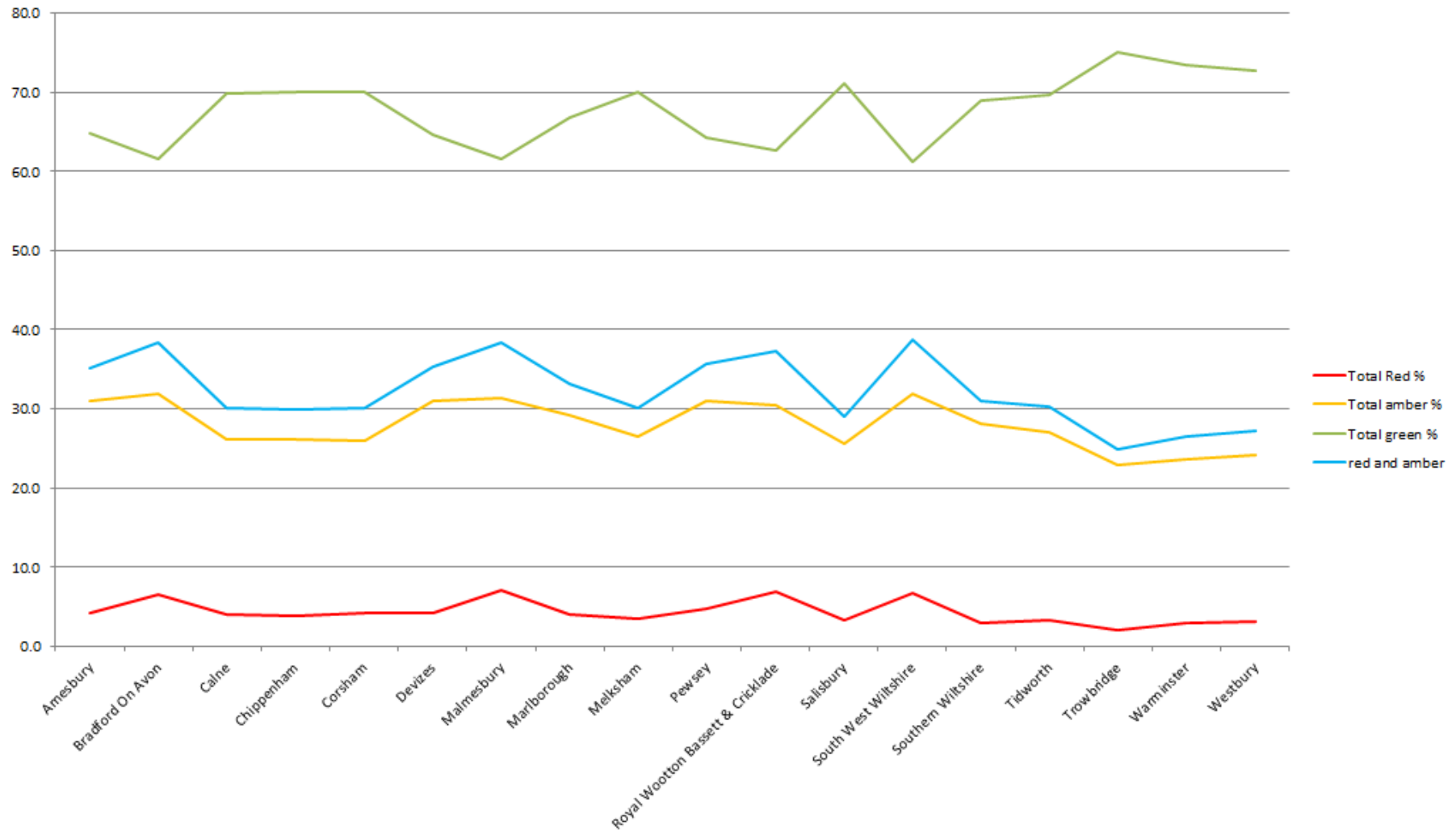


March 2019

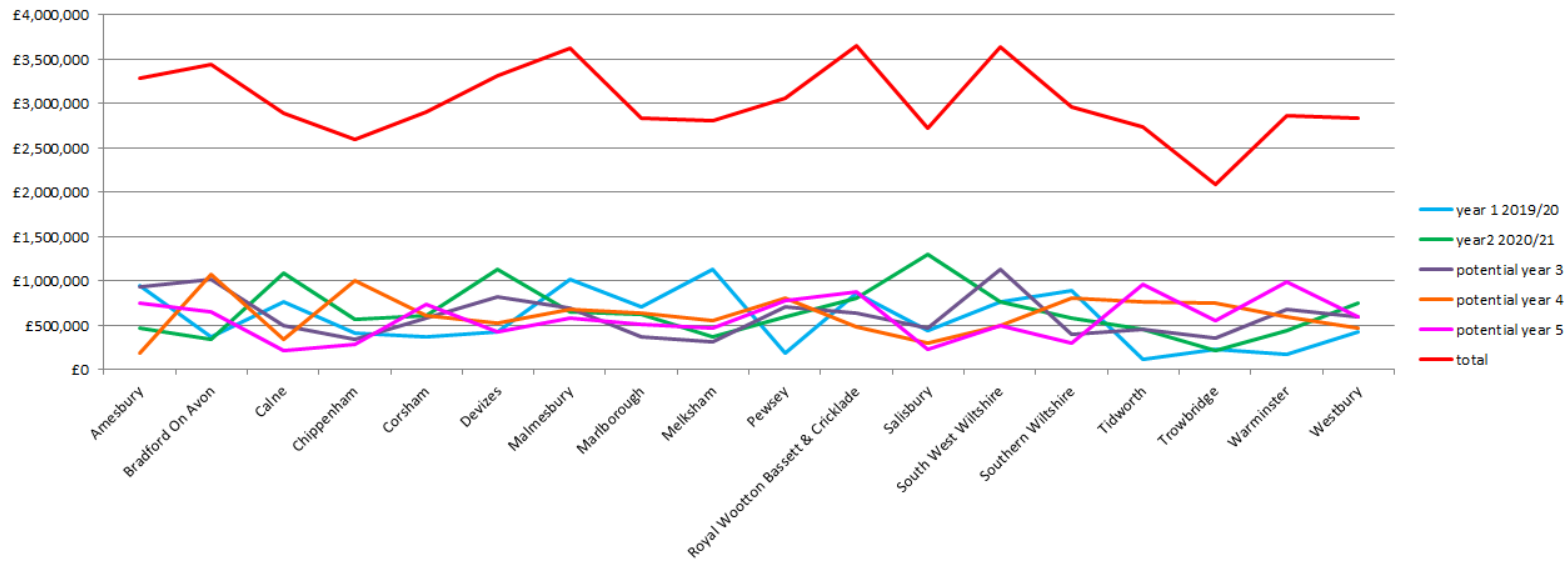
CURRENT CONDITION BY AREA BOARD

TOTAL LENGTH OF THE ADOPTED NETWORK REQUIRING MAINTENANCE

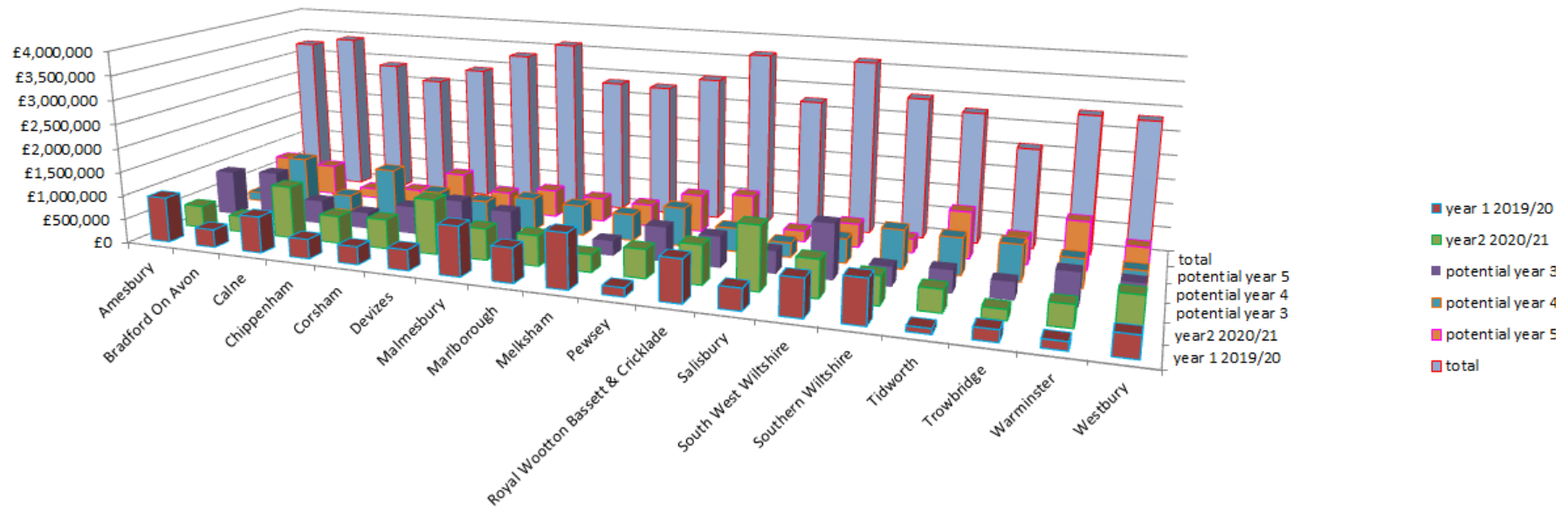
Red = requiring work now Amber = requiring work very soon Blue = total Red and Amber Green = not requiring treatment within the next few years



The budget has been allocated in accordance with the need for maintenance in each area board, spend will vary in each board area where substantial interventions are required.



Spend profile



	Amesbury	Bradford On Avon	Calne	Chippenham	Corsham	Devizes	Malmesbury	Marlborough	Melksham	Pewsey
year 1 2019/20	£939,854	£372,664	£756,486	£402,841	£369,374	£427,307	£1,021,460	£710,000	£1,121,644	£179,614
year2 2020/21	£464,617	£338,694	£1,092,637	£569,240	£611,695	£1,135,203	£648,794	£626,032	£360,881	£586,336
potential year 3	£936,905	£1,011,484	£497,742	£342,066	£580,406	£812,893	£696,000	£364,490	£307,395	£709,027
potential year 4	£188,128	£1,070,833	£333,492	£1,008,116	£610,000	£516,847	£680,000	£631,845	£553,138	£800,000
potential year 5	£750,000	£650,000	£209,643	£275,850	£740,000	£419,866	£576,628	£503,251	£463,214	£780,000
total	£3,279,504	£3,443,675	£2,890,000	£2,598,113	£2,911,475	£3,312,116	£3,622,882	£2,835,618	£2,806,272	£3,054,977

	Royal Wootton Bassett & Cricklade	Salisbury	South West Wiltshire	Southern Wiltshire	Tidworth	Trowbridge	Warminster	Westbury	total
year 1 2019/20	£865,485	£438,642	£759,052	£888,085	£107,343	£230,865	£166,518	£430,377	£10,187,611
year2 2020/21	£798,401	£1,297,800	£763,473	£576,393	£450,030	£210,600	£439,452	£744,367	£11,714,645
potential year 3	£636,729	£460,925	£1,127,228	£397,967	£455,528	£355,284	£671,490	£591,023	£10,954,582
potential year 4	£487,199	£300,000	£500,168	£800,424	£758,019	£741,906	£587,426	£471,546	£11,039,087
potential year 5	£870,432	£230,716	£490,954	£292,659	£965,347	£544,000	£990,772	£590,000	£10,343,332
total	£3,658,246	£2,728,083	£3,640,875	£2,955,528	£2,736,267	£2,082,655	£2,855,658	£2,827,313	£54,239,257

The current spend profile has been as closely matched to the needs graph some area boards such as Trowbridge have not had their full year 5 commitment, the spend profile and schemes will be reviewed annually.

The following pages detail the schemes that have been considered in the 5year plan,

Road number	lifecycle number	General description	Description from	Description to	Treatment	Length	Year
B3092	SWWI_19_0001	SD0445 - B3092 CRAB LANE TO COOMBE BARN LANE, STOURTON	CRAB LANE	COOMBE BARN LANE	SURFACE DRESSING	2190	2019/20
B3092	SWWI_19_0002	SD0446 - B3092 CRAB LANE / CASTLE STREET, ZEALS	JOINT TO FRONT OF MERE DEPOT	CRAB LANE ZEALS	SURFACE DRESSING	2190	2019/20
B3092	SWWI_19_0003	SD0447 - B3092 GILLINGHAM ROAD, MERE	C278	B3092 CASTLE STREET	SURFACE DRESSING	1080	2019/20
C300	SWWI_19_0004	SD0466 - C300 30 MPH SEMLEY EAST TO UC-GREEN LANE TO HOOK COTTAGES, SEMLEY	30 MPH SEMLEY EAST	HOOK COTTAGES	SURFACE DRESSING	2170	2019/20
C312	SWWI_19_0005	SD0464 - C312 DONHEAD HOLLOW, LUDWELL	DONHEAD HOLLOW	ROWBERRY FARM	SURFACE DRESSING	1990	2019/20
	SWWI_19_0006	WISE LANE, EAST KNOYLE FULL LENGTH PHASED OVER 3 YEARS	PHASED WHOLE LENGTH YR1 TOUCHORNE LA	PHASED WHOLE LENGTH YR1 SUTTON BOTTOM	SURFACING	700	2019/20
A350	SWWI_19_0007	TURNPIKE	STREET LANE	C307 EAST KNOYLE	SURFACING	2050	2019/20
A350	SWWI_19_0008	A350 SHAFTESBURY RD FM COUNTY BOUNDARY TO C309 SEMLEY COMMON	COUNTY BOUNDARY	C309 SEMLEY COMMON JUNCTION	SURFACING	2200	2019/20
B3092	SWWI_19_0009	SD0444 - B3092 COOMBE BARN LANE NORTON FERRIS NORTH TO MAIDEN BRADLEY	COOMBE BARN LANE NORTON FERRIS	30MPH MAIDEN BRADLEY	SURFACE DRESSING	2690	2019/20
B3092	SWWI_19_0010	CRAB LANE GILLINGHAM ROAD MERE, CRAB LANE	MERE HIGHWAYS DEPOT	CRAB LANE	SURFACING	2050	2019/20
B3092	SWWI_19_0001	AREA ADJ BERKELEY FARM THE STREET KILMINGTON			SURFACING	1000	2019/20
A30	SWWI_20_0001	SHAFTESBURY ROAD, WILTON	ST JOHNS COURT	WESTERN SPEED LIMIT CHANGE	SURFACING	800	2020/21

B3089	SWWI_20_0002	SD0448 - B3089 TWO MILE DOWN			CARRIAGEWAY REPAIRS	500	2020/21
A350	SWWI_20_0003	HART HILL PARTS AS EXTENSIVE REACTIVE	COUNTY BOUNDARY(DORSET)	C308 (TO HUGGLERS HOLE)	SURFACING	2720	2020/21
A27	SWWI_20_0004	A27 ROMSEY ROAD	EASTERN 30 MPH WHITEPARISH	COUNTY BOUNDARY HAMPSHIRE	RETEXTURING	2070	2020/21
C251	SWWI_20_0005	SD0467 - C251 A350 PERTWOOD XRDS SE TO A303 KNOYLE DOWN FARM, CHICKLADE			SURFACE DRESSING	2050	2020/21
C311	SWWI_20_0006	SD0465 - C311 NORTH DOWN ROAD, DONHEAD ST MARY			SURFACE DRESSING	1980	2020/21
A30	SWWI_20_0007	SD0421 - A30 SHAFTESBURY ROAD SOUTH OF BARFORD ST MARTIN			SURFACING	1150	2020/21
A30	SWWI_20_0008	SD0420 - A30 SHAFTESBURY ROAD, SWALLOWCLIFFE			SURFACE DRESSING	1150	2020/21
C63	SWWI_20_0009	PORTFIELD ROAD	BISHOPSTONE NORTH ROAD	BULBRIDGE ROAD	SURFACE DRESSING	4220	2020/21
C309	SWWI_20_0010	TOKES LANE	STATION RD	PYT HAY COTTAGE	REQUIRES REVIEW	2470	2020/21

	SWWI_21_0001	BENNETT ARMS SEMLEY TO A350 SEMLEY COMMON			SURFACE DRESSING		2021/22
U3160	SWWI_21_0002	TOLLARD PARK	WILTSHIRE ROAD	TOLLARD ROYAL	SURFACING	APPX 1640M	2021/22
C296	SWWI_21_0003	C309 XRDS KINGHAY TO C43 SOUTH LODGE	XRDS KINGHAY	SOUTH LODGE	SURFACE DRESSING	1100	2021/22
UC	SWWI_21_0004	WEAVELAND ROAD, TISBURY			SURFACING	621	2021/22
UC	SWWI_21_0005	SENIORS FARM LANE SEMLEY			SURFACING	220	2021/22

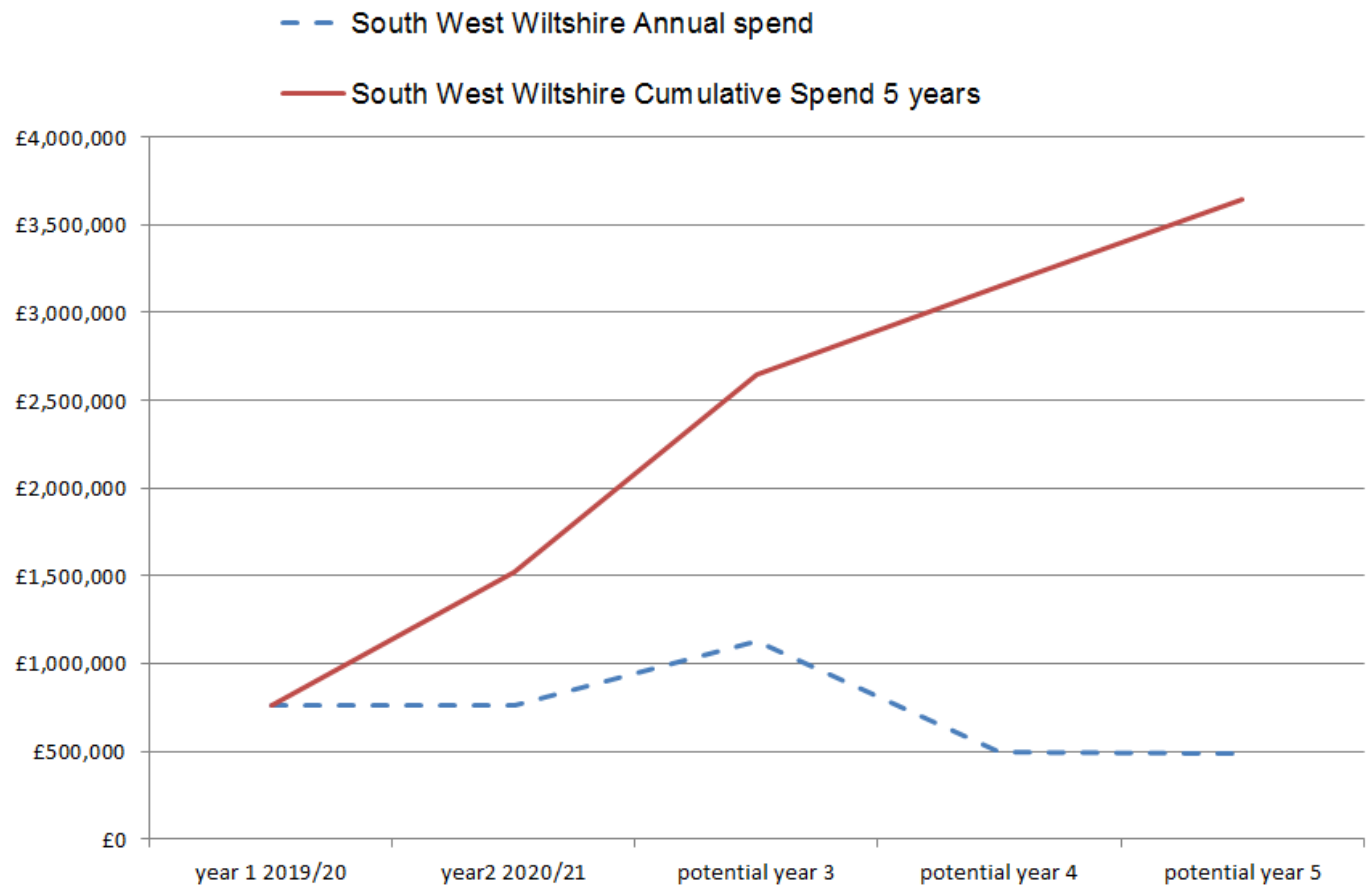
C	SWWI_21_0006	LAGPOND LANE, CHICKSGROVE			SURFACING		2021/22
B3092	SWWI_21_0007	CASTLE STREET, MERE			SURFACING		2021/22
UC	SWWI_21_0008	BELLS LANE, ZEALS			SURFACING		2021/22

C283	SWWI_22_0001	STOFORD BOTTOM/STOFORD HILL	A36 STOFORD	A360 STOFORD BUSH XRDS	SURFACE DRESSING	2150	2022/23
UC	SWWI_22_0002	GROVELY ROAD BARFORD ST MARTIN			SURFACE TREATMENT	1109	2022/23
C326	SWWI_22_0003	BACK LANE BOWERCHALKE (CARRIAGEWAY REPAIRS)			CARRIAGEWAY REPAIRS	1237	2022/23
C279	SWWI_22_0004	DUKES LANE KILMINGTON			SURFACING	2373	2022/23
	SWWI_22_0005	WIN GREEN TO ZIG ZAG HILL			REQUIRES REVIEW		2022/23
	SWWI_22_0006	CHURCH STREET, BOWERCHALKE			REQUIRES REVIEW		2022/23

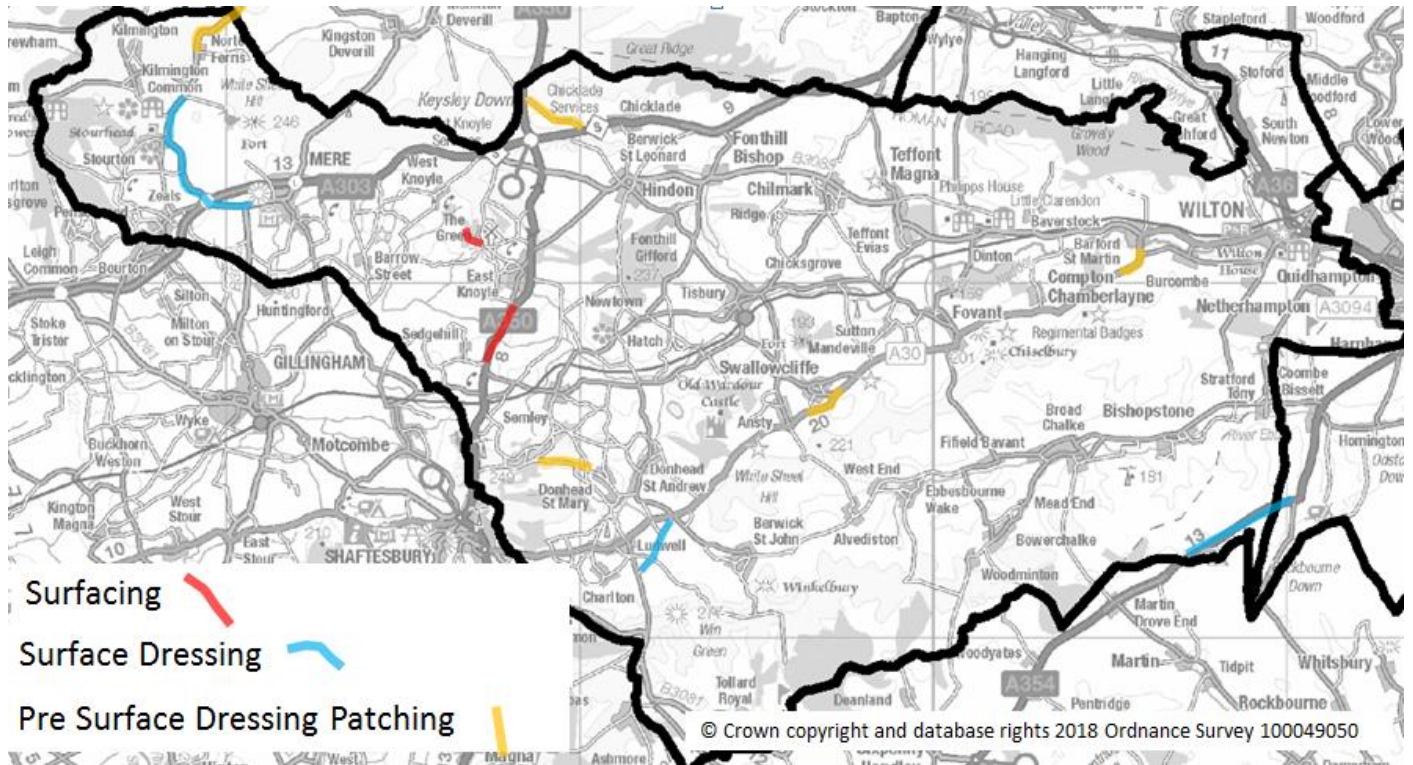
C308	SWWI_23_0001	CRATE LANE STREET LANE LOOP			SURFACE TREATMENT	3308	2023/24
C277	SWWI_23_0002	C277 TEFFONT MAGNA TO DINTON			SURFACE TREATMENT	3568	2023/24
B3089	SWWI_23_0003	B3089 STAGGER CROSS TO BARFORD ST MARTIN			SURFACE TREATMENT		2023/24

	REQUIRES REVIEW	HINDON TO BECKFORD CROSS ROADS			REQUIRES REVIEW		FF
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	South West Wiltshire Annual spend	South West Wiltshire Cumulative Spend 5 years
year 1 2019/20	£759,052	£759,052
year2 2020/21	£763,473	£1,522,525
potential year 3	£1,127,228	£2,649,753
potential year 4	£500,168	£3,149,921
potential year 5	£490,954	£3,640,875
total	£3,640,875	

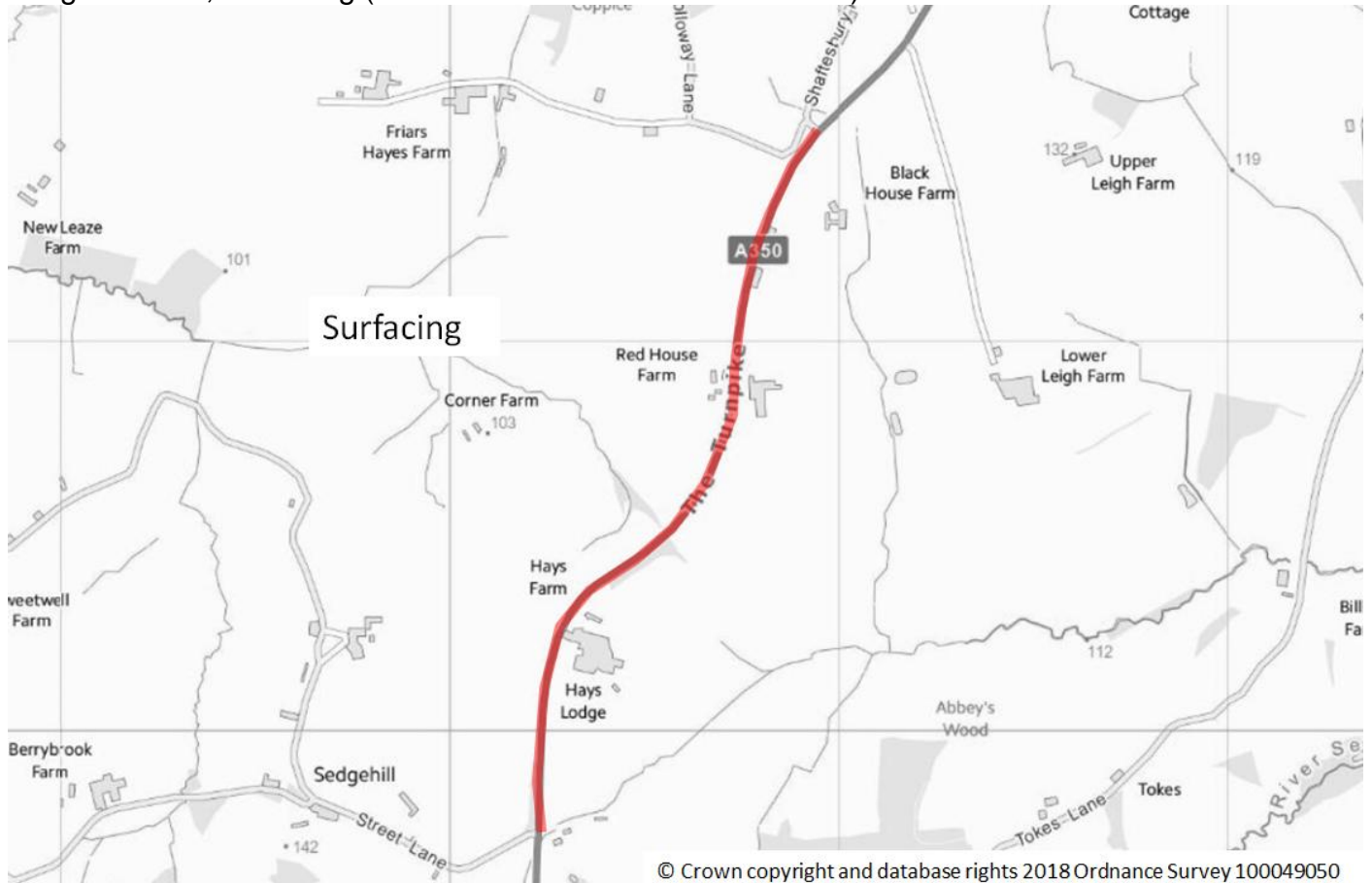


SOUTH WEST WILTSHIRE AREA BOARD 2019/20 OVERVIEW



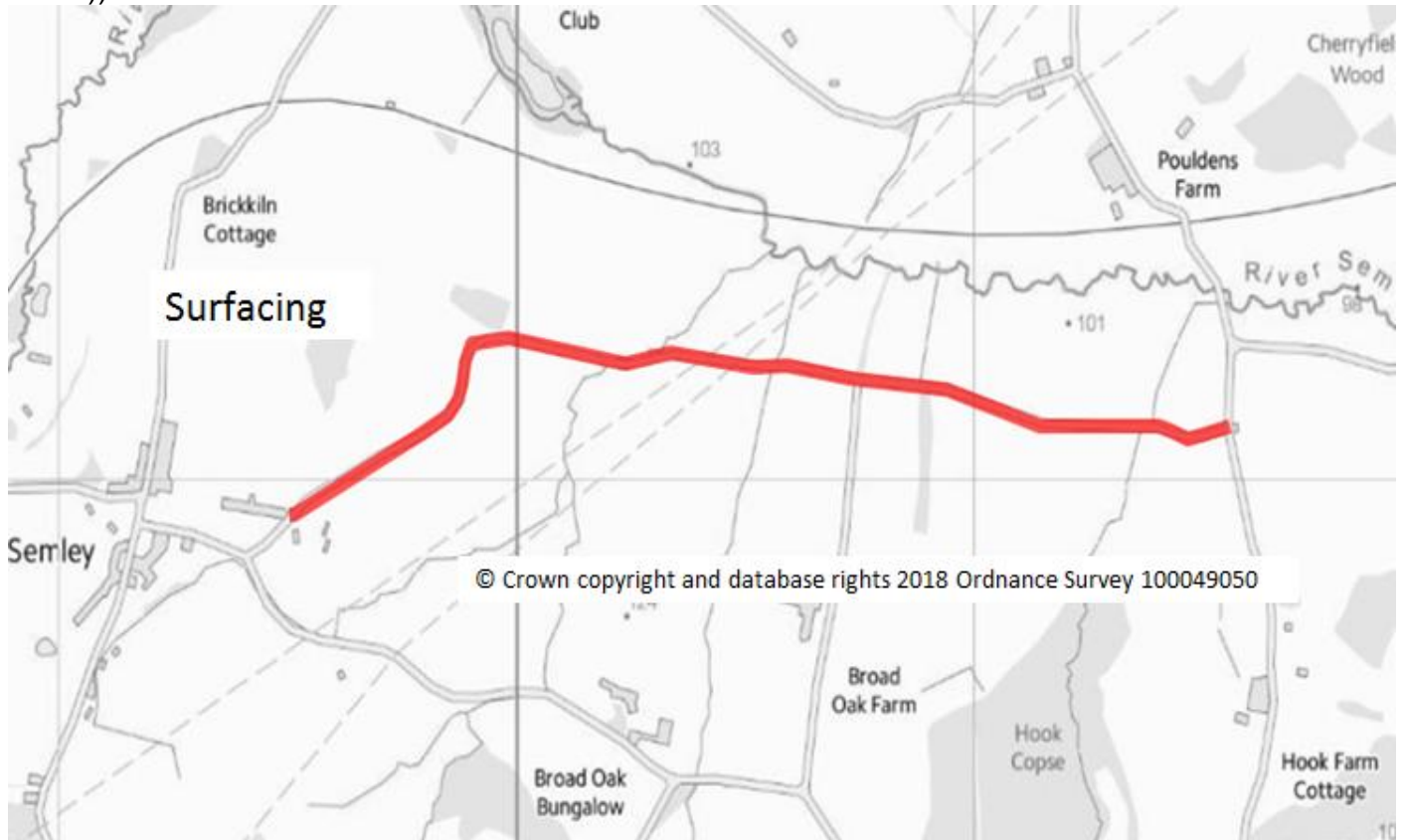
A350 THE TURNPIKE FROM STREET LANE TO C307 EAST KNOYLE

Length 2050m, Surfacing (not to include 2017 surfaced areas)



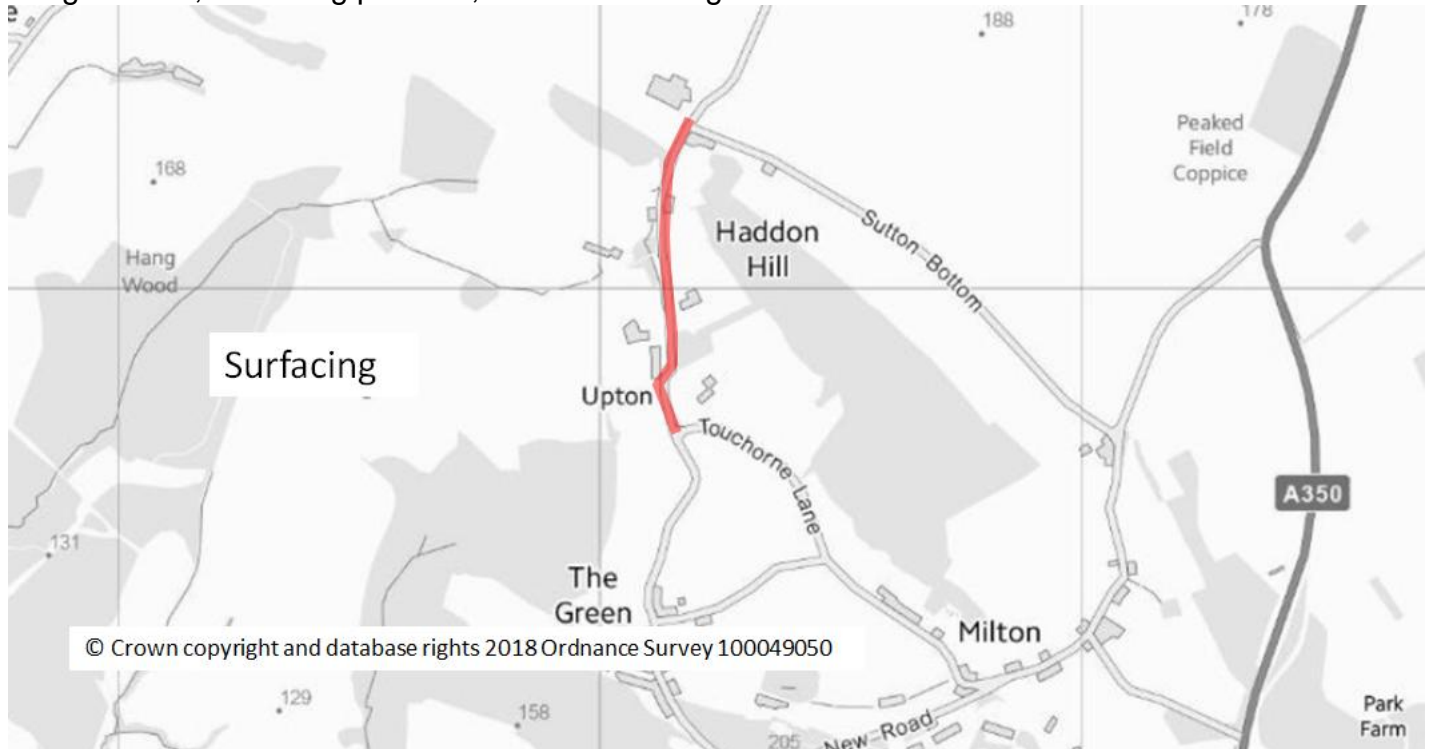
C300 30 MPH SEMLEY EAST TO UC-GREEN LANE TO HOOK COTTAGES (SEMLEY)

Length 2170m, Surfacing (Possible swap with Sem Hill due to sewage replacement on Sem hill 19/20))



WISE LANE, EAST KNOYLE

Length 700m, Surfacing phase 1, surface dressing to follow



B3092 (CRAB LANE TO COOMBE BARN LANE)

Length 2190m, surface dressing



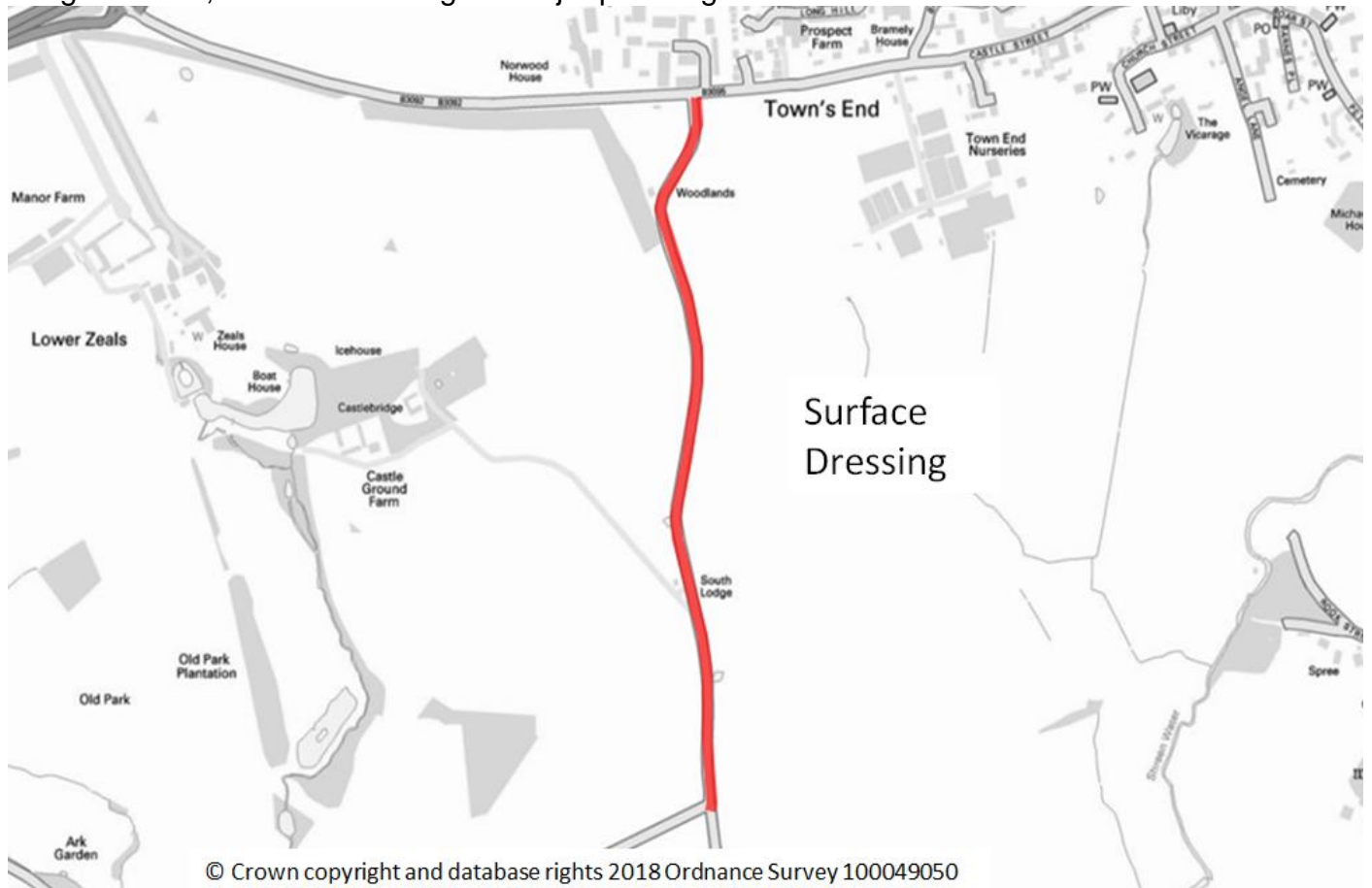
B3092 CRAB LANE / CASTLE STREET (JOINT TO FRONT OF MERE DEPOT TO CRAB LANE) ZEALS

Length 2190m, Surface Dressing inc Major patching



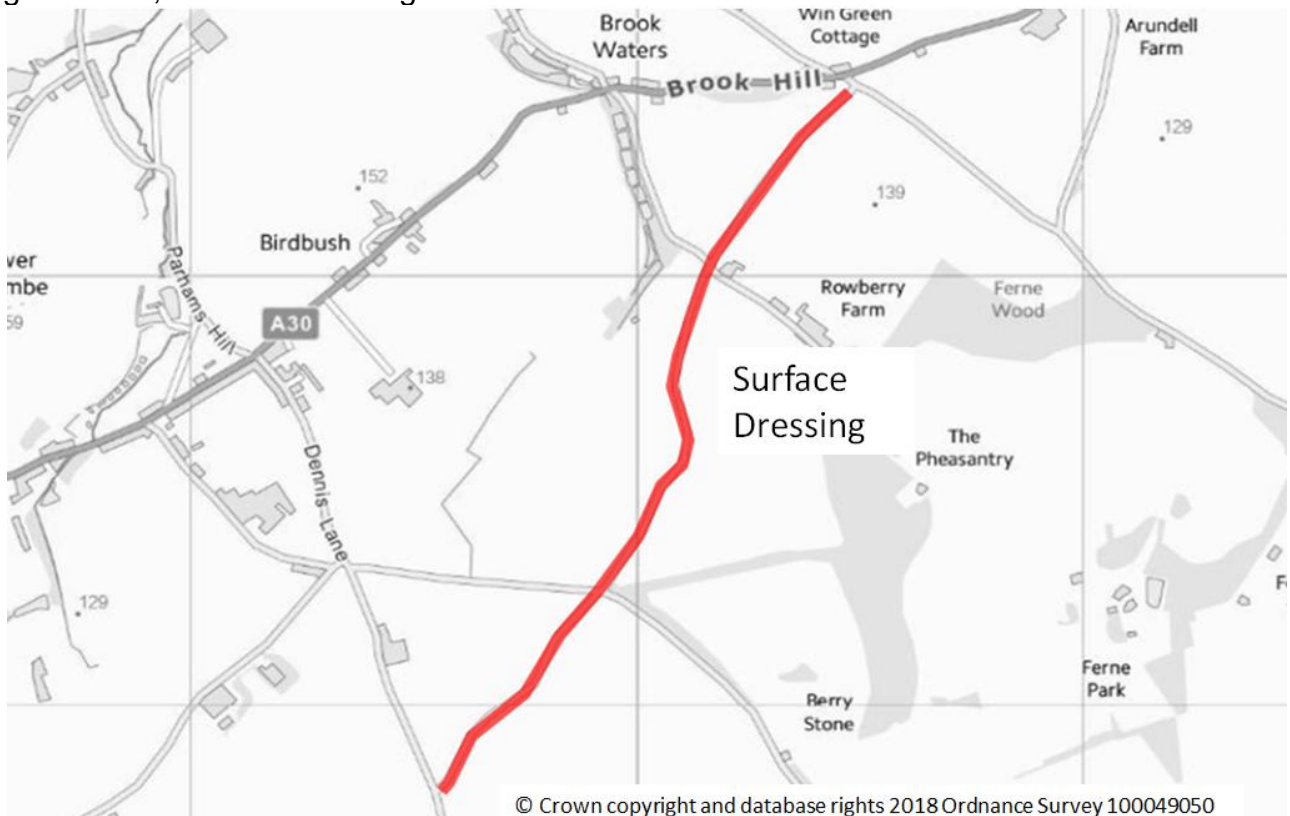
B3092 GILLINGHAM ROAD (C278 NORTH TO B3092 CASTLE STREET) MERE

Length 1080m, Surface dressing inc Major patching



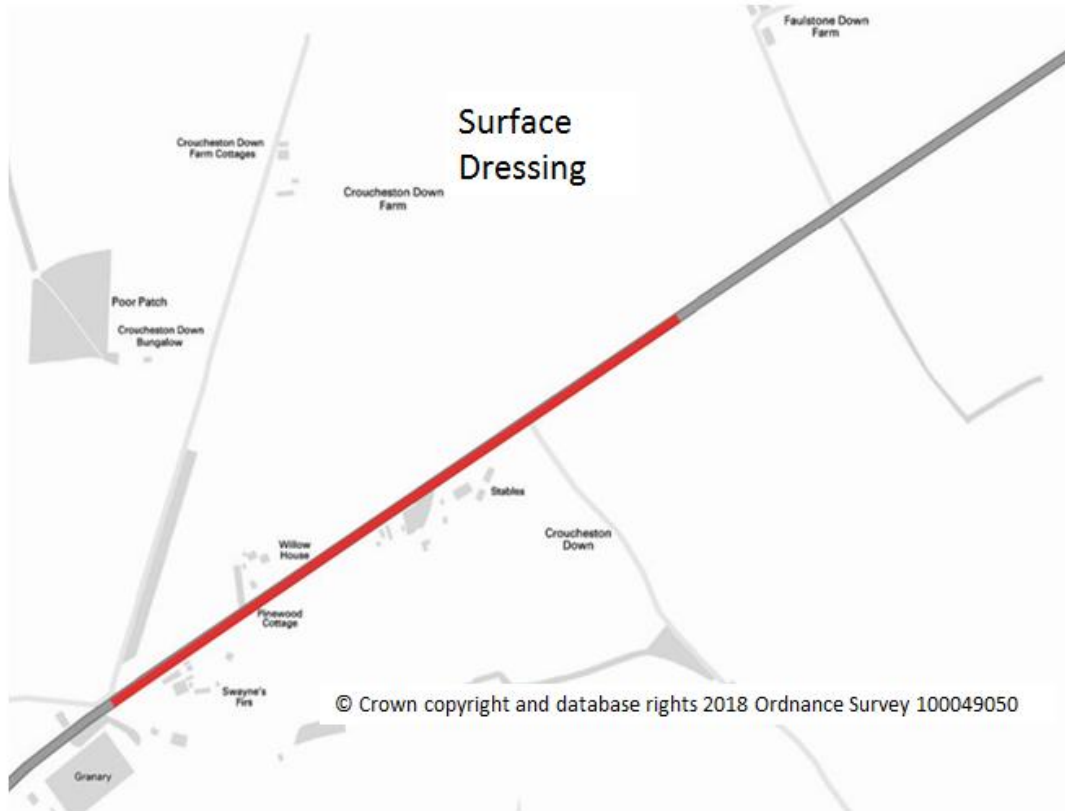
C312 DONHEAD HOLLOW NORTH EAST TO FERNE WALL CORNER TO ROWBERRY FARM (LUDWELL)

Length 1990m, Surface Dressing



A354 CROUCHESTON DOWN ROAD FROM COUNTY BOUNDARY TO APPX 400m BEFORE FAULSDOWN FARM ENTRANCE

Length 1220m, Surface Dressing



PRE SURFACE DRESSING PATCHING FOR 2020/21 SURFACE DRESSING SITES

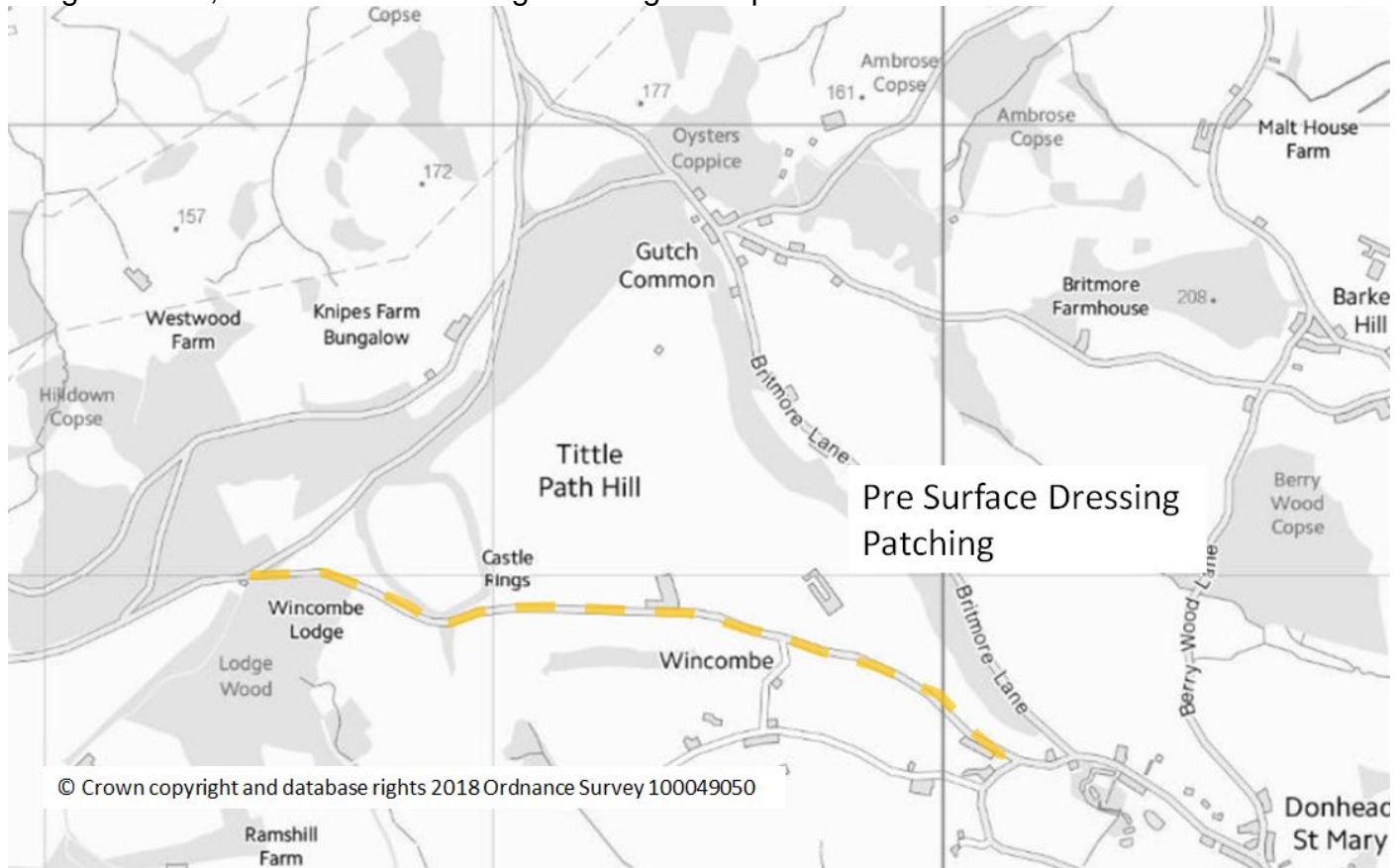
A30 SHAFTESBURY ROAD SWALLOWCLIFFE

Length 1150m, Pre Surface Dressing Patching as required



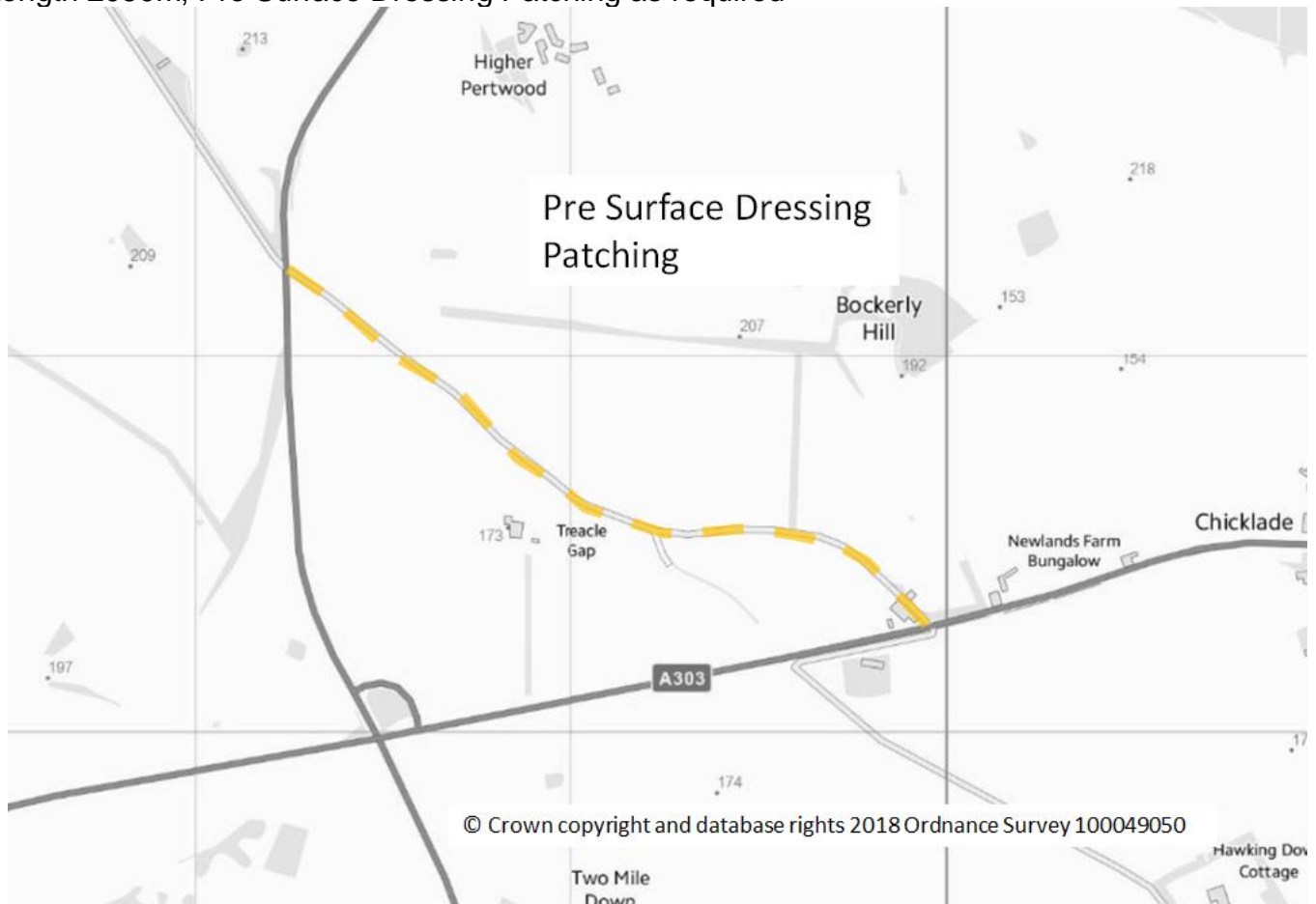
C311 NORTH DOWN ROAD (BRITMORE LNTO LOWER WINCOMBE) DONHEAD ST MARY

Length 1980m, Pre Surface Dressing Patching as required



C251 A350 PERTWOOD XRDS SE TO A303 KNOYLE DOWN FARM (CHICKLADE)

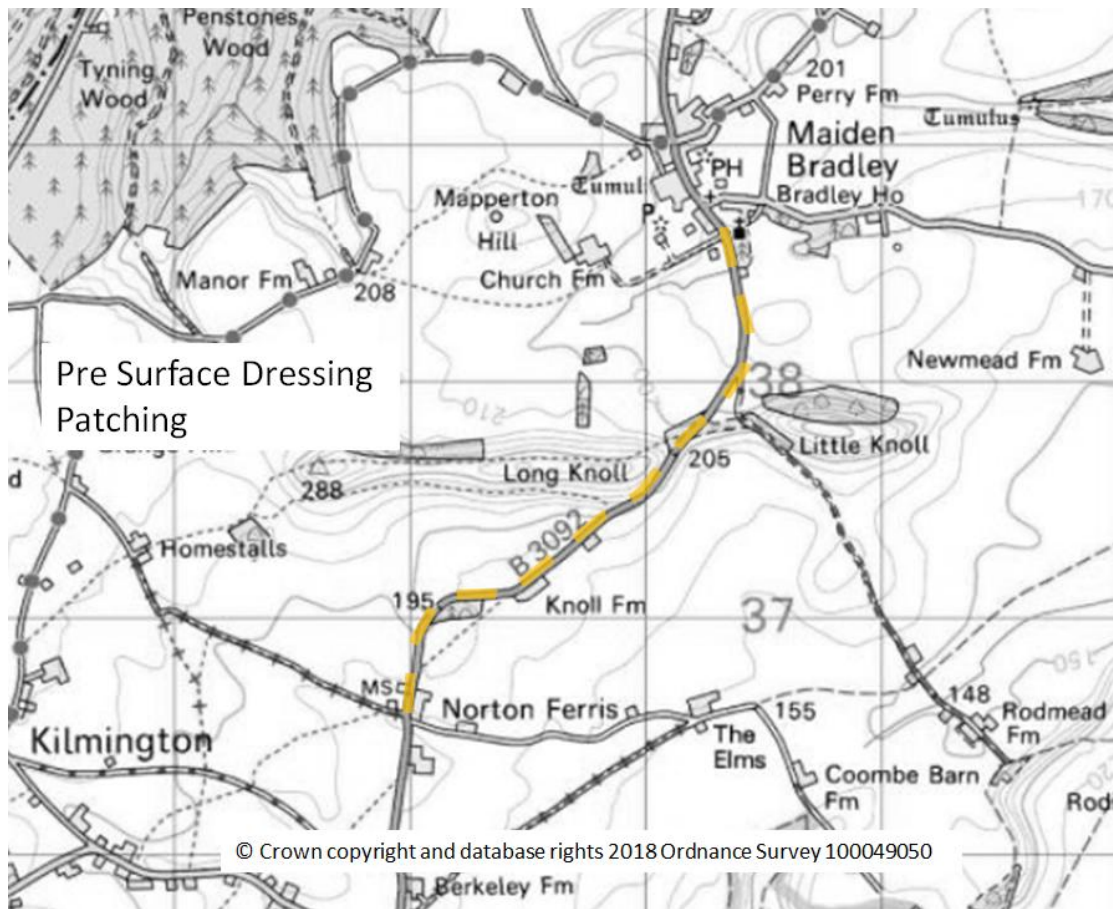
Length 2050m, Pre Surface Dressing Patching as required



SURFACE DRESSING Part area Board

B3092 COOMBE BARN LANE NORTON FERRIS NORTH TO 30MPH (MAIDEN BRADLEY)

Length 2690m, Pre Surface Dressing Patching as required



Report to	South West Wiltshire
Date of Meeting	20/03/2019
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the South West Wiltshire Area Board.

Application	Grant Amount
Applicant: Seeds4Success Project Title: Weekend Leisure Credits Programme	£5000.00
Applicant: Salisbury & South Wilts School Project Title: Mini Marathon	£500

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Seeds4Success Project Title: Weekend Leisure Credits Programme	Amount Requested from Area Board: £5000.00	
This application meets grant criteria 2014/15.		
Project Summary: Leisure Credits is an initiative where young people are empowered to carry out planned jobs or projects which are of benefit to the local		

community in return for credits which can be redeemed against planned developmental reward opportunities or specific training opportunities. This scheme engages a wide range of young people aged 12 - 18 as well as a small number of 18-25 year olds with SEND providing regular sessions on alternate Saturdays where young people carry out tasks which increase their confidence and self esteem develop their practical and social skills and improve the public perception of young people locally.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:

Leisure Credits is an established social action scheme which is popular with local young people and the community as it has huge benefits to many people. The project will provide a positive planned and structured activity for young people on alternate Saturdays throughout the year as well as enabling additional reward activity sessions to be offered at other times. This is a project that young people tell us they enjoy taking part in for a range of reasons and they benefit from taking part in it.

Young people engaged report increases in group work and co-operation skills, they gain practical skills, increase their knowledge about the local area and how to conserve the environment. Young People say they enjoy knowing they are making a difference to the local area and that they feel valued by members of the community.

Leisure Credits will be promoted through the various other projects delivered by S4S as well as through local schools and other partners we work with. The scheme is open to any young person aged 12 upwards and through partnership working we actively seek to engage young people who are facing additional challenges or who are at risk of falling into negative behaviours or who are suffering with low mental health. We aim to have a group of 10 young people at each work session however we know that numbers can fluctuate depending on personal commitments and some sessions may have up to 15 young people limited by seats on the minibus and we may only get a group of 6 on occasions. We would anticipate approximately 30-40 different young people to benefit from the project throughout the year. There is no charge to take part in this project and we will provide transport from across South West Wiltshire to enable young people to access the sessions.

One other huge attraction of Leisure Credits is it enables young people to be able to afford to go on group activities such as go-karting quad biking and outdoor activities or go on theme park trips or to the cinema or swimming with their friends without needing to ask parents/carers for money. This reduces pressure at home when finances are tight and enables young people to earn their place on these activities and in most cases enjoy an opportunity they would not normally be able to access. Although young people are earning credits for their time spent working in the local area this scheme does enhance the levels of community engagement and volunteering within young people. This project empowers young people to want to improve their local community and the feel good knowing they have made a difference.

Experience has proved that young people engaged in Leisure Credits go on to take a greater level of responsibility within the charity as well as the wider community. The young people also gain a greater understanding of the principles of work and

develop a positive work ethic enabling them to progress successfully into employment in the future.

The credits system was developed by young people and each young person receives their own personal score. This is based on various factors such as how well they work with others, how hard they work based on their own ability, whether the task was completed, whether they challenged themselves to take on additional responsibility within the group etc. A score of 4 is what they should expect for an average amount of work and then anything up to a maximum for the day. The highest this can be is 12, awarded based on their personal efforts. Some young people who are enrolled in the Duke of Edinburgh Award with other youth organisations come to us to ask if they can take part in leisure credits as a way of completing their service element. As there is a requirement for volunteering within this we have an arrangement where the first 4 credits they are awarded their volunteering which still leaves them the incentive to work hard to earn some credits too.

The project engages a range of community partners including local resident groups, organisations, schools, churches and parish councils, all of whom identify local projects for the team to get involved with. We work closely with Wiltshire Council Rights Of Way Team who also provide us with a list of tasks and often support with group sessions to ensure some of the more complex and labour intensive tasks are completed. In some cases the Leisure Credits team do part of a job and then local footpath groups complete other elements of the project so its a real team effort.

Application ID	Applicant	Project Proposal	Requested
3191	woodford valley primary academy	Salisbury Schools Mlni Marathon	£500.00

Project Description:

A fun 2300 metre mini marathon for children from over 30 primary school and parents organised by a handful of local primary schools. Hosted on the Laverstock downs on Saturday 18th May. This event has been running for over 30 years and has grown considerably with over 1200 participant from years 3 - 6 children of all abilities. This is broadcast on local radio and is a major annual event in the schools calendar with a focus on promoting physical fitness and mental wellbeing.

Input from Community Engagement Manager:

Councillors are asked to agree a contribution to this event, to add to the contributions being sought from the Salisbury, Southern and Amesbury Area Boards.

The 30 schools involved in this event are (I have emboldened those in the South West Wiltshire Community Area, 3 schools):

Alderbury, Amesbury Archer, Amesbury Primary, Bemerton St Johns, **Broadchalke**, Christ The King, Coombe Bissett, **Dinton**, Downton, Exeter House, Gomeldon, Greentrees, Harnham infants, Harnham Junior, Longford, Morgans Vale, Manor Fields, New Forest, Newton Tony, Old Sarum, Pembroke Park,

Pitton, Shrewton, Stratford, St Andrews, St Marks, St Martins, St. Nicholas, St Osmunds, Sarum St Pauls, Whiteparish, **Wilton & Barford**, Winterslow, Winterbourne, Woodford, Woodlands, Wyndham Park, St. Peter's

The School will send a representative to the area board meeting to confirm an estimate of the number of 11 year olds taking part in this event. In addition, the event will be drawing on pupil volunteers from St Edmund's School for girls to assist with various marshalling, pacing and other roles at the event.

The CEM is also consulting with the Salisbury, Amesbury and South West Wiltshire Area Boards, as each include a number of the 30 schools. So far, the Amesbury Area has suggested a contribution of £250.

Report Author:

Karen Linaker, South West Wiltshire Area Board
01722 434697

Grant Applications for South West Wiltshire on 20/03/2019

ID	Grant Type	Project Title	Applicant	Amount Required
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ID	Grant Type	Project Title	Applicant	Amount Required
679	Youth	Weekend Leisure Credits Programme	Seeds4Success	£5000.00

Submitted: 08/03/2019 11:19:38

ID: 679

5. Project title?

Weekend Leisure Credits Programme

6. Project summary:

Leisure Credits is an initiative where young people are empowered to carry out planned jobs or projects which are of benefit to the local community in return for credits which can redeemed against planned developmental reward opportunities or specific training opportunities. This scheme engages a wide range of young people aged 12 - 18 as well as a small number of 18-25 year olds with SEND providing regular sessions on alternate Saturdays where young people carry out tasks which increase their confidence and self esteem develop their practical and social skills and improve the public perception of young people locally.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

8. What is the Post Code of where the project is taking place?

BA12 6EP

9. Please tell us which theme(s) your project supports:

Informal education
Youth work/development
Employment or training
1:1/group work
Community Project

Community Safety
Volunteering
Environment
Health

10a. Your Organisation's Finance:

Your latest accounts:
03/2018

Total Income:
£99803.00

Total Expenditure:
£103540.00

Surplus/Deficit for the year:
£-3737.00

Free reserves currently held:
(money not committed to other projects/operating costs)
£25667.00

Why can't you fund this project from your reserves:

As a charity which employs a team of paid staff and leases property it is vital that we have between 4-6 months worth of salary and running costs available to us in case of a change in circumstances. Our unrestricted reserves are within this range.

10b. Project Finance:

Total Project cost		£10878.94		
Total required from Area Board		£5000.00		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed	£
2 x youth workers for 3.5 hours per week (7 hrs alt. Sats) @ £12.11 per hour	4408.04	WMSET	yes	1000.00
Service Manager x 12 days (45 hrs) @ £23.01	2070.90	Wiltshire Community Foundation	yes	2070.90
Transport costs - 25 days x 80 miles per day @ 45p per mile	900.00	The Blagrave Trust	yes	1308.04
refreshments for work days - 25 days @ 20 per day	500.00	Donations from local Parish Councils		1000.00
Reward Activities - 4 days @ £500 per day (inc food & transport)	2000.00	fundraising by young people - bag packing / sale of wooden items		500.00
Equipment and materials	500.00			
accreditation / training costs	500.00			
Total	£10878.94			£5878.94

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

project_beneficiary PLACE HOLDER

14. How will you monitor this?

project_monitor PLACE HOLDER

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

project_future PLACE HOLDER

16. Is there anything else you think we should know about the project?

project_additional PLACE HOLDER

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

over1k_disp PLACE HOLDER I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

South West Wiltshire Community Safety Group Record

Wiltshire Council may record its meetings for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

The Chairman referred to this standard announcement at the start of the meeting, and all present agreed to its sentiment.

Area	South West Wiltshire				
Date	20/2/2019	Times	6 – 7.45pm	Venue	Nadder Centre, Tisbury
Present	Cllr George Jeans (Chair, Wiltshire Councillor), John Jordan (Mere TC), Nigel Cooke (Swallowcliffe PC), Karen Linaker (Wiltshire Council), Clare Churchill (Berwick St John, Burcombe, Dinton, Donhead St Mary, Fovant, Quidhampton), Mike Davidson (Wiltshire Neighbourhood Watch Association), Merv Quick (Wiltshire Neighbourhood Watch Association), Sandie Smith (Quidhampton Community Speed Watch), Cllr Tony Deane (Wiltshire Councillor), Jane Mayhew (Burcombe PC), Frank Freeman (Hindon PC), Cllr Jose Green (Wiltshire Councillor), Richard Platts (West Tisbury PC), Michael Neal (Tisbury/Police volunteer), Richard Mitchell (Tollard Royal PC), PC Matt Holland (Wiltshire Police), Cllr Bridget Wayman (Wiltshire Councillor), Cllr Jose Green (Wiltshire Councillor), Anthony Lovell-Wood (Tisbury), Gerry Murray (Tisbury PC), David Childs, Virginia Brockway (West Knoyle), Mary Barlow (Tisbury), Wendy Blake				
Apologies	Sandra Harry, Charles Smith, Pauline Church and PC Lee Pelling				
Agenda Items					
1	Welcome and Introductions/Apologies				
2	Notes/actions from the last meeting on 5 Sept 2018				
3	Updates from Services/Partners				
4	Wiltshire Neighbourhood Watch Association				
5	Community Speedwatch / SID Protocol update				
6	Any other business				

Decisions/Actions from this meeting:

- a. CEM to chase police for written policy re use of dashcam evidence for speeding incidents
- b. CEM to secure the name of the new fire officer and ensure s/he has date of next meeting in their diary
- c. Mike Davidson and CEM to discuss how best to optimise communication of messages re crime and community safety drawing on contact lists for this group and for neighbourhood watch
- d. As a group, further develop work already started by Mike Davidson to encourage greater use of the online system to map local neighbourhood watch schemes and increase use of the neighbourhood alert system, by sponsoring NHW Support & Training seminars in Tisbury, Mere and Wilton
- e. Group agreed to recommend to the area board that it issue a communication to the general public with the best numbers and systems to use when wishing to report speeding.
- f. Cllr Wayman to secure confirmation of the final approved protocol relating to SIDs to ensure all parishes are clear on what is required.

1

Apologies

Sandra Harry, Charles Smith, Pauline Church and PC Lee Pelling

2

Actions completed:

- a. Matt Holland confirmed that dashcam evidence can be accepted for speeding incidents. Matt yet to circulate the written policy on this.
- b. Cllr Wayman confirmed schools can request the use of ANPR cameras which can record vehicles parking in inappropriate places, such as white lines and zig zag lines. Schools pay for the camera to be erected in an appropriate place.
- c. Attendance of Fire & Rescue rep has been chased and hope to be at future meetings. Written report in agenda pack of this meeting.
- d. Chairman of Wiltshire Neighbourhood Watch Association ran a community safety event at the Nadder Centre in Autumn 2018.
- e. Mike yet to communicate a list of all active local neighbourhood watch schemes

3	<p><u>Service/Partner Updates</u></p> <p>Matt referred to the report on the agenda, and added the following extra points:</p> <ul style="list-style-type: none"> • Increasing number of (small) lead thefts from older village residential units. A suspect is being pursued. • Increasing of vehicle crime incidents in local beauty spots, would be good for parishes to reiterate the message to visitors to keep their vehicles secure • Even if no active community speedwatch scheme in place at a particular site, police will still carry out enforcement work, particularly where reports are received via the Community Policing Team email or via an area board online issue form <p>The following key points were made during the ensuing discussion:</p> <ol style="list-style-type: none"> a) Richard Mitchell stressed the need for improved cross border working amongst police units re speeding, as some of the community area's speeding issues relate to offenders which reside outside of the county. Matt clarified, letters warning offenders are issued to anyone in the country, but of course the police are unable to make the personal visits that they do within the county boundary b) Gerry Murray relayed the concern of the general public who may well be unaware of the area board online issue system, as their perception is that the police are not responding, and this risks the perpetuation of a lack of reporting from the public and consequent inability of the police to evidence where speeding hotspots are. Matt reiterated the hard fact that police resources are short and that they can only respond to high priority issues. The PCC's precept increase in 2019/20 resulting in 40 extra police officers was referred to as a potential opportunity for the community police team to deploy additional resources to speeding, which councillors were lobbying for. c) Group agreed to recommend to the area board that issue a communication to the general public with the best numbers and systems to use when wishing to report speeding. d) Tony Deane referred to his concerns about drug and alcohol misuse in the area. Others referred to instances they were aware of in various towns and villages in the area, and concern was expressed that, as with speeding, the public perception was a lack of police response, particularly as the police were needing to prioritise more serious drug crime in the county. Matt again reiterated that it was always necessary for the public to report what they see in terms of drug crime, however small, so that the police can build the body of

	<p>evidence required to take the necessary action. In addition to 101 and the CPTSouthWiltshire@wiltshire.pnn.police.uk email, Matt reminded all of the Crimestoppers number 0800 555 111, this having the added advantage that reporters can remain anonymous. The group noted that this topic was likely to form a themed debate at future South West Wiltshire Area Board meeting.</p> <p>e) Mary Barlow from Tisbury raised the concern of speeding tractors and other heavy/large agricultural vehicles through rural areas and small villages. The Chairman referred to the report submitted by the NFU (see attached to these notes).</p> <p>f) The chairman mentioned the £6k fund of health and wellbeing monies which the South West Wiltshire Area Board had earmarked for older peoples isolation projects, and encouraged all members of the group to consider developing bids for the benefit of their local groups and communities.</p>
4	<p><u>Wiltshire Neighbourhood Watch Association</u></p> <p>Mike Davidson provided the following updates:</p> <p>a) The Wiltshire Neighbourhood Watch Association continues to develop formal partnership working with Wiltshire Police and the PCC</p> <p>b) Continuing to increase the number of people involved in neighbourhood watch schemes, in particular working with schemes in Mere currently</p> <p>c) Relunched a new website and now have a new volunteer to keep the site up to date www.wiltshirenhw.org</p> <p>d) Action: Although ran the engagement event in the autumn last year at the Nadder Centre, with the aim of encouraging greater use of the online system to map local schemes and increase use of the neighbourhood alert system, Mike would like to repeat the events perhaps in Mere and Wilton, with the support of this group</p> <p>e) Action : Mike will attempt to ensure that lists of contacts, whether managed by the Wiltshire Neighbourhood Watch scheme or by local community safety groups, can be shared and best used to optimise communication amongst all through Wiltshire Messaging at www.wiltsmessaging.co.uk</p>
5	<p><u>Wiltshire Council Highways Service - Community Speedwatch / SID Protocol</u></p>

	<p>The chairman presented the SID protocol document which Wiltshire Council Highways Service had re-circulated to all CATGs and Community Safety Groups. He acknowledged that the protocol had raised concern amongst parishes, many of whom owned and managed their own SID. However, he clarified that the key points to note were:</p> <ul style="list-style-type: none"> • Wiltshire Council is the Highway Authority, and as such, parish councils need to adhere to its protocols and advice otherwise insurance claims could be challenged in any ensuing legal process • Bridget, as Cabinet Member will challenge the service regarding the issue as to who is able to erect a SID (3.4 of protocol), and for how long the SID needs to be in place (3.1 of protocol) • Parish Councils need to ensure their SID is added to their asset register for the purposes of insurance • Wiltshire Council does not give permission for new poles, only sockets for SIDs <p>Action: Cllr Wayman to secure final amended protocol to ensure all are clear on what is required.</p>
6	<p><u>AOB</u></p> <p>(a) Ginny Brockway raised the issue of the recent snow storms and how this had impacted upon A303 Chaddenwick Hill, Mere, with a local farmer using his own vehicles and fuel to clear and keep the route safe. The following note below was sourced by Cllr Bridget Wayman following the meeting and emailed to Ginny :</p> <p><i>As I believe I explained to you, the A303 is a strategic route managed by Highways England, not Wiltshire Council, and we have no jurisdiction over any farmers deployed in snow clearance or otherwise on the A303. However, I gather that generally local farmers are not engaged by Highways England, but you may wish to make them aware of the good work carried out by Keith.</i></p> <p><i>During times of severe weather our control room does have contact with Highways England's control room, but as we had no knowledge of Keith Harris's operation we could not make them aware of the conditions or his presence.</i></p> <p>(b) In addition, following the Chairman's reference to the issue of local farmers seeking funds for blades or ploughs for their vehicles to assist in snow – Cllr Bridget Wayman requested the following to be added to the meeting notes:</p> <p><i>Last week George enquired of our position if Mere PC funded the purchased a blade/plough for use on a tractor that one of the</i></p>

	<p><i>local farmers had available, and would we object? Simon Rowe responded positively saying no, we would not object and, to actively encourage the purchase, offered help in advice over the selection and guidance in price. There might also be the possibility to apply for a Scottish and Southern community grant and information to point them in this direction was being sent.</i></p> <p><i>He further went on to explain that we would pay for snow clearing using the blade on the tractor providing the farmer signed up to county scheme and we were aware of its area of operation around Mere. This is normal practice and captured in parish Snow Plans allowing the winter team to exercise a degree of coordination across the county in extreme weather.</i></p> <p><i>It was also explained that at the moment all the farmers ploughs are allocated and there are no spares. The situation might change after the audit and full review of strategic deployment currently being undertaken is completed.</i></p>
Recommendations to Area Board	
1	That the CEM issue a communication to the general public with the best numbers and systems to use when wishing to report speeding.
2	The Community Safety Group further develop work already started by Mike Davidson to encourage greater use of the online system to map local neighbourhood watch schemes and increase use of the neighbourhood alert system, by organising more community safety events in Tisbury, Mere and Wilton

Name: South West Wiltshire Area Board Meeting Date: 13th February 2019
Community Safety Group
Location: Tisbury **Time:** 6pm

National Farmers Union Notes for the Safety Group Meeting

Please accept my apologies for being unable to attend this meeting. As requested by the chairman, please find my notes for your information as follows:

Rural Crime

Farmers in Wiltshire continue to be victims of rural crime in all its forms including thefts, arson, digital / financial crime, trespass, poaching and hare coursing for example. The NFU Mutual release an annual report of rural crime (you can view this online here: [NFU Mutual Report](#)) which shows the cost of crime on farms in the UK is rising – in Wiltshire the cost of crime to farmers rose by 46.4% from £566,201 in 2016 to £829,003 in 2017. Many farmers try to prevent crime on the property by implementing ‘medieval solutions’ such as: building earth banks and digging ditches (where appropriate); creating single points of entry to their land or property; reinforcing or blocking gates; barricading ‘strong rooms’ storing essential equipment; building high fencing around yards; and using protective animals such as dogs and geese.

Hare coursing continues to be a significant issue for our members in Wiltshire and the 2018/19 season began early as harvest was earlier than usual. As you know hare coursers trespass to access private land often cutting fences, destroying gates and hedges and causing significant damage to crops with their vehicles. In addition to illegally killing hares, coursers also react with threats, intimidation and violence if approached by landowners and many farmers believe that other crimes result from coursing, where coursers scope out farm business and come back later to steal.

We are exceptionally grateful to the Wiltshire Rural Crime team and local Officers for the hard work they do on behalf of the farming community and would like to reiterate our heartfelt thanks for their efforts. However, the National Chief Police Council ‘2018 – 2021 Rural Affairs Strategy’ shows that Wiltshire are severely lacking in resources for the county Rural Crime team, with just 1 officer (as of autumn 2018 this is actually now 2) where as our neighbouring counties have many more (Hampshire 13, Avon & Somerset 5, Dorset 20) (see the report here: [NCPC Report](#)) We believe that the Wiltshire Rural Crime Team should be better staffed and consist of one dedicated Sargent, at least 4 PCs and a number of trained PCSOs in support. We have written to the Wiltshire Police & Crime Commissioner and asked how he intends to spend the £9.1 million budget uplift for 2019/20 and are encouraging him to support the Rural Crime team. We have also raised these issues with our county MPs and are seeking amendments to the police funding formula from central government to better support rural counties.

Agricultural Vehicles

I have been asked to respond to a statement made at a previous meeting that: *“ever large contractor’s vehicles are increasingly blocking rural roads in the summer and early autumn, what influence does the NFU have on the situation?”*

The agricultural industry in Wiltshire is an important local employer and contributor to the economy, both directly and indirectly through the secondary businesses farming supports. As you may know, margins in food production are extremely tight and therefore every farming activity has to be done as efficiently as possible. This can mean employing agricultural contractors with the latest technology and equipment (benefiting from economies of scale) - or by purchasing this equipment directly on farm.

As an industry we work extremely hard to produce fresh, affordable, traceable and nutritious food, at the same time as protecting the natural environment. We are extremely lucky to be supported by the British public in this regard, who value our work on their behalf. The NFU have no desire to put this at risk, so we work hard with our members to promote safe driving practices, encouraging courteous driving, promoting the adaptation of driving style to suit the road conditions encountered. In addition to this, we explain best practice, via bespoke guidance (online, print and via a call centre). Wiltshire farmers produce more than a quarter of the South West regions arable crops, many of which are harvested in the late summer/ autumn, and they manage more than 80% of the counties land area for food and environment production. It's therefore understandable that agricultural traffic is visible on Wiltshire's road network.

Some people feel that there is an increasing number of larger vehicles and specifically large tractor/trailer combinations on the roads. However the Department for Transport has published figures which suggest an ongoing decline in the sales of agricultural vehicles (1). There have been some recent changes (2015) to the maximum weight and speed for agricultural vehicles, to bring the legislation more up to date with modern safety capabilities of these vehicles. But it is important to state that there has been *no change* to the width of agricultural vehicles allowed on the road - this is still 2.55m and is the same as a standard HGV. So providing both agricultural vehicle drivers and domestic vehicle drivers are acting safely and responsibly, taking into account the conditions of the road and their rural locality, 'blockage' issues should be reduced. We are also keen to stress to domestic drivers the importance of parking responsibly to ensure that roads are accessible for other road users and should be mindful of the farming calendar in this regard.

We understand that our road network was not designed for the modern world and all businesses and the general public have to adjust accordingly. Farm businesses are no different and they will look to avoid travelling in areas where the road network is challenging. However with our road network generally nearly always converging in areas with 'challenging conditions' – such as towns or villages - this can be extremely difficult to avoid, especially at peak times (e.g. harvest) when time is imperative to ensure food quality.

Perhaps one way of managing traffic concerns would be to implement speed limits in the most sensitive areas. This would ensure all road users slow down, giving everyone more time and making it safer for all road users – on wheels, hoof, or foot.

I hope this gives some useful background and comment on the above statement. As highlighted above, we do work hard to encourage courteous driving, but if there are specific 'pinch points' in the county please do let me know and I can communicate this to local members.

(1) <https://www.gov.uk/government/statistical-data-sets/all-vehicles-veh01#history>

If you have any further queries for the National farmers Union please do not hesitate to get in touch. I will endeavour to make the next meeting - apologies once again for my absence.

With best wishes

Andi Witcombe

NFU County Adviser for Wiltshire.

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 27 FEBRUARY 2019

	Item	Update	Actions recommendations	Who
1.	Attendees and apologies			
	Present:	Cllr Tony Deane (Chair), Cllr Jose Green, Cllr George Jeans, Cllr Bridget Wayman. Julie Watts (Principal Engineer) David Button (Area Highways Engineer), Richard Mitchell, (Tollard Royal PC), Steve Banas (Swallowcliffe PC), Graham Cotton (Kilminster PC), Ruth Burrows (Stourton with Gasper & Kilminster PC's), Jenny MacDougal (Chilmark PC), Patrick Boyles (Chilmark PC), Gary Rowitt (Dinton PC), Sandra Harry (Tisbury & Donhead St Andrew PC), Clare Churchill (Fovant, Quidhampton, Burcombe, Donhead St Mary, Berwick St John PC's), Anne Mallalieu (Fovant PC), Frank Freeman (Hindon PC)		
	Apologies:	Cllr Pauline Church, Jane Childs (Sutton Maundeville PC), Bev Ford (Sedgehill & Semley PC), Roy Sims, John Jordan, Kate Symonds (Mere TC), Spencer Drinkwater.		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the South Western Wiltshire Area Board meeting on Wednesday 19 September 2018. <i>A link can be found on the Wiltshire Council website here</i> JW reminded the group that any discrepancies with the notes should be raised when the notes are circulated so that they may be dealt with at the forthcoming Area Board meeting.		
3.	Financial Position			
		An updated version of the finance sheet (see Appendix A) was presented. There is currently £10,762 unallocated.		CATG

4.	General Items			
a)	Freight Assessment and Priority Mechanism (FAPM)	<p>SD was unable to attend the meeting in person but provided an update on the FAPM process;</p> <p><i>The FAPM process is currently on hold pending a complete review of Freight Management across Wiltshire. This is being progressed in conjunction with the update to the Council's Local Transport Plan which is likely to be complete in early 2020.</i></p> <p>The group noted that Ansty PC have withdrawn their request for the High Street in Ansty to be considered in 2019/2020.</p>	Noted	SD
b)	Additional Funding for Highway Maintenance	<p>DB provided a general outline of how the intended funding for highway maintenance is to be spent, precise details of how it will be allocated between areas is not yet available. A report detailing the additional funding can be found on the Council's Website here</p> <p>Parishes to send wish lists to DB (david.button@wiltshire.gov.uk) who will prioritise the work. PC's to provide details of the items to be addressed, plans/photos would be appreciated. DB will prioritise the works sent to him therefore as much information should be included as possible, e.g. the impact of the problem.</p> <p>The work will be ongoing throughout the year, but the three types of work most likely to be progressed quickly are white lining, ditch clearing (those that the highway is responsible for only) and additional gully emptying (should be identified in conjunction with local flood response teams).</p>	Noted	DB
c)	20mph Speed Restrictions	<p>The study into 20mph speed limits carried out by the DfT is now available on the government's website https://www.gov.uk/government/publications/20-mph-speed-limits-on-roads. Wiltshire Council will carry out its own study in 2019/20. The group agreed to proceed on the basis of 2 schemes for 2019/20 under the current arrangements as per Appendix B. PC's to provide nominations to JW by 31 March 2019.</p>	Noted	PC's

d)	HGV's & Sat Nav's	No further update.	Noted	BW
e)	A30 Brookwater – HGV actuated signage	The group discussed whether or not the work should be progressed given the revised quotation (see Appendix C). It was agreed that the DStA PC should be given time to re-consider the proposal formally prior to the group making a final decision.	Noted	AD/ DStA PC
5.	Top 5 Priority Schemes			
	Issue 5116 Swallowcliffe 20mph Speed restriction	The legal order was advertised on 24 January 2018 and the objection period closed on 18 February 2018. No objections were received therefore design works for implementation of the restriction will commence.		JW
	Issue 6028 Fovant - High St Dinton Rd Tisbury Rd - Improvements to signing of 20mph	JW met with the PC on 5/9/18 to discuss various changes. Various signing and lining amendments have been discussed. Estimate of signing works - £1355. Estimate of lining works - £900 (if completed in conjunction with other works) The group agreed to fund the work subject to a PC contribution of 25% (PC meeting 09/01/19). Therefore signing works to be finalised.		JW
	Issue 4714 Dinton, Steep Hollow - One way system	After a public engagement exercise in July the DPC have decided not to proceed with their idea to introduce a one way restriction and would prefer additional signage. JW & DPC met to discuss revised proposals which were presented to the group. After further discussions at the PC meeting, they would like an additional sign on Stops Hill. The group agreed to fund the works at an estimated cost of £750 and the PC have agreed to contribute 25%. The group agreed to make the work a top 5 priority.	The group agreed to fund the scheme at a cost of £750 subject to a contribution of 25% from DPC and agreed to make the issue a top 5 priority	JW
	Issue 6041 Semley, Junction by Church Farm – improvements to the layout of the junction.	The survey has been complete. The group agreed to make this issue a top 5 priority.	The group made the issue a top 5 priority	JW

	<p>Issue 6658</p> <p>C25 Stops Hill – Grade 2 listed Bridge Tunnel</p> <p>Improved signage prior to crossroads at Beckford Arms, SP3 6PX</p>	<p>This would avoid HGVs usually having to reverse all the way back to Stop Street to turn round. This results in congestion or even worse dangerous damage to the masonry thereby causing lengthy road closures and cost to the taxpayer. Specific requirement is signage south of that crossroads warning drivers of a height restriction in metres as well as ft & inches and a white on black lorry route sign inviting drivers to turn right through Fonthill Arch.</p> <p>The group agreed to fund the works at an estimated cost of £2000.</p>	<p>The group made the issue a top 5 priority</p>	<p>JW</p>
6. Work instructed				
a)	<p>Issue 4790</p> <p>Broad Chalke, The Causeway - New footway</p>	<p>Broad Chalke Parish Council (BCPC) has funded the entire cost of the scheme. The construction work is complete, the installation of new hedging and landscaping is currently in progress. Some additional landscaping to be completed in the Spring. (Previously top 5 however only minor works remaining)</p>		<p>JW</p>
b)	<p>Issue 5431 Tisbury - Weaveland Road. Improvements to pedestrian crossing.</p>	<p>The work has been ordered and should be complete by the end of March.</p>		<p>JW</p>
7. Schemes awaiting Prioritisation				
a)	<p>Issue 6248 Mere – Water Street/The Lynch</p>	<p>The number of HGVs that are driving along Water Street and through The Lynch despite the weight restriction signs. CATG has helped to make Weight Restriction signs more visible but this does not stop HGVs from using route.</p> <p>Investigate the feasibility of providing a) a physical width restriction at the entrances to The Lynch or b) width restriction at the entrance to The Lynch. Investigations will proceed when made a top 5 priority however in the meantime JW has provided some advice to MTC.</p>		<p>CATG</p>
b)	<p>Issue 6553 East Knoyle – Sheepphouse Farm, Hindon Road</p>	<p>The group agreed to fund the signs at a cost of £750. CATG to fund £375, PC to fund £375.</p>		<p>CATG</p>

	Horse Warning Signs	The works will progress when made a top 5 priority.		
7.	Other Schemes			
c)	Issue 5356 Mere, B3092 & B3095 - Improve visibility at junction for pedestrians.	The legal team have checked all possible sources and are unable to find the landowner either. The PC are still searching for the owners of the land. They would like to consider an alternative routing of the footpath. PC to send details to JW. Mere TC have chased up several new leads but unfortunately still unable to find details of landowner. JW to meet Mere TC to discuss alternative routing of the footway received on 20/3/2018.		MTC
d)	Issue 5870 Teffont Magna – B3089 to Farmer Giles; Teffont Evias – B3089 to Tisbury 20mph speed restriction.	To be discussed depending on the outcome of the discussions about 20mph in general.	JW to contact Teffont and invite them to re-submit for next CATG meeting.	
e)	Issue 6290 Chilmark - Cow Drove Carriageway construction and signing	The verges along Cow Drove A303 to B3089 Chilmark are potholed and quickly become a quagmire in bad weather. Road has not been modernised and amount and size of vehicles has increased. It is only wide enough for single lane traffic. The road needs to be redesignated and passing places signed and tarmaced. DB will be carrying out repairs to the edge of the carriageway using planings. The majority of the repairs have been completed. DB has had meeting with contractor and the rest of the repairs should be complete by the end of the financial year. CPC commented that the work that had been done has been very successful but raised concerns about some outstanding areas.	DB to inspect when all works are complete.	DB/ CPC
f)	Issue 6481	There are no dropped kerb facilities for pedestrians at the junction of Woodlands Road & Clements Lane or on the opposite side of the road to the junction Clements Lane & Shaftesbury Road. Estimated cost of the works is £1500 per		MTC

	Mere – Junctions of Clements Lane & Woodlands Road & Shaftesbury Road. Additional dropped kerbs.	dropped kerb. Mere TC have discussed with developers who will be installing some dropped kerbs which will assist however MTC would like some additional to be considered by CATG.		
g)	Issue 6547 Quidhampton – Lower Road Traffic calming.	JW met with the PC and discussed possible traffic management options. Parish Council currently consulting with residents and will feedback to the group when responses have been considered.		QPC
h)	Issue 6659 Sutton Mandeville - A30 Buxbury Hollow Horse Warning Signs	The group agreed to fund the signs at a cost of £750. CATG to fund £375, PC to fund £375. PC are still trying to raise a local contribution.		SMPC
8. New Issues				
a)	Issue 5593 Race Plain Road 40mph speed limit and village signs	The road is national speed limit, the 4 houses on the road are close to the bottom of a hill it makes it extremely dangerous to pull out into the road. This road also has a turning into the track which leads to a school, kennels and riding for disabled. There are many cyclists and walkers who use this road also. There have been several accidents on the corner at the bottom of the road as well as at the track. It is extremely hard to hear cars coming down the hill when pulling out especially if the weather is bad, unless you pull out too far which could also cause an accident in itself. Each year the road gets busier so to avoid potential accidents the lower half of the road should be a 40mph limit and also there should be a Netherhampton sign	Residents to be advised to improve visibility of properties prior to any highway works being carried out and the issue to be closed.	CATG

		<p>making it clear to everyone that this road is part of Netherhampton and has families living on it.</p> <p>JW informed the group that there has been one recorded collision resulting in a slight personal injury in the last 3 years. This occurred at the junction of Race Plain Road and Byway 1. There have been 3 collisions at the junction with the A3094 resulting in personal injury, two slight one minor. These collisions whilst located at the junction of Race Plain Road are attributed to poor manoeuvring round the bend of the A3094 rather than vehicles leaving Race Plain Road.</p> <p>A speed limit review would cost £2500 however given the topography it is unlikely to recommend a 40mph.</p> <p>This area is part of Wilton rather than Netherhampton and there is a lack of verge width at this location. A village sign may be sited on the western verge if adjacent landowner permits a post within their field however it is unclear what settlement name should be used. Cost approximately £500.</p> <p>Wilton TC have confirmed that they support the issue but were not in attendance to provide any suggestion of what action they supported.</p> <p>The group agreed that the residents would benefit from clearing vegetation around their properties to improve sightlines and visibility of the properties. The group felt that this work should be carried out before any works to the highway progressed and that the issue would be closed in the meantime.</p>		
b)	<p>Issue 6830</p> <p>West Knoyle - B3089/A303</p> <p>Additional arrows on B3089. Re-fresh Keep Clear marking.</p>	<p>Vehicles exiting Services onto the B3089 believe it to be one-way back onto the A303 and can end up travelling on wrong side of the road. When there is a queue of traffic on the B3089 waiting to go onto the A303, drivers exiting services become impatient and straddle the road waiting to get into the queue which blocks anyone travelling east along the B3089. The Keep Clear at the entrance to New Close is barely visible and therefore frequently blocked.</p> <p>The Service facilities have expanded significantly in recent years. Local drivers tend to drive more cautiously keeping an eye out for drivers on the wrong side of</p>	<p>The group agreed to recommend that the markings should be refreshed and that the issue should be closed.</p>	<p>DB/ CATG</p>

		<p>the road. WKPC cannot believe a serious accident has not occurred given the mayhem at weekends and bank holidays.</p> <p>There have been no recorded collisions involving personal injury at this location on the B3089 in the last 3 years. The road has a number of arrows denoting that vehicles can travel in both directions. The group did not feel that additional markings would serve any purpose but agreed that the existing markings would benefit from renewal. The group agreed to close the issue.</p>		
c)	<p>Issue 6894</p> <p>B3092 - Coombe Barn Lane</p> <p>Farm vehicle warning signs.</p>	<p>Kilmington Parish Council would like additional signage placed on the B3092 at Coombe Barn Lane junction to warn of tractors coming out. There is a mirror in place to assist tractor drivers to see if any vehicle is approaching the turn however this small stretch of the B3092 at Norton Ferris is on a bend, and locally considered to be a dangerous part of the road.</p> <p>The group discussed the fact that the Lane is hidden by a combination of the bend in the road and the property at the junction with the B3092. There is already a warning sign in place but this is for the junction rather than farm traffic. The cost of improving the signage at this location would be approximately £750 depending on whether or not these are to be combined with the existing junction warning signs.</p>	<p>The group agreed to fund the scheme at an estimated cost of £750 subject to KPC contributing 25%</p>	KPC
d)	<p>Issue 6998</p> <p>Market Square, Wilton</p> <p>Dropped Kerb for pedestrian access to Wilton Baptist Church</p>	<p>Wilton Town Council would like to request CATG funding for the kerb outside the Wilton Baptist Church on Market Square to be dropped to allow for wheelchair access to community events in the Church Building. We have become aware of several local residents who would like attend community activities but are struggling to access the building as the pavement is not level with the road.</p> <p>The group discussed that this was a good example of improving pedestrian facilities for the community which was an ideal scheme for CATG, cost approx. £1500.</p>	<p>The group agreed to fund the scheme at an estimated cost of £1500 subject to WTC to contributing 25%.</p>	WTC

9.	Issues to be closed			
f)	Issue 5652 B3092 Stourton - Double white lines	The PC have declined the opportunity to meet with JW and confirmed that if neither the speed limit nor the double white lines are an option they do not wish to consider alternatives therefore the group agreed to close the issue.	The group agreed to close the issue.	CATG
g)	Issue 6029 Fovant - High Street/A30 Improvements to layout of the junction and footway.	The work is complete therefore the group agreed to close the issue.	The group agreed to close the issue.	CATG
h)	Issue 6796 A354 Throope Request for a 50mph speed limit and speed reduction measures	Barn conversions and new business developments means this area now has traffic frequently exiting and entering these sites. Drivers on the A354 are not aware this is a residential and office area so continue exceeding 60mph and even at 60mph local residents are concerned about safety. The residents have attended local Parish meetings in Bishopstone, Stratford Tony and Coombe Bissett who are all supportive of the residents requests. This stretch of the A354 does not meet the requirements for 50mph speed limit. Advice previously provided to the residents has been re-confirmed, no further contact has been received therefore the group agreed to close this issue.	The group agreed to close the issue.	CATG
i)	Issue 6361 Wilton – Burcombe Lane Street nameplates	The group agreed to fund 50% for the cost of this scheme on the basis that the TC purchases the street nameplates and pass to Wilton Depot who will install. JW has sent specification to WTC. The group agreed to close this issue as there was no further update.	The group agreed to close the issue.	CATG
j)	Issue 6427 Dinton - 32 Spracklands	The dropped kerb for pedestrians to the side of 32 Spracklands is not level and the gradient leading to it does not facilitate safe use or access for wheelchair users. Pram access would also be difficult. Customer is unable to utilise other dropped kerbs in the Close due to uneven footway leading to risk of falling from	The group agreed to close the issue.	CATG

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 27 FEBRUARY 2019 ACTION NOTES

	Improvement to dropped kerb.	wheelchair. Customer now requiring assistance to cross road or access car as cannot safely do this alone. Dinton PC do not want to contribute to this issue because they feel that it was not installed correctly so any works should not require a contribution from them. CATG didn't want to proceed if the PC were not prepared to contribute. JW suggested it could be submitted for reconstruction. DB agreed but required PC support. PC did not want to do so and therefore the CATG agreed to close the issue.		
k)	Issue 5983 Tisbury – Hindon Lane & Upper High Street. 20mph roundels.	The group agreed to set aside £3000 for roundels here Quidhampton & Tisbury. The work has been ordered and is complete therefore the issue can be closed.	The group agreed to close the issue.	CATG
10.	Date of Next Meeting: 8 May 2019, 2pm, Nadder Centre, Tisbury			

South Western Wiltshire Community Area Transport Group

Principal Engineer – Julie Watts

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to South Western Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£8,186**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

South West Wiltshire CATG
FINANCIAL SUMMARY

BUDGET 2018-19

£17,079.00 CATG ALLOCATION 2018-19

£21,212.03 2017-18 underspend

Contributions

£200.00 Barford St Martin (Bollard)
£300.00 Fovant PC (A30 dropped kerbs)
£150.00 Bishopstone Mill Lane single track road signs
£500.00 S&SN PC TM Measures (Additional £500 19/20)
£1,000.00 Swallowcliffe PC 20mph assessment (£1000 18/19) (invoice 16/01/19)
£350.00 Tisbury PC Weaveland Road Bollards and lining
£32.50 Ebbesborne Wake PC Pedestrian Signs (invoice 16/01/19)
£325.00 S&S PC Topo Survey (invoice 16/01/19)
£564.00 Fovant PC Signing & Lining (£564 19/20)
£375.00 East Knoyle PC - Horse Warning Signs (£375 19/20)
£375.00 Sutton Mandeville PC - Horse Warning Signs (£375 19/20)
£3,512.00 Swallowcliffe PC 20mph implementation (£3512 19/20)
£83,000.00 Broadchalke PC The Causeway footway
£187.50 Dinton PC Steep Hollow
£187.50 Kilmington PC Coombe Barn Lane Signing
£375.00 Wilton TC Dropped kerb

£129,724.53

Total Budget 2018-19

Commitments from previous years

Barford St Martin, West Street, Bollard £960.00 Actual
Bishopstone Mill Lane single track road signs £368.00 Actual
Stoford C283 Traffic management measures £4,000.00 Actual
Swallowcliffe 20mph assessment £2,500.00 Actual

New Schemes

Broadchalke The Causeway footway £83,000.00 Estimate
Road Closure Signs for Tisbury PC £888 Actual
Tisbury Weaveland Road bollards and lining £1,400.00 Estimate
Ebbesborne Wake Pedestrian Signs £130.00 Actual
Semley Topo £1,300.00 Actual
Roundels Tisbury/Quidhampton £3,000.00 Estimate
White Lining £10,000.00 19/20
Fovant Signing and Lining £2,255.00 Estimate
Fovant - High Street/A30 Gully £400.00 Estimate
East Knoyle, Hindon Lane Horse Warning Signs £750.00 19/20
Sutton Mandeville, A30 Horse Warning Signs £750.00 19/20
B3089 Beckford Arms Crossroads - Low Bridge Warning Signs £2,000.00 19/20
Swallowcliffe 20mph Implementation £4,837.00 19/20
Dinton - Steep Hollow Signing £750.00 19/20
Kilmington Coombe Barn Lane Signing £750 19/20
Wilton - Market Square Dropped Kerb £1,500 19/20

Total 2017-18 **£121,538.00**

Remaining Budget 2017-18 **£8,186.53**

Potential New Schemes

Semley Junction Improvement £5,000.00

20mph speed limits in South West Wiltshire CATG area.

The SWW CATG agreed at their meeting on 08/02/17 to support the introduction of two 20mph speed limits each year. The Parish Council will be expected to contribute £1000 towards the initial £2500 cost of the feasibility study, and, should the 20mph progress to implementation the CATG would fund the legal costs but the Parish Council would be expected to fund the entire construction cost.

To be successful a 20mph speed limit should be self-enforcing, i.e. drivers should comply without the need for extensive Police enforcement. Research by the Transport Research Laboratory (TRL) and our own local studies have shown that where 20mph speed limits are introduced without traffic calming, speed reductions of about 2mph can be achieved. Therefore where existing average vehicle speeds are higher than 24mph, Wiltshire Council will not introduce a 20mph speed limit without physical traffic calming measures, such as speed humps and/or road narrowing's etc.

The cost of a typical scheme for a village including traffic calming would be in the region of £100,000 therefore any scheme introduced by the SWW CATG is going to be in an area where speeds are generally at or below 24mph, such as that introduced in Tisbury; this scheme cost £6000.

Roads where speeds are likely to be low enough will be in villages where the road widths are narrow, there is on street parking, pedestrian and cyclist movements are high (or potentially high), such as around schools, shops, markets, playgrounds and other areas. Roads which will not be suitable are major through routes and/or those where traffic flows easily at the existing speed limit.

Any speed reduction is likely to be small however the presence of a 20mph limit can encourage a change in driver attitude and introduce positive community benefits.

The full policy can be found on Wiltshire Council's website at <http://cms.wiltshire.gov.uk/mgDecisionDetails.aspx?Id=41144&Opt=1>

A30 Brookwater Solar VAS – Project cost estimate

Items	Cost
	Solar Option
Supply all equipment	£23,405
Install posts 6 metre long (6No)	£2,700
Temporary Traffic management	£5,000
Mobile Elevated Work Platform	£1,000
Hedge / Foliage clearance	£2,500
Sub-Total	£34,605
Design Fee	£3,000
Site Supervision Fee	£3,000
Routine Sign Inspection and Maintenance *Note: - The VAS suppliers will provide a guarantee against equipment or component failure for 12 months, this does not cover routine maintenance such as foliage clearance, vehicle impact or vandalism.	£2,000
Contingency (18%)	£7,669
Total	£50,274

Report to	South West Wiltshire Area Board
Date of Meeting	20/03/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Chilmark Horticultural Society Project Title: Chilmark 400th Anniversary Fayre View full application	£1000.00
Applicant: Wilton Town Council Project Title: Wilton ecoTown Project - solar scheme Castle Meadow View full application	£3000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3185	Chilmark Horticultural Society	Chilmark 400th Anniversary Fayre	£1000.00
Project Description: The Chilmark Horticultural Society affiliated to the RHS is putting on a special Fayre to mark the 400th anniversary of a recorded village show 1619 on the Fairmead field central Chilmark. As the event is bigger in size and importance embracing the whole village community the funding need is much larger than the Society can solely fund. With a historical focus on rural life and rural crafts and a significant participation from the children in the village through competitions races and games plus increased publicity we expect a much wider audience to participate on the day.			
Input from Community Engagement Manager: This grant is requesting a revenue contribution for a special community event to benefit all ages. It is permissible to use the Health and Wellbeing budget and the Youth budget for this grant.			
The area board's revenue funds existing to facilitate positive activities for 11-18s and the over 55s, to combat disengagement of the young, and issues of loneliness and isolation in the elderly.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
3229	Wilton Town Council	Wilton ecoTown Project - solar scheme Castle Meadow	£3000.00
Project Description: The Town Council is proposing to install solar panels at its Castle Meadow pavilion. The installation will reduce the Councils carbon footprint introduce the			

Towns first civic green energy scheme reduce running costs for the pavilion and users benefit from the Governments renewable energy feed-in tariff.

Input from Community Engagement Manager: the following additional information has been supplied by the applicant. Confirmation of the figures in red below will follow in time for the board meeting. The board has £2378.24 capital funds remaining in its Community Area Grant budget and is asked to consider agreeing a contribution to this grant request:

- a) Wilton Town Council is supporting an ecoTown initiative and has included budget provision in 2019/20 for a range of low carbon and sustainability projects in the Town.
- b) During the preparation of the 2019/20 budget, the possibility of installing solar PV panels at the Pavilion in Castle Meadow was discussed by the budget working party. The pavilion has a large expanse of roof and only moderate electricity demands - making it an ideal site.
- c) The project was supported by the working party as a flagship initiative to launch the ecoTown programme.
- d) During the discussion, it was suggested that Nadder Community Energy's (NCE) – a local community benefit society - may be able to finance the project. It was decided to pursue this approach and make no specific budget provision.
- e) The Council contacted NCE on 30th January to discuss the matter. To facilitate the technical assessment of the project by NCE, the Council provided data about the energy consumption and use of the building.
- f) On Monday 4th March NCE completed its assessment and confirmed that the project would not represent a good investment for the Society, although it would provide a financially viable scheme for Wilton Town Council if financed separately.
- g) In view of the advice received, the Clerk discussed the issue with the Mayor who agreed to raise the matter at Full Council on Tuesday 5th March 2019. In addition, the Clerk submitted a grant application to the South West Wiltshire Area Board for consideration at its meeting on 20th March.
- h) The Council agreed to support the scheme in principle, subject to a technical and financial assessment
- i) assessment.

Nadder Community Energy

- a) NCE is a Community Benefit Society that owns 11 solar PV installations in the Tisbury area, these were funded by raising capital through a community share offer. NCE has recently raised further funds through a second share offer to install solar panels on local

schools.

- b) NCE is not an installer and its Board of Directors are all volunteers.
- c) Following initial discussions with Wilton Town Council, NCE investigated the possibility of including the Wilton pavilion site in a potential third share offer, but financially the scheme did not meet the Society's financial viability criteria.
- d) However, NCE's advice to the Council was that this could be a beneficial option for it to take up independently and would further the objectives in respect of the ecoTown ambition.

The proposal

- a) NCE's advice is to install a 6kW PV panel array on the pavilion roof. This will generate renewable energy for the facility and produce surplus electricity that can be provided back to the National Grid.
- b) The cost of installing the PV panels has been estimated by NCE at £1,000 per kilowatt – around £6,000 in total (12 panels).
- c) Currently, the pavilion consumes £1,000 of non-renewable electricity per annum (2019/20 budget). It is anticipated that this will reduce to £??? per annum if PV panels are installed.
- d) In addition, if the PV panels are installed, the Council can benefit from the Government's 'feed-in' tariff that 'buys' back any surplus renewable energy generated at a fixed rate of £???.
- e) The 'feed-in' tariff will be discontinued on 31st March 2019. Although this would not preclude the delivery of the project, it would lengthen the 'pay-back' period.
- f) It is estimated that the income generated by the PV array at the pavilion would be in the region of £??? per annum.
- g) Therefore, the Council would expect to see a return on its investment within ??? years.
- h) The installation would also be the Council's first flagship ecoTown project and form the basis of a publicity and public awareness campaign.

Project delivery

- a) The Council has submitted a grant application in the sum of £3,000 to the South West Wiltshire Are Board to support this project. It is anticipated that the Board will consider this application at its meeting on 20th March, 2019.
- b) As the total cost of the project it likely to be in the region of £7,000, this would leave £4,000 for the Council to fund. Currently, no provision has been included in the 2019/20 budget.

<ul style="list-style-type: none">c) The Council could finance installation by either:<ul style="list-style-type: none">i) Funding the costs from its reserves.ii) Virement of funds from an alternative budget (such as the office WC refurbishment) d) The final costs would be subject to the outcome of a procurement process for the supply, installation and commissioning of the PV panels and would include any technical consultancy from NCE.e) NCE will advise on the procurement process.f) The financial viability of the scheme would also depend on securing the green energy 'feed-in' tariff before 31st March, 2019, although as stated earlier this would not preclude the project – it would extend the 'pay-back' period.
Proposal That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Karen Linaker

Community Engagement Manager

01722 434697

karen.linaker@wiltshire.gov.uk

Report to Southern Area Board
Date of meeting 20 March 2019
Title of report Health and Wellbeing Funding

Purpose of the Report:
 To consider the application for funding listed below.

Applicant	Amount requested
Bigger Bottom Walk event, Mere	£362
Moving Music: Tisbury	£2570
Sheltered Housing Schemes Gardening Club Project	£3180

1. Main Considerations

- 1.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2018/2019 year are made to projects that can realistically proceed within a year of it being awarded.
- 1.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 1.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

2. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

3. Financial Implications

Financial provision had been made to cover this expenditure

- 3.1. South West Wiltshire Area Board was allocated £7700
- 3.2. The South West Wiltshire Area Board Health and Wellbeing Funding balance for 2018/19 is just over £6573
- 3.3. All decisions must fall within the Health and Wellbeing Funding allocated to South West Wiltshire Area Board.
- 4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

4. There are no specific legal implications related to this report.

5. Human Resources Implications

There are no specific human resources implications related to this report.

6. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

7. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

8. Applications for consideration – see attached

No unpublished documents have been relied upon in the preparation of this report

Report Author Karen Linaker, Community Engagement Manager
Email: karen.linaker@wiltshire.gov.uk

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	John Jordan
Organisation	Mere Footpath Group
Address	
Phone number	
Email address	

2. Amount of funding required from the Area Board:

£0 - £1000	£362
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	No

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Healthy Mere Walking

6. Project summary: (100 words maximum)

The Footpath Group aims to get as many Mere residents as possible out walking on the local footpaths. The purpose is to improve personal health through simple exercise, and to provide public social activities for residents of all ages to join in and enjoy.

7. Which Area Board are you applying to?

South West Wiltshire ▼

8. What is the Post Code of the place where your project is taking place?

BA12 6JF

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects <input checked="" type="checkbox"/> Older People Support/Activities <input type="checkbox"/> Carers Support/Activities <input checked="" type="checkbox"/> Promoting physical and mental wellbeing <input checked="" type="checkbox"/> Combating social isolation <input type="checkbox"/> Promoting cohesive/resilient communities <input type="checkbox"/> Arts, crafts and culture <input type="checkbox"/> Safer communities	<input type="checkbox"/> Heritage, history and architecture <input type="checkbox"/> Inclusion, diversity and community spirit <input type="checkbox"/> Environment, recycling and green initiatives <input type="checkbox"/> Sport, play and recreation <input type="checkbox"/> Transport <input type="checkbox"/> Technology & Digital literacy <input type="checkbox"/> Other
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If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The Mere Footpath Group has, for years, spent time, energy and money on maintaining and improving the footpaths. Last year we held our first large public activity under the banner of Healthy Mere Walking - it was called 'Great Bottom Walk'. Walkers were asked for £5 to help purchase kissing gates to install on local paths, with the aim of making walking Great Bottom was a huge success, 97 people, ranging from a 4 year old to a 92 year old did the walk and they enjoyed it.

This year we hope to do a similar walk, slightly longer and called, appropriately 'Bigger Bottom'. This will be our longest yet.

We are also planning an event over the month of March where residents of Mere will walk all 77 footpaths in the parish.

Finally, for the fitter residents we are hoping to, on Rogation Sunday, walk the perimeter of Mere parish. This is our longest yet.

How many older people/carers do you expect to benefit from your project?

Judging from the success in getting older walkers up Big Bottom last year we feel confident that we should get a good number of older people to take part. For the March Hare walking we will try to get 4 or 5 groups of a dozen people out - some of whom will do the walk on their own.

How will you encourage volunteering and community involvement?

We are already known locally for the work we do and have links with Seeds4Success, the walking group, the
Last year's success with 'Great Bottom' is still a talking point in Mere and as a group of volunteers ourselves w

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

As detailed above - we will have some specific events for particular ages and abilities. The events ask for vol
We intend to put flyers through every door in town but also to spend time visiting care homes and Mere school
and pre-schools.

How will you work with other community partners?

We will work with those groups that we already work with but, as mentioned above, we will be spending time w
Last year we had the support of staff from Mere Surgery and we are hoping to build on that with a hope that th

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

As a retired schoolteacher and governor of Mere School, our Treasurer has had a range of safeguarding training & He has a basic DBS. We expect that staff in any care home or school that we work with will also understand their We will have a general risk assessment and risk assessments for specific events.

12. Monitoring your project.

How will you know if your project has been successful? *required field

The huge cheer of people as they complete the 'Bigger Bottom' walk and the smiles on their faces (some a bit For the Mere March Hare walks, we hope to find that we have had groups of all ages complete some parts c With all of these events, we do hope to see more residents out and about on the paths of Mere.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is an ongoing commitment. Mere Footpath Group has been about in Mere for many years and we have been able

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

Not applicable.

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

Our reserves are very small and are used to buy materials for our 'day job' of maintaining stiles and gates around the

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure £ Income £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#)) (Planned Income [help](#))

Badges	210	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Bags and sitckers	40	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Promotional printing	70	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
First aid kits	22	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Certificates (for child	20	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Total	362	Total	<input type="text"/>	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Olivia McLennan
Organisation	Music for Wellbeing CIC
Address	
Phone number	
Email address	

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	X
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Moving Music: Tisbury

6. Project summary: (100 words maximum)

Moving Music: Tisbury would be the establishment a fully inclusive community music and movement group, working in partnership with the Tisbury Memory Group. Moving Music would include people with dementia as well as other health conditions and the people who care for them, as well as providing a fun, inclusive and creative space for those who may be socially isolated. The group would combine specific music, singing and movement activities to support the health and wellbeing of participants, create greater social connectedness, develop the musical skills of participants and volunteers and encourage people to be more physically active.

7. Which Area Board are you applying to?

South West

8. What is the Post Code of the place where your project is taking place?

SP3 6NH

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects <input type="checkbox"/> Older People Support/Activities <input type="checkbox"/> Carers Support/Activities <input type="checkbox"/> Promoting physical and mental wellbeing <input type="checkbox"/> Combating social isolation <input type="checkbox"/> Promoting cohesive/resilient communities <input type="checkbox"/> Arts, crafts and culture <input type="checkbox"/> Safer communities	<input type="checkbox"/> Heritage, history and architecture <input type="checkbox"/> Inclusion, diversity and community spirit <input type="checkbox"/> Environment, recycling and green initiatives <input type="checkbox"/> Sport, play and recreation <input type="checkbox"/> Transport <input type="checkbox"/> Technology & Digital literacy <input type="checkbox"/> Other
--	--

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

There is a need for the wider community in general to have access to projects that support community cohesion, and music and movement are fun, uplifting and accessible ways to do this.

In terms of county-wide health and wellbeing priorities, it is noted that at the meeting on 17th October 2018, the Chairman of the Wiltshire Council Health and Wellbeing board highlighted the recent APPG report on Arts, Health and Wellbeing in relation to social prescribing, which indicates a growing interest in this work in the county. This project would come under a social prescribing/arts, health and wellbeing agenda, and would be an innovative project to test out under this umbrella.

Tisbury used to have a Singing for the Brain group meeting weekly which was very well attended. However this service is no longer available in Tisbury, and although there is one community choir and other church choirs, there is nothing specifically to address social, health and wellbeing needs. The community choir meets on a Friday evening, but evenings can be difficult for many socially isolated people to travel due to barriers such as lack of transport and being out after dark. The closest accessible dance & movement group for people living with dementia (which would obviously exclude the wider community) is based in Mere. Music for Wellbeing CIC has also visited the Memory Group previously to run movement and singing sessions, which were received very well. After initial consultation with members, it was decided to try and set up a regular community music and movement group to complement the existing Memory Group.

According to the Wiltshire Community Joint Strategic Assessment of 2016, it is estimated that “between 2014 and 2023...the number of people in Wiltshire aged over 65 will increase by around a quarter and the number over 85 will increase by a third” (p. 1), which suggests the older population in Tisbury and surrounding areas will also follow suit. Although focusing on older people, we would envisage the group being open to anyone who wanted to join, but would be very clear it is a fully inclusive community group and the activities and music would reflect this.

The group would meet fortnightly, ideally in between sessions at the memory group. This means it would be in a consistent time and place for attendees of the Memory Group, but also complement the existing other community groups (such as the Friendship Group) and enable a longer-term project to take place with the amount of funding requested. The length of the project (envisaged April – October) will also mean there is a longer time for community and social cohesion to be fostered, compared to if it was a weekly group.

The facilitators who work for Music for Wellbeing are very experienced community music and movement practitioners, especially with people with longer term health conditions (such as dementia, Parkinson's and respiratory conditions), as well as general community-based work.

A Bupa report (Keep Dancing, 2011) highlighted the fact that older people do not get enough exercise: only 20% of men and 17% of women aged 65-74 reach recommended activity levels per week and for over 75s, only 9% of men and 6% of women reach the recommended weekly activity levels. The report highlights that regular exercise and physical activity by older people reduces the occurrence of a number of chronic conditions including cardiovascular disease, diabetes, cancer, hypertension, obesity, depression and osteoporosis. Indeed in Wiltshire itself, only 25% of all adults reach 3x 30 minutes of physical activity a week, with Tisbury slightly under the county average with 24% of people achieving it (according to the 2016 Health and Wellbeing Data Pack). Therefore, the project will support older people especially to enhance their weekly physical activity, and encourage them to continue it beyond the project by signposting to other opportunities or extending the project with the securing of additional funds.

The Start Active, Stay Active report (2011) stated that 'local communities can have a strong influence on people's behaviour...[and] investments in community-level programmes...can help to influence social norms around health and activity.' If the local community are aware of Moving Music: Tisbury and the benefits that dance and music can bring to people, there is a chance that this could have an influence on the wider community as well as the target demographic.

How many older people/carers do you expect to benefit from your project?

30

How will you encourage volunteering and community involvement?

Volunteer support will be developed through existing links with Tisbury memory group volunteers and also previous Singing for the Brain volunteers (which the memory group coordinator still has links with). Awareness will also be raised with other local music and dance groups to explore the potential of other musicians and dancers wanting to develop their community music leading skills.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

The singing group would take place in an accessible venue and financial contributions from participants would be on a 'pay what you are able to' scale (therefore cost would not be a barrier to anyone who wished to participate).

The format of the music and movement sessions would follow established community music and dance 'best practice' guidelines. This means a fully inclusive, person-centred group: limited reliance on printed word sheets and all music taught orally (unless, for example, a hearing impairment requires an alternative approach), every person and voice being welcomed, and no prior music or dance experience necessary. All movement activities are fully adapted for both standing and seated work.

We would also signpost people to Tibus for accessible transport.

How will you work with other community partners?

The project is a partnership between Music for Wellbeing CIC and Tisbury Memory Group and will also make links with other social & community groups in the local area as part of the project. If attendees have particular needs then there can be informal signposting to other community services and groups.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Music for Wellbeing has Safeguarding Adults at Risk and Health and Safety policies and the project will fully comply with them. We will also work with the other project partners to create a shared understanding of responsibility with regards to participant and volunteer safety. The activities and venues will be risk-assessed at the beginning of the projects and reviewed before each session thus enabling a safe environment for them to take place in.

Any person who is volunteering on the project will receive verbal and written guidance on safeguarding responsibilities and procedures before the project, plus given ongoing support during the project.

The facilitator has a recent enhanced DBS check. Chris Cook is the person ultimately responsible for safeguarding at Music for Wellbeing CIC and Ann-Marie Dean is the person responsible for safeguarding at the Tisbury Memory Group.

12. Monitoring your project.

How will you know if your project has been successful? *required field

The project will collect feedback from participants in the form of questionnaires at the end of the project and opportunities for regular verbal and other creative feedback (such as writing postcards, creative feedback circle and physical gesture) to measure five anticipated outcomes:

- **Participants will experience a greater social connectedness with others in their community through taking part in regular structured music and movement sessions.**
- **Participants will increase their existing instrumental and musical skills**
- **Participants will have an increased sense of wellbeing through participating in a community music and movement project**
- **Participants will increase their regular physical activity as a result of attending the project**
- **Participants will experience greater enjoyment of physical activity as a result of attending the project**

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will explore a combination of financial approaches. Participant donations will be collected throughout the project to create a level of sustainability, other grant opportunities will be explored and there will be an application to the Parish Council in the next financial year.

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost
n/a

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month **March** Year **2018**

Total Income:

£ 1748

Total Expenditure:

£ 3728

Surplus/Deficit for the year:

£ -1980

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 0

Why can't you fund this project from your reserves:

N/A

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £2570

Total required from Area Board £2570

Expenditure £2570 Income £330 Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#))
(Planned Income [help](#))

Expenditure	Amount	Participant donations (estimated)	Amount	Tick if income confirmed
Administration	£540	Participant donations (estimated)	£330	<input type="checkbox"/>
Music and movement leader	£1100	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Hall Hire	£330	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Volunteer expenses	£220	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Promotional material	£50	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Stationary	£30	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Project Evaluation & report writing	£300	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	£2570	Total	£330	

Although there is no other project income planned as yet, participants will be self-funding on a self-selecting, sliding scale) and this will be used to support the continuation of the project. The project will also ask the Tesco Community Champion to donate refreshments (such as tea, coffee and biscuits) to the group, which would be an in-kind donation of around £20 (however, this is yet unconfirmed).

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

X I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

X I will make available on request the organisation's **latest accounts**

Constitution:

X I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

X I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

X I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Mr Eamon McClelland - Resident Engagement Officer (REO)
Organisation	Resident Engagement Team, Wiltshire Council Housing
Address	Churchfields Depot, Stephenson Rd, Salisbury SP2 7NP
Phone number	01772 434621
Email address	Eamon.mcclelland@wiltshire.gov.uk

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£3,180
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	✓

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

South West Sheltered Gardening Clubs

6. Project summary: (100 words maximum)

This project will help the residents of 6 sheltered housing schemes to plan and manage their gardens. The process will be aided by Foragers Farm (a social enterprise company) who will lend both gardening expertise and assistance with heavy tasks. The members have the added value of a social gathering in each scheme as well as having reasons to engage with other gardening clubs. Foragers Farm will help the REO to develop opportunities for competitions, visits to other clubs, garden shows and seed and plant exchange days. The project aims to improve the outlook of tenants in their own homes but to broaden connections and remove isolation within each scheme. Linking gardening to feeling valued within each community.
Scheme addresses: Donhead St Mary, Tisbury, Zeals, Fovant, Wilton and Mere

7. What is the Post Code of the place where your project is taking place?

Area codes :BA12, SP2 & SP7

8. Please insert a tick against the themes which best describe your project:

Intergenerational

✓ Older people support / activities

✓ Carers support / activities

✓ Promoting physical and mental wellbeing

✓ Combating social isolation

✓ Promoting cohesive / resilient communities

Arts, craft and culture

✓ Safer communities

Heritage, history and architecture

✓ Inclusion, diversity and community spirit

✓ Environment, recycling and green initiatives

✓ Sport, play and recreation

Transport

Technology and digital literacy

Other, please specify

9. About your project

Please tell us about your project (a strong application will address all of the following):

(a) How does your project support local needs and priorities?

The establishment of gardening clubs has several objectives. Primarily the idea is to help residents of the council's sheltered housing schemes re-establish a connection with the environment around their homes. As only a few feel able to do this kind of work it is clearly a sensible approach to engage someone who could help manage the physically demanding challenges as well as create agreement with residents about the overall aspect of their garden. As Wiltshire Council's contractors no longer maintain shrubbery or planting within the schemes these are areas which have become neglected. Tenants have been feeling as if there is no one who cares how their environment around their homes appears. Some have tried to employ a gardener from time to time or gotten some help from family and friends to try to maintain a tidy and welcoming appearance where they live. This unfortunately only creates a hit and miss appearance and a temporary fix.

One problem with residents working individually in small plots outside each of their properties is that this creates a piecemeal look to the overall scheme. There has been little or no collaboration or planning between the residents. With Foragers Farm helping to engage residents in planning the garden layout and encouraging collaborative effort this project helps to overcome this problem.

Foragers Farm has a well-established working connection with the Community Payback programme. Wiltshire Council and Foragers Farm have previously teamed up to deliver some really useful land clearance and rejuvenation projects in the county. Where our residents need to reshape the communal garden and to move heavy items or dig over fresh plots this could be done by those working through community payback. Those offenders are helped to see the world differently when they can make such a difference to the lives of elderly and disabled people.

(b) How many older people/carers to do you expect to benefit from your project?

There are 160 older residents in the 7 schemes around the SW area. Many have family and friends who will enjoy being involved or simply spending time in an improved garden

(c) How will you encourage volunteering and community involvement?

In bringing in a social enterprise business to establish and organise the first year of the gardening clubs we feel that the aims of social integration, reduction of isolation and loneliness as well as healthy living are achievable. We don't feel that the current resources of the council and local voluntary efforts will succeed without this added expertise and aid. As mentioned above we do not restrict sheltered housing schemes to residents only but ask that they become interactive with their community. This is to be encouraged and many already share facilities with community organisations and neighbours. We will of course encourage volunteer helpers if possible. In Mere and Zeals there has been greatly positive interworking with Seeds4Success who organise teenagers to do volunteering in their community. They have helped clear difficult plots and removed rubbish from homes for our elderly residents. We hope to encourage more local people to join in activities at each scheme.

Definition of Social Enterprise (from Social Enterprise UK)

We define social enterprises as businesses that:

- Have a clear social and/or environmental mission set out in their governing documents
- Generate the majority of their income through trade
- Reinvest the majority of their profits

- Are autonomous of the state
- Are majority controlled in the interests of the social mission
- Are accountable and transparent

Social enterprises are businesses that are changing the world for the better. Like traditional businesses they aim to make a profit but it's what they do with their profits that sets them apart – reinvesting or donating them to create positive social change. Social enterprises create employment and reinvest their profits back into their business or the local community. This allows them to tackle social problems, improve people's life chances, provide training and employment opportunities for those furthest from the market, support communities and help the environment.

Social enterprises exist in nearly every sector from consumer goods to healthcare, community energy to creative agencies, restaurants to facilities management. Well known examples include The Big Issue, Divine Chocolate and the Eden Project but there are over 100,000 social enterprises throughout the country contributing £60 billion to the economy and employing two million people.

They're creating jobs and opportunities for those most marginalised from the workforce, transforming the communities they work in and making the Sustainable Development Goals a reality.

(d) How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Our Sheltered Housing covers all strata of society. It is particularly for those who find it difficult to manage living in their own homes, that sheltered housing was established. However there is no reason that this type of housing scheme should be seen as catering for those who are dependent on state services. It is with precisely the reverse in mind that we wish to encourage independence of body and mind by developing the gardening clubs project. The gardens will aim to become more wheelchair and sensory accessible as making better pathways between scented plants and building raised planters for easy working is a key element of the changes intended.

(e) How will you work with other community partners?

We are already working with Foragers Farm on small scale projects both within sheltered housing and general community housing areas. We continue to work with local companies, local voluntary sector groups as well as charitable organisations for the benefit of our elderly residents. As explained in 9(a) above the SW Gardening Clubs project is hoping to begin linking many of the clubs in such a way that they begin to see themselves as part of a larger whole. If successful this should lead to engaging with local travel companies, other plant and seed providers and many volunteering bodies to help establish a better social outlook for residents. Visits to show gardens, flower and plant shows and hosting open garden days are all possible with a more connected group. See photo appendix of local garden creation work .

10. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

All council employees are given training and are required to adhere to the policy and guidance of the Safeguarding vulnerable Children & Adults policy. Mandatory online courses on all aspects of safeguarding are given annually to all staff. Wiltshire council as part of the Wiltshire Safeguarding Adults Board will continuously review their policies and promote best practice for all staff in contact with children and vulnerable adults. See support documents at: <file:///P:\Resident%20Engagement\Participation%20resources\WSAB-Policy-and-Procedures-safeguarding-adults-at-risk-in-Wiltshire-March-2017.docx>

Foragers Farm works regularly with young people and adults in a supervisory capacity. The SE company requirement is for all staff and employees to adhere to the policy on safeguarding. Policy and agreement document: <P:\Resident Engagement\Sheltered Schemes and Forum\Gardens and green space\Safeguarding Policy - Foragers Farm.doc>

11. Monitoring your project.

How will you know if your project has been successful?

As the lead on Resident Engagement for Sheltered Housing, I maintain a regular contact with all residents. This involves a meeting at each scheme at least every two months with frequent other gatherings for different clubs and events. We correspond daily with residents on various matters. This all leads to a reasonable picture of life in each scheme area. Changes are noticeable and recorded within the Wiltshire Council housing data system. We also undertake a STAR survey which includes questions about how our residents feel about our services, how responsive we are and whether they feel valued or not. Changes such as the Garden Clubs project would make will contribute greatly to the improvement of outlook of residents and the community they are in. When the clubs have been active around 6mths to a year we will run a small survey amongst the members and the schemes as a whole to gauge how successful they have been and what residents feel they have contributed to their lives if at all.

12. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will continue to seek funding as it grows but will have some small funding from the residents themselves. Most schemes already hold coffee mornings and games sessions where they contribute small amounts which add up to help fund charities in Wiltshire, trips out and suchlike. The Gardening Clubs in Salisbury are not long established and are increasing in number each with a small account built up in this way. It is felt that this contribution greatly helps develop residents' ownership of the clubs.

The Resident Engagement Team will help the clubs to jointly bid for further funding as they grow through the My Community Network.

13. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

This is not part of another project

14. Finance

(a) Either - Your Organisations Finance

Your latest accounts: Month: Year:

Total Income:

Total Expenditure :

Surplus/deficit :

Free reserves currently held:

(money not committed to other projects/operating costs)

Why can't you fund this project from your reserves?

(b) Or - We are a small community group and do not have annual accounts or it is our first year (please tick if this applies to you)

This is for small groups or residents who are not yet acting as a community group but hope to get established. There are no accounts.

(c) Please detail your project finance (if your organisation reclaims VAT please exclude VAT from the project costs)

Planned project costs		Planned income	
6 gardening clubs seed and plants, compost etc. funding for 1 year	£780	Self-funding from each club at average £20 per month over clubs in last 6mths of 1 st year =£840	£720
Foragers Farm involvement with planning, advice and active working with 6 schemes over 10 months (60 visits @ £30 each)	£1800		
Removal of waste charges Materials to build composters Recycling of old materials approx.£80 per scheme	£480		
Replacement planters & paths Buy materials & build raised planters in most schemes	£840		
Total	£3180	Total	£720

15. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Foragers Farm community organising at Bemerton Heath



New paths

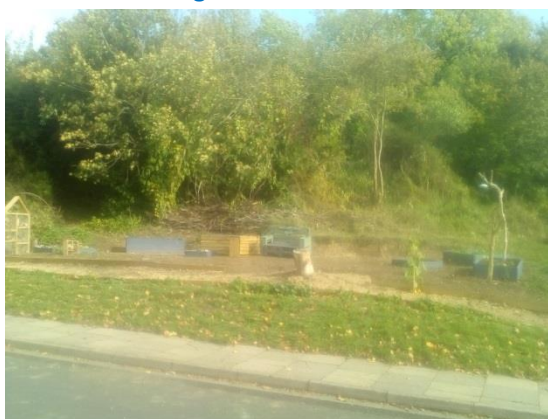


Site clearance at Bemerton Heath 1

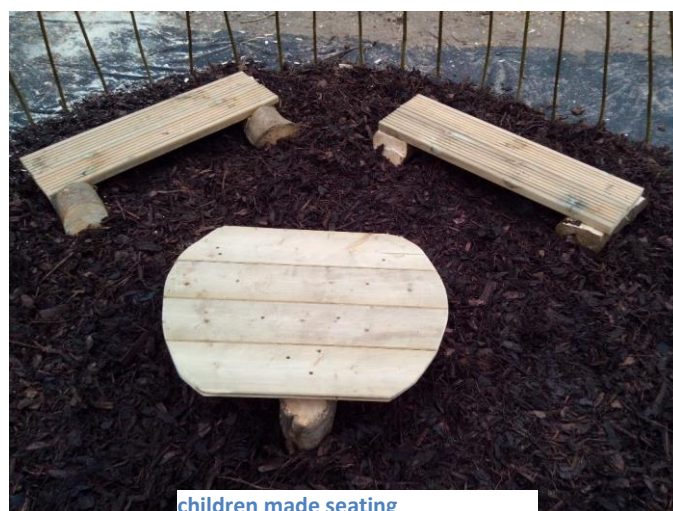


building starts

Groundwork begins



Children made the Willow Dome



children made seating



community opening day (200+people)

Foragers Farm community organising at The Friary



Seating and vegetable plot at The Friary

Report to South West Wiltshire Area Board

Date of Meeting 20/03/2019

Title of Report Project funding report

Finger Post Project Funding:

At the time of writing this report there is **£2,200** unclaimed funding remaining for this scheme.

All awards are subject to a photograph of the existing finger post and a quote for the work to be done being provided by the applicant. The board has worked on the principle of contributing 50% towards the cost of each finger post, to a maximum of £400.

Applications received for consideration at this meeting are detailed below:

Applicant Amount requested

West Tisbury Parish Council – finger posts x 2

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Stephen Harris

Community Engagement Manager

01722 434211

Stephen.Harris@wiltshire.gov.uk

